

Grove City College

Graduate Programs Catalog

A supplement to the College Bulletin

**Catalog Issued for
2025-2026**
with calendars and
announcements of courses

Nondiscrimination policy

Grove City College is a private educational institution. It does not discriminate on the basis of age, race, color, sex, marital status, disability, or national/ethnic origin in the administration of its educational policies, admission policies, scholarship and loan programs, athletic and other college-administrative programs.

**Grove City College Graduate Programs Catalog
Volume 6
(USP 230-600)**

U.S. Postal Service Statement of Ownership, Management and Circulation as required by 39 U.S.C. 3685. Grove City College Graduate Program Catalog, owned and published annually (at no charge) in July by Grove City College, 100 Campus Drive, Grove City, Mercer County, PA 16127. Co-Editors: Dr. John G. Inman, Vice President for Institutional Support and Registrar and Dr. Christy Crute, Associate Dean of Graduate Programs, 100 Campus Drive, Grove City, PA 16127-2104. Managing Editor: Dr. Kimberly Marks, Director of Academic Records, 100 Campus Drive, Grove City, PA 16127-2104. Total copies: 100 not paid or requested. Copies mailed: 25. Free distribution: 25. Office use: 50.

Telephone: (724) 458-2027

www.gcc.edu/gradprograms

In keeping with the educational mission of Grove City College, the educational policies and procedures are continually being reviewed and changed. This bulletin, which is to be used as an informational guide, contains regulations, facts, and requirements that were correct at the time of publication. The Board of Trustees of the College reserves the right and authority to alter any or all of the statements contained herein, without prior notice; however, a change in graduation requirements will not be made retroactive unless the change is to the advantage of the student. Students are responsible for keeping informed of the official policies and meeting College requirements.

2025-2027 Graduate Academic Calendars

2025-2026 Academic Year		
Day	Date	Event
<i>Summer 2025</i>		
Monday	June 2	Summer graduate courses begin
Friday	July 4	Independence Day*
Saturday	August 9	Summer graduate courses end
<i>Fall 2025</i>		
Monday	August 25	Fall graduate courses begin
Monday	September 1	Labor Day*
Saturday	October 11	Homecoming Graduate Alumni Breakfast
Saturday	November 15	Last day of Fall graduate courses^
<i>Spring 2026</i>		
Monday	January 12	Spring graduate courses begin
Friday	January 16	Application to graduate due
Saturday	April 4	Spring graduate courses end^
Saturday	May 9	Commencement
2026-2027 Academic Year		
Day	Date	Event
<i>Summer 2026</i>		
Monday	June 1	Summer graduate courses begin
Thursday	July 4	Independence Day*
Saturday	August 8	Summer graduate courses end
<i>Fall 2026</i>		
Monday	August 24	Fall graduate courses begin
Monday	September 7	Labor Day*
Saturday	TBA	Homecoming Graduate Alumni Breakfast
Saturday	November 14	Last day of Fall graduate courses^
<i>Spring 2027</i>		
Monday	January 11	Spring graduate courses begin
Friday	January 15	Application to graduate due
Saturday	April 3	Spring graduate courses end^
Saturday	May 8	Commencement
Drop/add dates are posted on my.gcc.edu/ICS/Registrar/		
* Synchronous sessions may still meet.		
^ Some course lengths vary. Check with your instructor to confirm course start and end dates.		

Contents

<i>History and Purpose</i>	4	Grade Values.....	17
The Vision, Mission and Values of Grove City College.....	5	Grade Appeals.....	18
Goals and Objectives of Grove City College.....	6	Repeat Courses.....	19
Accreditation & Memberships.....	7	Credit Hour Policy	19
Adminstration of Graduate Educ.	7	Student Consumer Info	20
<i>Admission to Graduate Programs</i>	8	Transfer of Graduate Credit	20
Applications	8	Withdrawals	21
Admission Materials.....	8	Participation Expectations for Students.....	21
Standardized Test Scores.....	9	Diploma Application.....	22
Quality Point Average	9	Academic Regalia	23
Admission Decisions	9	Student Publication Archival Policy	23
Unconditional Admission	10	Academic Integrity.....	23
Conditional Admission	10	<i>Graduate Programs</i>.....	26
Denied Admission	10	Graduate Programs at Grove City College	26
Readmission	10	<i>Academic Schools</i>	26
<i>Graduate and Undergraduate Status and Courses</i>.....	10	<i>Available Programs and Course Descriptions</i>.....	28
Classification of Students	10	Accounting.....	28
Undergraduate Courses.....	10	Business Administration	30
<i>Expenses</i>.....	12	Business Analytics	35
Expenses	12	Economics	37
Refunds.....	12	Education	39
Academic Progress	13	Kinesiology	42
<i>Campus Services</i>	14	Biblical & Theological Studies	45
Library Services.....	14	Theology and Ministry.....	46
Student Disability Services.....	14	Professional Certifications	49
Career Services	15	<i>Directories</i>	50
Information Technology Services..	15	<i>Index</i>.....	57
<i>Academic Policies</i>	17		
Requirements for Graduation.....	17		

History and Purpose of Grove City College

When Grove City College was chartered, a broad, Christian-based cultural consensus prevailed in America. By charter, the doors of the College were open to qualified students "without regard to religious test or belief." The founders of Grove City College, consciously avoiding narrow sectarianism, held a vision of Christian society transcending denomination, creeds, and confessions. They were committed to the advancement of free enterprise, civil and religious liberty, representative government, arts and letters, and science and technology. Believing that the fruits of civilization would be destroyed if religious and ethical roots were allowed to wither, the founders intended that the claims of Christ as God and Savior and of inspired Scripture be presented to all. They hoped that through its program of intellectual, moral, and spiritual education, Grove City College would produce young leaders, whatever their creed or confession, capable of pushing civilization forward on every frontier.

During the founding days of the College, Joseph Newton Pew said to Dr. Isaac C. Ketler, "Make the College healthful, for that is essential. Make it beautiful, for that is an education." In later years, J. Howard Pew, for nearly sixty years one of the guiding spirits in building Grove City College, stated that the College's "prime responsibility is to inculcate in the minds and hearts of youth those Christian, moral, and ethical principles without which our country cannot long endure." These principles have been part of the dynamic motivation of Grove City College. Founded in 1876, the school for many years was located near the center of Grove City on what is now known as the Lower Campus. In 1929, a farm across Wolf Creek from the old downtown campus was purchased, and the effort was begun to move the school from its gracious but limited area within the heart of Grove City, up onto the hill across Wolf Creek. Today, Grove City College has one of the most beautiful campuses in the country.

Grove City is an independent Christian college of liberal arts, sciences, and pre-professional programs. It is governed by a Board of Trustees composed of private citizens who make all policies for the school.

Those who are responsible for Grove City College believe that the progress and security of America are made possible and maintained by a society that: (1) recognizes its obligation to its religious heritage; (2) supports free political institutions; (3) encourages a free society; and (4) promotes an educational system which seeks to perpetuate these religious, intellectual, political, and economic ideals. The College gives its support to worthy efforts to improve the American way of life with its traditional rights and freedoms. It stresses not only the rights of the individual but also the individual's responsibilities. It recognizes its own responsibility to strengthen and perpetuate our free society. Consistent with Christian principles, Grove City College does not discriminate on the basis of age, race, color, sex, marital status, disability, or national or ethnic origin.

From its founding days the College has endeavored to give young people the best in liberal, scientific, and pre-professional education at the lowest possible cost and, in keeping with this historic policy, maintains one of the lowest tuitions of any independent, high-quality college. It has always been coeducational. Current enrollment is limited to approximately 2,500 students. It is thoroughly Christian and evangelical in character.

The College equips its students with tools that will enable them to continue their education throughout their lives. It holds up to them Christian principles to assist in their spiritual and emotional development and to guide them in their service to society. It helps them to see what makes life worth living. It teaches them basic disciplines that will be of great value in professional specialization at a university or in their careers after graduation.

The College aims to maintain a cordial and cooperative relationship between faculty and students. Staff members are chosen both for their competence and personal qualities. However, the College's mission necessitates the selection of a faculty who are professing Christians, experts in their chosen fields of learning, and thoroughly loyal to the purposes of the College.

Realization of College ideals depends upon the complete cooperation of every member of the College community in:

- Searching courageously, persistently and reverently for truth
- Respecting the individuality of each person
- Seeking a Christian perspective in all fields of learning
- Honoring College regulations and policies
- Enabling the greatest possible mental, spiritual and physical development of every campus citizen

In brief, Grove City College aims to be a Christian college of liberal arts and sciences. It seeks to help its students to grow as persons, to achieve an integrated overview of reality, and to master at least one major discipline of knowledge. Its religious program, evangelical in its orientation, offers ample opportunity for young people to fellowship with Christian leaders who are dedicated to helping youths to understand the application of Christian principles to everyday life. Chapel services and convocation programs are designed to stimulate the campus community to think creatively and critically about ultimate issues in the light of the Word of God. Grove City College is an undenominational, but evangelical Christian college. The College aims to give young people the best in the liberal arts and sciences in a wholesome Christian environment.

Grove City College remains true to the vision of its founders. Rejecting relativism and secularism, it fosters intellectual, moral, spiritual, and social development consistent with a commitment to Christian truth, morals, and freedom. Rather than political, ideological, or philosophical agendas, objective truth continues as the goal of liberal learning. The core of the curriculum, particularly in the humanities, consists of books, thinkers, and ideas proven across the ages to be of value in the quest for knowledge. Intellectual inquiry remains open to the questions religion raises and affirms the answers Christianity offers. The ethical absolutes of the Ten Commandments and Christ's moral teachings guide the effort to develop intellect and character in the classroom, chapel, and co-curricular activities. And while many points of view are examined, the College unapologetically advocates preservation of America's religious, political, and economic heritage of individual freedom and responsibility.

THE VISION, MISSION AND VALUES OF GROVE CITY COLLEGE

Vision

Grove City College strives to be a highly distinctive and comprehensive Christian liberal arts college of extraordinary value. Grounded in permanent ideas and traditional values and committed to the foundations of free society, we develop leaders of the highest proficiency, purpose, and principles ready to advance the common good.

Mission

Grove City College equips students to pursue their unique callings through a Christ-centered, academically excellent, and affordable learning and living experience.

The stated values of the College are as follows:

Faithfulness

By God's grace, we remain committed to the same Christian faith embraced by the College's founders and to seek, teach, and apply biblical truth in all that we do. While we continuously adapt our efforts in relation to the realities and challenges of this world, we serve a God who is the same yesterday, today, and tomorrow.

Excellence

In everything we do, from classrooms to residence halls, from performance stages to sports venues, we are devoted wholeheartedly to the highest standards of excellence. "...[D]o all to the glory of God" (1 Cor. 10:31).

Community

We foster life-long community engagement through a dynamic and welcoming campus experience marked by fellowship, service, hospitality, and abiding respect for others as God's image-bearers.

Stewardship

We honor the financial support and commitment of families, alumni, and friends of the College by managing our resources wisely, especially in maintaining affordability and the beauty of the campus, as we secure the long-term sustainability of the College.

Independence

In pursuit of our mission, we value and safeguard our institutional autonomy as a blessing of America's heritage of freedom.

GOALS AND OBJECTIVES OF GROVE CITY COLLEGE

In pursuit of its mission, Grove City College seeks to achieve the following goals:

- To provide an excellent education in a college which seeks to be thoroughly Christian and evangelical in character.
- To seek a Christian perspective of life which integrates all fields of learning by communicating the significance of the Word of God for all of life in all disciplines.
- To keep the door of educational opportunity open to all by maintaining low charges, thus minimizing financial burdens on families.

In pursuit of its mission, Grove City College seeks to achieve the following objectives:

- *Promote academic development* - Pursue and impart knowledge with conviction, grounded in Christian principles, that objective truth is the goal of intellectual inquiry. Offer a curriculum that is carefully reviewed and revised, avoiding educational philosophies that deny the possibility of truth or meaning, assert the relativity of values, or emphasize contemporary perspectives to the neglect of what has proved itself across the ages to be of value for human life. By example, and by the content of what is taught, foster Christian values, general and specialized knowledge, and commitment of lifelong learning required for successful living in our ever-changing society.
- *Promote spiritual and moral development* - Increase understanding of Christian precepts within the context of Christian fellowship and worship in order to help develop leadership abilities and application of Christian truth. Prepare students for life in an increasingly diverse society and interrelated global community by

promoting a Christian vision of humanity and community that transcends cultural differences. Promote a sense of personal responsibility and love of freedom.

- *Promote social and emotional development* - Provide opportunities for students to interact with faculty, staff and peers. Encourage students to take responsible leadership roles in student activities. Make available effective counseling and counseling referrals for personal, career, and academic concerns.
- *Promote physical development* - Provide intramural, intercollegiate, and personal recreational opportunities for men and women, and encourage individuals to engage in a healthy lifestyle that will promote lifelong fitness and wellness.
- *Promote a sense of responsibility to larger community and society* - Provide academic, spiritual, social, and cultural services to the broader community. Support traditional rights, freedoms, and responsibilities. Hold open the door of equal educational and employment opportunities by actively encouraging applications from qualified students and staff of all races, ethnicity, gender, and class.
- *Model responsible administration* - Under the oversight and direction of trustees and through careful stewardship of resources: engage a qualified faculty; support a quality academic program; provide beautiful, efficient facilities; maintain full enrollment; continue a debt-free, independent status; and focus and coordinate all activities and operations so that the College will achieve its goals and objectives.

Accreditation and Memberships

Grove City College is accredited by the Middle States Commission on Higher Education, 1007 North Orange Street, 4th Floor, MB #166, Wilmington, DE 19801. (267) 284-5000. The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Accreditation.

The Master in Business Administration and Master of Science in Business Analytics were accredited by the Accreditation Council for Business Schools and Programs (ACBSP) in 2024. By the authority of the Pennsylvania Department of Education (www.education.pa.gov), the College has the right to award degrees and to recommend candidates for elementary, middle level, secondary, K-12, and special education school certifications.

The College is also an institutional member of the American Association of Colleges for Teacher Education, the National Association of Colleges and Employers, the Association of Independent Colleges and Universities of Pennsylvania, and many other associations. Grove City College has been an institutional participant in the National Council for State Authorization Reciprocity Agreements (NC-SARA) for the delivery of interstate post-secondary distance-education courses and programs since January 2019.

Administration of Graduate Education

Graduate programs are led by the Associate Dean of Graduate and Online Programs (hereafter, the Associate Dean). Graduate faculty are a select group who maintain active scholarship through consulting and/or research publications.

Each graduate student is fully responsible for knowing Grove City College standards, regulations, and procedures along with those of the graduate programs. The responsibility of meeting requirements stated in this catalog rests entirely with the student. Students are responsible for tracking their progress toward graduation.

Graduate students are expected to study any available graduate orientation materials and understand the environment(s) within which their courses may operate.

Admission to Graduate Programs

Applicants to Grove City College graduate degree programs are vetted by the associated academic department under the leadership of the Office of Graduate and Online Programs. All admissions are competitive and reflect the judgment of the respective academic department. Program sizes are such that not all applicants may be admitted. The decision of the academic department is final. Detailed criteria by program can be found on the specific program application.

Grove City College is committed to a holistic, individualized, and fair acceptance process designed to consider the total person. Each applicable department carefully considers many elements in the reading of applications. This process includes consideration of the content and rigor of the student's academic coursework, grades, standardized test scores, academic/character/spiritual recommendations, and a personal interview. There are no absolute minimum standards for grades or test scores, and the student's personal accomplishments and potential for success are considered in a selective admission process.

Grove City College continues to believe that its objectives can be best realized by maintaining its character as a Christian college of liberal arts and sciences. The requirements for admission are designed to enable the College to select those students who will both contribute to and benefit from this type of college community. Prospective students seeking an education that will prepare them to take their rightful place in a free society and willing to accept the responsibilities and rights of college citizenship are welcome at Grove City College regardless of age, race, color, sex, marital status, disability, or national/ethnic origin.

Prospective students are invited to seek any additional information they may desire from the Office of Graduate and Online Programs.

Applications

For general information about graduate programs, email GraduatePrograms@gcc.edu or call 724.458.2027. Application to all programs is via the Grove City College Graduate Application at www.gcc.edu/GradPrograms (fee required). All supporting documents must be submitted electronically to the Office of Graduate and Online Programs by the appropriate deadlines.

Admission Materials

Admission to Grove City College Graduate Programs requires the completion of a bachelor's degree from a regionally accredited college or university. Applicants for admission are required to submit:

- A completed application
- Official transcripts from all institutions where undergraduate or graduate work has been undertaken
- A \$50 application fee
- Letters of recommendation as specified in the program application.
- If English is not a primary language, an official score report from the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS)
- Some applications may specify additional requirements; please review the application for your selected program to identify other documentation required for it.

- For applicants whose undergraduate degree is from a college or university where English is not the primary language, an official score report from the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS)

Application review continues on a rolling basis until each cohort is full. Applicants should consult this document to obtain specific information regarding deadlines, application fees, and the process and procedures for submitting the required items.

All supporting documents must be submitted by your selected admissions application deadline. Please note that once the application has been submitted, it becomes the property of the College. Letters of recommendation; official transcript(s); and Graduate Record Examination (GRE) or Graduate Management Admission Test (GMAT) scores will not be returned or photocopied.

Graduate applicants must submit all required documents prior to being considered for acceptance. A personal interview may be required. Applicants are officially notified by email once a decision is reached.

Graduate programs may start in various terms. Although admission is ongoing throughout the year, there is no guarantee that course rotations will align with applicant acceptance dates. Joining the program in “off-terms” may delay graduation.

Standardized Test Scores

An official score report from the Graduate Record Examination (GRE) or the Graduate Management Admission Test (GMAT), taken within the last five years, may be required for application to a particular program. Should a standardized exam score be required, the score may be sent directly to Grove City College from the testing center at the student’s request. For students who take a standardized exam more than once, the College records the highest sub-scores achieved and will continue to consider each applicant’s best sub-scores, even if earned from different sittings; therefore, it is to an applicant’s advantage to send all test scores from each test date. Check the individual graduate program for possible exam requirements.

For applicants who have English as their second/non-primary language, TOEFL scores are required. The minimum TOEFL IBT score considered is 850 paper-based, 213 computer-based, or 88 internet-based with a minimum cut-off score of 22 in each section. The minimum TOEFL PBT score considered is 570. For students who have taken the IELTS (International English Language Testing System), the minimum score is 7. The test must have been taken within the last five years. This requirement may be waived for applicants who achieved an undergraduate degree from an English-speaking university.

Quality Point Average

When assessing quality point average (grade point average), consideration is also given to strength of coursework in a student’s curriculum. Consistently strong academic performance throughout a candidate’s college record is a key component of the evaluation process.

Admission Decisions

Admission decisions fall into the following broad categories: Unconditional Admission, Conditional Admission, Denied Admission, or Readmission.

Unconditional Admission

Generally, admission to Graduate School is unconditional. This means the applicant has been afforded the rank and privilege extended to graduate students at Grove City College.

Conditional Admission

Admission to Graduate School may be issued as a conditional admission for a variety of reasons.

- Undergraduate work has not been completed but is expected.
- Applicants applied to a master level program after the cohort was filled. These applicants will receive primary consideration when the next cohort is established.

Students conditionally admitted need to show progress toward full admittance. A request for full admittance must be received no later than the deadline established in the year in which full acceptance is being sought.

Denied Admission

Students may be denied admission to a graduate program without explanation. Although a student may appeal to the Associate Dean once, after the appeal has been decided, that decision must be considered final and further appeals will not be considered.

Readmission

A student wishing to return to Grove City College after withdrawing from an earlier semester must contact the Associate Dean at GraduatePrograms@gcc.edu to formally request to return. To be considered for readmission, the student must have been in good standing at the time of withdrawal. If the student has attended another school since withdrawing from Grove City College, a record of that work must be submitted to the Office of Graduate and Online Programs before readmission is considered and/or granted. A readmitted student absent for over one year is subject to the curricular requirements in force at the time of his/her readmission.

Graduate and Undergraduate Status and Courses

Classification of Students

Full-time graduate students are those who have met the requirements for graduate programs, have been admitted to a graduate program, and are carrying at least nine semester hours of credit in an academic semester.

Part-time graduate students are those who have met the requirements for graduate programs, have been admitted to a graduate program, and are taking fewer than nine semester hours of credit in an academic semester.

Undergraduate students planning to enroll in a graduate program may elect, with permission of the Associate Dean, to take up to six credit hours of graduate coursework while still at the undergraduate level. Courses taken beyond six credit hours must be approved in advance by the Associate Dean.

Undergraduate Courses

Graduate students may register for undergraduate courses to build necessary or additional skills in preparation for graduate coursework. Consult the undergraduate program calendar for appropriate dates of undergraduate course registration.

Graduate students can register for undergraduate courses with permission from the department, provided there is room in the course after the end of the undergraduate registration period.

For registration in all undergraduate courses, permission must be obtained through the Office of Graduate and Online Programs. Tuition as well as any fees associated with the course are the student's responsibility. See the Undergraduate Bulletin for expenses and fees. Undergraduate course credits do not count towards graduation, and the grades are not calculated into the graduate QPA, though they will show on the student's academic transcript.



Expenses

Expenses (2025-2026)

Application for Admission..... \$50.00

Degree Charges - Per Semester Credit Hour:

Degree:

Master of Arts in Economics.....	\$500.00
Master of Arts in Theology and Ministry.....	See Undergraduate Bulletin
Master of Business Administration	750.00
Master of Science in Accounting	750.00
Master of Science in Business Analytics	950.00
Master of Science in Education.....	700.00
Master of Science in Kinesiology	750.00

Fees for Special Services:

Degree Apostille.....	\$25.00
Degree Verification	National Student Clearinghouse fee + 5.00
Independent Research (570 per approved application).....	300.00
Independent Study (560 per approved application).....	300.00
Internship Fee (580 per approved application).....	300.00
Internship Fee (MKIN 581 per approved application)	900.00
Laboratory Materials Fee (per course– see Academic Policies, Materials Fee) ..	150.00
Late Payment Fee (monthly assessment) 1% of balance due (maximum \$150, minimum \$25)	
Marketing Research Fee (MNGT 590)	150.00
Official Transcript (PDF)	7.65
Online Materials Fee	varies by course
Replacement Diploma	25.00
Returned Check Fee	30.00
Returned Electronic Check Fee	30.00
Thesis Fee (MKIN 582 and 583 billed over two semesters)	900.00

The College reserves the right to adjust charges prior to the beginning of any semester, although every effort is made to maintain its stated charges throughout the academic year.

On campus housing is dependent upon availability during the fall and spring semesters. Although current undergraduate students who matriculate may petition for housing, there is no guarantee of on-campus housing for graduate students. Students must maintain a full-time schedule during fall and spring semester to reside in housing, if approved. The cost of upper campus food and housing or Colonial Hall Apartment housing only will be billed to the student account at the corresponding undergraduate rates. Refer to the Undergraduate Bulletin for expense details and applicable housing and food refund schedules. Housing during the summer may be available upon request for an additional cost if the student is enrolled in courses or an internship for credit during the summer terms.

Refunds

Students planning to completely withdraw or transfer from Grove City College must immediately contact the Registrar Office’s Enrollment Coordinator by emailing transfers@gcc.edu or calling (724) 458-2069 to officially withdraw. The official withdrawal

date is determined by the submission of completed withdrawal paperwork to the Enrollment Coordinator, who will inform the Office of Graduate and Online Programs. The student is encouraged to alert the Associate Dean of his/her withdrawal and discuss possible future plans to return and complete a degree. See the Academic Policies section for further details on withdrawing.

Voluntary Withdrawal – Tuition Charges

A student who voluntarily withdraws from the College may be refunded a portion of the tuition charges based on the official withdrawal date:

Fall or Spring Semester (complete withdrawal from all courses):

Withdrawal prior to first day of classes.....	100% refund
Withdrawal within seven calendar days after first day of classes.....	75% refund
Withdrawal within fourteen calendar days after first day of classes	50% refund
Withdrawal within twenty-one calendar days after first day of classes.....	25% refund
Withdrawal twenty-two or more calendar days after first day of classes	No refund

Fall or Spring Semester (remaining enrolled in other courses; tuition rates still apply based on remaining hours):

Drop prior to the first day of classes	100% refund
Drop before the end of the drop/add period.....	100% refund
Withdrawal after the drop/add period.....	No refund

Winter or Summer Online Session:

Drop prior to the first day of classes	100% refund
Drop before the end of the drop/add period	75% refund
Withdrawal after the drop/add period	No refund

Medical/Military Withdrawal

A student who must withdraw from Grove City College upon a physician's written recommendation or who is a military reservist and is called to active military duty will be refunded a prorated portion of tuition based on the number of days in attendance. These prorated refunds will be granted for medical/military withdrawal regardless of the time of withdrawal during the semester. Written documentation supporting the physician's recommendation must be received by the Student Life & Learning Office within two weeks of a medical withdrawal.

Additional Refund Details

No refund of any kind is made when a student is suspended or dismissed from the College, including, but not limited to, tuition, course, and application fee.

ACADEMIC PROGRESS

Graduate students are considered to be making academic progress if they earn a minimum of six (6) graduate credit hours during a single academic year. Each academic year begins with the fall semester and ends with the Summer Term. Students must make academic progress to finish according to their goals and the goals of the College. Grove City College does not provide graduate level financial aid.

The Office of Graduate and Online Programs reviews all academic records at the conclusion of each academic year to ensure students are making academic progress. A student who drops courses, withdraws entirely from a semester, receives an unsatisfactory

grade in a course, or receives “I – incomplete” grades may fall below the minimum credit hours required for satisfactory academic progress.

A student who fails to make academic progress for three consecutive years may be asked to withdraw from the program.

Students who do not finish their graduate program within five (5) years, may be asked to withdraw the College. This decision may be appealed through the Office of Graduate and Online Programs by writing a detailed explanation of the need for a program extension. This explanation must include a definitive timeline for program completion. Under no circumstances will a graduate student be permitted to extend their program completion beyond seven (7) years.

Campus Services

LIBRARY SERVICES

Henry Buhl Library provides services and collections to meet the needs of students and faculty. The library maintains strong academic book collections of current and retrospective primary and secondary works, e-books, full-text online reference materials and journals, videos, music, and audiobooks. Its web page (hbl.gcc.edu) offers research guides by department and by course, links to scholarly sites, and help with citing sources. The web page and all e-resources are accessible from any network connection on campus and through the Global Protect Network from off campus. Interlibrary loans of books and funded document delivery of articles are available to all students and faculty. Book stacks are open for browsing. Network access, both wired and wireless, is available throughout the building. Group study rooms in the Learning Commons are equipped with Microsoft Surface Hub technology and can be reserved through an online reservation system. Quiet and private study space is available in the book stacks and lower-level reference area. The library also houses the Academic Resource Center (ARC) and the Writing Center.

When school is in session, the library is open every day, totaling more than 100 hours each week, with the reference desk staffed daily. Librarians provide research assistance from the reference desk during posted hours, through classroom visits, and small-group drop-in sessions. Email requests for help are accepted, and students may make appointments for research consultation. A campus café with an outdoor patio is also available for student use.

STUDENT DISABILITY SERVICES

Grove City College is committed to providing equal access to opportunity by utilizing appropriate and reasonable accommodations for individuals with disabilities as intended by the Americans with Disabilities Act of 1990 and the Americans with Disabilities Amendment Act of 2008. The Americans with Disabilities Act of 1990 (ADA) defines a person with a disability as a person who has a physical or mental impairment that substantially limits one or more life activity (read full definition at ADA.gov).

The Office of Disability Services offers a variety of services that are dependent upon an individual's disability, documentation, and an intake meeting with the student and the Office of Disability Services. This interactive process is used to determine the eligibility of reasonable accommodations and ensure the individualized approval of such accommodations.

Once a student is accepted and has confirmed their intention to attend Grove City College, he/she can initiate a request for services by contacting the Disabilities Service Coordinator at DisabilityServices@gcc.edu or (724) 264-4673.

CAREER SERVICES

The mission of the Career Services Office (CSO) is to guide students in their realization and pursuit of God's calling for their lives. The CSO provides a wide scope of offerings and services to students to support this overriding mission. While undergraduate students embark on a four-step career development plan, graduate students are often further along in their career development process, and many have differing needs than undergraduate students. The CSO is committed to working with graduate students during their time in the program to expand their professional network, navigate the current job market, update professional documents including resumes and cover letters, prepare for interviews, and negotiate job offers. Graduate students can schedule 45-minute appointments with the CSO by calling 724-458-3371 or through the Handshake career management platform (gcc.joinhandshake.com/login). In addition, the CSO invites numerous employers to post job and internship opportunities for our students on Handshake, to participate in an annual fall Career Fair and spring Camp & Ministry Fair, and to schedule on-campus and online recruiting visits throughout the academic year. Graduate students are invited to participate in any on-campus and virtual event hosted by the CSO. On-campus and online recruiting (interviewing) privileges are only available to current students up through the time they complete their degree at the College. The centralized Career Services Office works in partnership with Education Career Services which offers specialized career services for education majors seeking PreK-12 education positions.

Students can access the CSO in the Physical Learning Center, on their website (www.gcc.edu/cso), over the phone (724-458-3371), and via email (career@gcc.edu). The CSO's hours can be found on their website.

INFORMATION TECHNOLOGY SERVICES

Computer Services and Support (CSS) manages the Help Desk. The Help Desk is staffed for nearly 100 hours a week by trained student employees who provide level-one support.

Limited assistance related to information technology is available by contacting the Help Desk in the TLC (the Technological Learning Center) via phone (724) 458-2255, email (helpdesk@gcc.edu), or by visiting the physical site of the Help Desk in the Technological Learning Center, adjacent to the library. CSS can assist with account-related issues and GCC-provided hardware and software.

CSS is not responsible for repair and diagnosis of personally owned equipment or software not provided by the College. However, they are happy to help diagnose issues as time and expertise allow.

Grove City College E-mail Accounts

Each student is provided a Grove City College e-mail account. This account facilitates communication between students, professors, and other student support services. It is essential for each student to maintain his/her account since important campus communications are sent only by this means.

Campus Portal

Each student is also provided access to the College's campus portal - myGCC. The campus portal enables students to review campus news, search online for course schedules, register for classes, review financial accounts, obtain unofficial transcripts, and more. Mid-term and final grades are also posted via the campus portal.

On-Line Course Management Systems

Professors use course management systems for posting course syllabi, assignments, grades, and other relevant information. Students will be provided with appropriate user accounts, and professors will notify students if they are using a course management system for a specific course.



Academic Policies

REQUIREMENTS FOR GRADUATION

Candidates for graduate degrees are required to complete the courses required for their chosen program, including elective hours to meet the minimum program total hour requirement.

No credit from other institutions is accepted as applying on the last twelve (12) semester hours for a graduate degree to be granted by Grove City College, except as first approved by the department in consultation with the Associate Dean.

Grove City College awards degrees to all graduates at one annual Commencement ceremony following completion of the spring semester. A student who completes all graduation requirements at the end of any other term will receive his/her diploma at that time. Such students are listed as members of the class of the year in which they finish.

GRADE VALUES

The grade values for graduate programs are as follows:

- **A:** Excellent achievement indicating top rank in their class
- **B:** Achievement expected of graduate students
- **C:** Minimally satisfactory achievement. This is the lowest grade for which credit may be earned toward a master's degree. Additionally, earning more than one C grade at the graduate level will result in remediation or academic dismissal. Under no circumstances can a course be taken more than twice.
- **F:** Unsatisfactory from the standpoint of course requirements. Grades at this level are not accepted for credit toward a graduate degree and may result in academic dismissal.
- **I – Incomplete:** This grade is issued only when a student, through no fault of his/her own, is unable to complete his/her coursework. The student must complete the work for this course by the end of the following semester or the "I" becomes an "F," even if he/she is no longer enrolled at the College. No "I" grade will be given unless a student specifically requests it.
- **W – Withdraw:** This grade is issued to indicate that the student withdrew from the course after the course drop/add period has passed. Students must drop a course within the drop/add window to avoid a W on their transcript.
- **WF – Withdraw Fail:** Any course a student withdraws from after the "Last Day to Withdraw from a Course" deadline will result in a "WF" grade. This grade equates to receiving a grade of "F" in the course.

Grades have the following quality point numerical equivalencies:

A = 4.00, B = 3.00, C = 2.00, F = 0, WF = 0.

Quality Point Average Requirements for Graduation at the Master Level

Grove City College requires each candidate for graduation to earn a minimum career quality point average (QPA) of 3.00 for all graduate coursework completed for the master's degree, including any graduate coursework completed while an undergraduate.

Calculating the Career (CQPA) Quality Point Average

The quality point average is calculated by dividing the number of graduate course semester hours attempted at Grove City College into the total number of quality points earned at the College, including those for failed and/or repeated courses. In the case of a

repeated course, only the most recent occurrence of the repeated class will be used in the calculation and count toward hours earned. No student may receive credit for the same course twice unless the course is designated as repeatable for multiple credits.

GRADE APPEALS

A student who believes a course's final grade was determined unfairly may appeal the final grade issued. Notice of intent to appeal must be sent to the professor awarding the final grade no later than 30 calendar days after the end of the semester. The grade appeal process must then be initiated within the first twelve business days of the following semester. (Fall semester grade appeals occur at the start of the following Spring semester. Spring/Summer semester grade appeals occur at the start of the following Fall semester.)

GRADE APPEALS PROCEDURE

- I. A student accused of violating the Academic Integrity Policy or who claims that a course's final grade was determined unfairly may appeal. The student may withdraw his/her appeal at any point. If an appeal is upheld at any point in the process, the Grade Appeals Committee, as outlined in Section IV below, determines the new grade. The professor against whom the appeal is upheld may appeal to the Provost.
- II. Appeal of a course grade - Notice of intent to appeal must be sent to the professor awarding the grade no later than 30 calendar days after the end of the semester. The grade appeal process then must be initiated within the first twelve business days of the following semester and follow the procedure described in Part III.
- III. The appeal process must follow the procedure outlined below. At each step in the process, the decision-making body or the person appealing must lodge an appeal to the next level within six business days.
 - A. The student must discuss the matter privately with the professor.
 - B. If no satisfactory resolution is reached, the student should appeal in writing to the Chair of the Department in which the course is offered.
 - C. If the appeal is denied by the Department Chair, the student may appeal in writing to the Dean of the respective school (Business; Arts and Letters; or Science, Engineering, and Mathematics) in which the course is offered.
 - D. If satisfactory resolution still has not occurred, the student may appeal in writing to the Provost.
- IV. If the Provost determines that the appeal is not frivolous, the Provost may call a meeting of the Grade Appeals Committee.
 - A. Chaired by the Provost, the Grade Appeals Committee consists of two students (the Student Government Association President and Vice President of Academic Affairs); the Dean of the Winklevoss School, the Dean and the Assistant Dean of the Alva J. Calderwood School of Arts and Letters; the Dean and the Assistant Dean of the Albert A. Hopeman, Jr. School of Science, Engineering, and Mathematics; the Registrar; two appointed faculty representatives; and six elected faculty representatives (two from each of the three Schools of the College). The elected faculty representatives are chosen by the faculty within each School. In the event an elected faculty representative is unable to attend or the appeal involves a committee member who earlier has been a point of appeal in this process, the Provost will appoint an alternate from the appropriate School.

The Vice President of Student Life and Learning, the Director of College Counseling, and any members of the College community invited by the Provost can serve as ex-officio members. Terms last for three years with no limit to the

number of terms a faculty member may serve. However, no two terms may be served consecutively.

- B. The Grade Appeals Committee is responsible for recommending, by majority decision, either to uphold or to deny the student's appeal. The student and professor may present evidence in writing supporting their positions. In the case of a grade appeal, the professor must present the written grading procedure for the course under appeal.
- V. If the appeal is upheld, the Provost, with advice from the Grade Appeals Committee, will appoint a review committee of department personnel who will review the student's work and determine a grade. No further appeals will be permitted.

Repeat Courses

A course is considered a 'repeat' when a student registers for a class previously completed or a course that shares the same content as a class previously completed. A repeat course is designated as 'repeated' at the point when either course registration or the course add/drop period closes for a semester. A course's repeat designation is noted on both a student's academic record and official transcript.

A student may repeat any course. In the case of a repeated course, only the most recent occurrence of the repeated class will be used in the calculation of the grade point average and count toward hours earned, regardless if the grade is higher or lower than the original grade earned. All occurrences of the course will remain on the academic record. Under no circumstances may a course be taken more than twice.

A student that repeats a course at an outside institution and transfers that credit to Grove City College the transfer of the grade and course is subject to the transfer credit policy and the repeat course policy regarding earned grade.

Repeating a course may impact degree completion, so students should consult their academic advisor for guidance. Student athletes should contact the Athletic Department (724-458-2900) for guidance on NCAA eligibility.

CREDIT HOUR POLICY

In-Person Courses

In-person undergraduate and graduate courses are required to provide students with educational experiences that include:

- 15 contact hours of instruction (e.g., lectures, discussions) per credit hour earned
- 30 hours of student preparation or work outside of class per credit hour earned

For example, a 3-credit course generally meets during a traditional fall or spring semester:

- Three 50-minute sessions per week (MWF) or
- Two 75-minute sessions per week (TR)
- 45 contact hours over a traditional 15-week semester, including final exams

Courses with an associated laboratory will meet for additional instruction above the required contact hours of the course.

Online and Hybrid Courses

Courses delivered fully or partially online, whether undergraduate or graduate, are assigned credit hours based on equivalent learning outcomes and academic engagement. Online courses include:

- Regular and substantive interaction with faculty
- Asynchronous or synchronous instruction (e.g., video lectures, discussion forums, virtual labs)

- Learning activities that equate to at least 45 hours of academic engagement per credit hour

Faculty are required to design online and hybrid courses that ensure equivalent levels of instruction and student effort, verified through syllabi, learning management system data, and course assessment reviews.

Graduate Courses

Graduate-level credit hour assignments follow the same academic time-on-task expectations as undergraduate courses, but are further distinguished by:

- Greater depth of content
- Increased emphasis on independent research and application
- Advanced-level interaction with faculty and peers

Course designs are reviewed to ensure alignment with college and accreditation requirements.

STUDENT CONSUMER INFORMATION

The College provides public information on a variety of common datasets on its Student Consumer Information, which is available at www.gcc.edu/consumer.

TRANSFER OF GRADUATE CREDIT

Graduate students may request the transfer of credits from previous graduate programs. No more than 6 graduate credits may be transferred into any Grove City College graduate program, and the transfer of credits is not automatic. Students may request transfer of credit for coursework completed within the last five (5) years, earned at an accredited university or college, with a grade equivalent of “B-” or better, and in which they can demonstrate the achievement of expected learning outcomes for the course being replaced at Grove City College.

The Transfer Evaluation System tool is used to list courses that have already been accepted as eligible transfer credit and provide you with the Grove City equivalency. The database is searchable by school to see if your course is listed and can be accessed at www.gcc.edu/TES. If you do not see an institution or specific course listed, please email transfers@gcc.edu to submit additional information for evaluation, such as a course syllabus, along with the Unofficial Transfer Credit Evaluation Form.

Students enrolled at Grove City College may not take courses concurrently at another institution for transfer to Grove City College during the duration of their graduate program unless specifically approved by the Associate Dean.

If another course at a partner institution must be substituted for a GCC course (only available through GCC permission), the cost of the course will be billed at the customary GCC per credit charge.

Pass/Fail courses may not be transferred unless prior approval has been obtained from the Associate Dean in conjunction with the appropriate Department Chair.

Credit is not granted for life or professional experience or for military service. Once enrolled at Grove City College, the College does not grant credit for any experience in which a student is paid by the federal government, including ROTC, Officer’s Candidate School, internships, or scientific research.

Credits for remedial, developmental, and undergraduate courses may be required for unconditional acceptance into a Grove City College Master’s program and will not replace the required master’s courses nor will they count in the QPA.

WITHDRAWALS

Withdrawal from Individual Courses

- Students may withdraw from a course during the drop/add period without any record of enrollment in that course on their permanent record.
- For any course dropped after the drop/add period and until the “Last Day to Withdraw from a Course” deadline, a ‘W’ grade will be entered on the permanent record and will not be counted in computing the student's academic average. No refund will be made for any course dropped after the official drop/add period.
- Courses dropped after the authorized withdrawal period will be marked with a ‘WF (Withdrawn Failing)’ grade which will be counted as a ‘F’ grade in computing the student's academic average. Graduate students who receive a ‘F’ are placed on probation and must undergo a review by the Graduate Council that may result in immediate dismissal from the program. Students may retake courses outside of the graduate program if seats are available. Upon grade and QPA improvement, students may petition for readmission (see that section of the handbook for the readmission petition procedure).
- Grove City College reserves the right to withdraw a student from any course or from the College.

Leave of Absence

Students who need to pause their courses of study must seek a leave of absence. A request for a leave of absence must normally be made at least two weeks prior to the first day of classes and must be addressed to Associate Dean. The decision to grant or deny the leave is made by the Associate Dean, and a leave will be granted for a fixed period and only where there is a good reason for the leave and a good prospect for the student's return from the leave. Leaves of absence are not counted toward the time limit for degree completion.

Withdrawal from the College

When a student finds it necessary to cease their studies at the College, he/she should notify the Associate Dean for final clearance. If the student is unable to follow this procedure because of illness or emergency, the College will complete the withdrawal form, but the student must still notify the Associate Dean in writing of his/her intent. A student who follows the procedure to withdraw from the College within a semester will receive "W" grades for all current courses. A student who leaves the College without officially withdrawing will forfeit any refund to which he/she might otherwise be entitled and may receive grades of "F" or "WF" in all current courses.

A student withdrawing for medical reasons must provide written documentation from a physician. Please refer to the “Refunds” section for more details. Students receiving a medical withdrawal will receive a “W” grade for all courses.

PARTICIPATION EXPECTATIONS FOR STUDENTS

Grove City College believes participation is essential to the satisfactory completion of the graduate program. If an absence is incurred for any reason, it is the obligation of the student to ascertain from the instructor what is to be done to maintain his/her standing in that course.

Excused Absences

The Associate Dean may excuse absences falling under the following categories. The decision to excuse an absence is solely the discretion of the Associate Dean or one of its designees.

- **Military:** Students who are active members of the military who are ordered to participate in a military related event are responsible for notifying their professors and the Office of Graduate Programs at GraduatePrograms@gcc.edu. Military students who are called to active duty will be refunded a prorated portion of tuition based on the number of days in attendance. Students called to active duty are required to notify the Office of Graduate Programs in writing of their intent to withdraw from the program.
- **Court Summons:** Students who receive a jury duty order or a court appearance summons are responsible for notifying their professors and the Office of Graduate Programs at GraduatePrograms@gcc.edu.
- **Loss of immediate family member:** Students are responsible for notifying their professors when there is a death of an immediate family member.
- **Illness/Injury:** If any illness or injury results in missed coursework, it is the student's responsibility to notify the instructor and arrange for an excuse from class and make-up work. The non-resident student's own health provider may issue a medical reason for absence which the student can present to the instructor.
- **Emergency:** In case of an emergency such as hospitalization, the student should contact their course instructor as soon as possible. Students must make up the work for the classes missed so that absences are without prejudice in determining a grade on the missed work.

Students must make up the work for any classes missed so that absences are without prejudice in determining a grade on missed work. Students will be given a reasonable opportunity to make up any graded assignments, including exams and quizzes, missed due to excused absences.

Unexcused Absences

Absences incurred due to disciplinary sanctions are reported to the Office of Graduate and Online Programs. Through formal action, the faculty has agreed that students who miss classes due to such sanctions are not permitted to make up any missed academic work, whether prior to, during, or after the stated period of suspension. Allegations of inappropriate student behavior will be addressed as a serious matter by the Graduate Council. Refer to the undergraduate bulletin for additional details.

In summary, students are always encouraged to contact their professors and the appropriate office regarding any class absences and should do so prior to the absence whenever possible.

Provost excuses are not available at the graduate level. Excused absences are unavailable for sporting events. Student athletes are responsible for working with their course professor for sporting events. In all cases, students are expected to stay current in their coursework.

Diploma Application

Candidates for a master's degree must apply within the first two weeks of the semester in which they anticipate graduating; this application must indicate if the graduate plans to attend the graduation ceremony. Visit the Registrar's tab on myGCC and click on the Graduation link to access the application. Those submitting applications for graduation should anticipate finishing all required coursework during the semester in question and should anticipate the completion of all other degree requirements no less than four weeks prior to graduation. Students are advised to consult the Associate Dean to determine if their anticipated graduation date is reasonable.

Academic Regalia

All students earning a master's degree will be provided with the appropriate hood, cap, gown, and tassel by the College. The Registrar's Office will contact candidates for graduation during the fall of each year to obtain information needed to order graduation regalia used during the May commencement ceremony.

Student Publication Archival Policy

Copies of graduate theses may be given to Buhl Library for archival use and storage. These documents will be available for viewing by library patrons and check-out to anyone with Grove City College check-out privileges, but the documents will not be made available via inter-library loan. Students will retain copyright on their documents. Abstracts of these documents may be uploaded or posted into databases and similar systems.

ACADEMIC INTEGRITY

Grove City College is deeply invested in upholding academic integrity and honesty. Three of the college's five core values, faithfulness, excellence, and community, directly relate to academic integrity because any violation of academic integrity is a form of theft and deceit that affects the one stolen from, as well as the community of students and faculty at the college. In addition, cheating is a violation of three of the Ten Commandments: the prohibitions against stealing, lying, and coveting. However, as the Ten Commandments and the totality of Scripture demonstrate to us, we are fallen creatures who at times do what we ought not do.

Accordingly, the college has created a policy both to define what cheating is and to describe our process for dealing with allegations of cheating in order to discourage cheating and provide an opportunity for meaningful repentance and restoration when students do cheat.

Pledge

As a student of Grove City College, I pledge to do my work faithfully with honesty in accordance with my calling as a student working for Christ's glory.

Cheating and Plagiarism may be present in many areas, including (but not limited to) the following:

1. **Completing Papers, Outside Work.** Work done out of class, which a student submits as his/her own work to a professor, should be his/her own and should not contain that which has been obtained from another, other than properly credited references, sources, and citations.
2. **Taking Exams, Tests, Quizzes.** Work done on a test, exam, or quiz, which a student submits to a professor, should be his/her own and should not contain that which has been knowingly obtained from another. By default, no resources are permitted unless explicitly allowed by the instructor.
3. **Preparing for Exams.** A student should not seek to gain an advantage on an exam he/she is about to take by obtaining advanced access to particular questions or advance copies of a professor's exam, or by giving access to other students. This includes access to exams from prior semesters.
4. **Group Work.** In courses where group work or teamwork is allowed, the members of the group may collaborate and share resources among themselves, but not with other groups or prior and subsequent classes.
5. **A student should not cooperate with, aid, or encourage another student's violation of the above rules, even though he or she receives no direct benefit.** Any student

who does so is also guilty of cheating and can have their grade from current or past semesters (if relevant) reduced.

6. Instructor-Imposed Limitations. Faculty may add (via syllabus, assignment instructions, or verbal instructions) additional rules and limitations pertaining to cheating in their particular discipline, class, and assignment.

Special Note: Plagiarism Includes

1. Any direct quotation of another's words, from simple phrasing to longer passages, without using quotation marks and properly citing the source of those words.
2. Any summary or paraphrase of another's ideas without properly citing the source of those ideas.
3. Any information that is not common knowledge—including facts, statistics, graphics, drawings—without proper citation of sources.
4. Any cutting and pasting of verbal or graphic materials from another source and representing as one's own work—including books, databases, web sites, journals, newspapers, etc.—without the proper citation for each of the sources of those materials; this includes any copyrighted artwork, graphics, or photography downloaded from the Internet without proper citation.
5. Any wholesale “borrowing,” theft, or purchasing of another's work and presenting it as one's own, whether from the Internet or from another source.
6. Any presentation of “ghost-written” work including—whether paid for or not—as one's own original work, including papers, computer code, visual artwork, and other forms of written and non-written work.
7. Making one's work available for copying by others, as well as copying work posted on the Internet or otherwise made available by another.
8. Self-citation: you cannot submit the same work for two different classes. If you use part of an earlier work, or ideas from an earlier work, you should reference it, as with any other source.
9. Generative AI is forbidden in all classes across campus unless allowed by the professor as specified in one of these modalities on a particular assignment:
 - a. On this assignment, generative AI can be used to develop ideas, but not directly copied (must still be credited).
 - b. On this assignment, generative AI can be used to revise and improve your final draft, but it must be credited.
 - c. On this assignment, generative AI can be quoted directly but it must be credited.
 - d. On this assignment, generative AI can be used to develop ideas, revise, and improve your final draft, and/or quoted directly, but it must be credited.

Any use of generative AI on any assignment must be explicitly described by the student.

The Process: How the Honesty in Learning Policy Works Reporting a Violation

1. If a student, staff, faculty, or administrator believes he or she observed a violation of the Academic Integrity Policy, he or she must fill out an online report of the violation via myGCC, which is sent both to the professor of that course and the Chair of the Student-Faculty Review Committee (SFRC). This report should be filed within two class days of discovering the alleged violation.

2. The professor of the course may then meet with the student(s) who allegedly committed the violation. If the report was submitted by someone other than the professor, the professor may also meet separately with that person.
 - a. If the professor determines no violation has occurred, he or she will submit a resolution to the Chair of the SFRC and the matter will be dropped.
 - b. If the professor believes the policy has been violated, he or she will submit a resolution to the Chair with a proposed sanction (which must be at least a failing grade on the assignment and can include up to failure in the course, depending on the severity of the incident).
3. The SFRC Chair will then contact via e-mail the student(s) who have allegedly violated the policy and inform them of the professor's proposed sanction and of their right to either accept the charge and sanction or challenge it. The student(s) must respond to the SFRC Chair within three class days, or the student(s) accept the penalty by default.
 - a. If the student(s) accept the charge, the Chair will present the case to the SFRC Committee, which issues the penalty. The SFRC Committee may alter the recommended sanction. The Provost's Office will record the sanction.
 - b. If the student(s) reject the charge, the Chair will schedule a contested hearing, where the SFRC will hear from all involved parties and make a determination on the case. The SFRC Committee may alter the recommended sanction. The standard of evidence for the committee is "the preponderance of the evidence."

Note on the SFRC Committee: The committee is made up of approximately 20 students, annually elected to one-year terms, and 30 faculty, who are elected to two-year terms. The SFRC Chair gathers 10 members of the committee to address each case. Decisions require a supermajority of 70% of the votes.

- c. The SFRC chair will inform the students of the SFRC decision within two class days.
- d. After a contested hearing, either party may appeal, via e-mail, the Committee's decision to the Dean of the school in which the alleged violation occurred within two class days. Students may not appeal the SFRC sanction if they accepted the charge of violating academic integrity.
- e. The Dean will meet with the student(s), faculty member, and SFRC chair (separately) before ruling. The Dean's decision is final.
- f. Once the final decision has been rendered and any appeal is exhausted the sanction will be applied and the Provost's Office will record the sanction.
- g. If the student(s) has been involved in two or more violations of the Honesty in Learning policy, the Provost may apply additional sanctions up to and including academic dismissal.

The SFRC Chair will make a concerted effort to conclude the whole process for each case within 30 class days (not counting appeals) but cannot guarantee this timeline. In addition, on occasion, allegations of violations of academic integrity come up at the end of the semester, when it is not possible for the committee to meet. In those instances, the committee will resolve the case at the beginning of the next academic semester, or in the case of a graduating student, with a reduced committee. There is no statute of limitations on cheating.

Graduate Programs

Dr. Christy Crute, Associate Dean of Graduate and Online Programs.

Graduate Programs at Grove City College

Grove City College's Department of Graduate Programs prepares its students to become leaders across a wide range of career and professional pursuits and provides an opportunity to achieve an advanced degree under the guidance of expert faculty mentors.

Accredited by the Middle States Commission on Higher Education, graduate programs offer students the freedom to pursue excellence in their chosen field. The Accreditation Council for Business Schools and Programs (ACBSP) also accredits the MBA and MSBA programs.

Programs have been designed to equip students with advanced technical and theoretical skills to excel in a wide range of industries and professions, while also providing an ethical, moral perspective on relevant topics and trends. Programs are deeply engaging and will launch students on the path to achieving their personal and professional goals.

Academic Schools

The academic programs at Grove City College are divided into three schools – the *Alva J. Calderwood School of Arts and Letters*, the *Albert A. Hopeman, Jr. School of Science, Engineering, and Mathematics*, and the *Winklevoss School of Business*. These three schools encompass all departments of instruction.

Alva J. Calderwood School of Arts and Letters

Dr. Paul C. Kemeny, Dean; Dr. Lisa Hosack, Assistant Dean.

Alva J. Calderwood grew up on a farm outside of New Bedford, Pennsylvania, and was tending the crops one day when a journeyman teacher by the name of Dr. Isaac Ketter visited his home in search of students to enroll in the newly formed Grove City College. Dr. Calderwood subsequently enrolled and graduated from the College in 1896, continued his education at Harvard, and earned both a Master of Arts and a Doctor of Philosophy degree. He eventually returned to his alma mater and served as a professor for 53 years and as Dean of the College for 35 years. He was honored for his many years of outstanding service when Calderwood Hall, erected in 1956, was named for him. Calderwood Hall was torn down in February 2003 and replaced by the new Hall of Arts and Letters, and in November 2002, the Alva J. Calderwood School of Arts and Letters was named in his honor.

The *Alva J. Calderwood School of Arts and Letters* offers master's degrees in education and theology and ministry.



Alva J. Calderwood
1873-1949

Albert A. Hopeman, Jr. School of Science, Engineering, and Mathematics

Dr. Timothy Homan, Dean; Dr. Lisa Antoszewski, Assistant Dean.



Albert A. Hopeman, Jr.
1911-1998

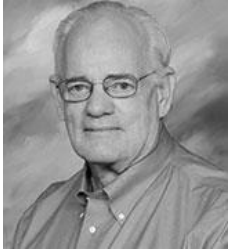
Albert A. Hopeman, Jr. became the fifth president of the Grove City College Board of Trustees in 1972, joining the Board in 1953 and serving till his death in 1998. He was a firm advocate of excellent education in a Christian environment at a low cost. He led the College during the years of the well-known 1984 U.S. Supreme Court case *Grove City College vs. T. H. Bell, Secretary of the U.S. Department of Education*, which resulted in Grove City College's withdrawal from the federal Pell Grant program. Grove City College also withdrew from federal student loan programs in 1996 and developed a competitive private student loan program under his leadership. The School of Science, Engineering, and Mathematics was named in his honor in May of 1997.

The *Albert A. Hopeman, Jr. School of Science, Engineering, and Mathematics* offers a master's degree in kinesiology.

The Winklevoss School of Business

Dr. Michelle McFeaters, Dean.

Dr. Howard E. Winklevoss '65 is a renowned academic and business technology entrepreneur. After teaching for more than a decade, Dr. Winklevoss entered the private sector, founding multiple ventures, including Winklevoss Consultants, a financial consultant to over 125 major corporations, and Winklevoss Technologies, a company that builds software for the actuarial consulting community to model and administer defined benefit pension plans. The Winklevoss School of Business prepares students to succeed in a variety of roles in organizations of all types. With ACBSP-accredited programs, highly accomplished faculty mentors, interdisciplinary emphasis, and diverse internship opportunities, the School equips students to pursue their unique callings to business, preparing them to become effective and ethical Christ-inspired leaders in business and society as a whole.



Dr. Howard E. Winklevoss '65

The curriculum is based on a Christian perspective and ethical framing, and it provides business knowledge while developing communication and analytical skills within major-specific learning immersed in a global perspective.

The *Winklevoss School of Business* offers master's degrees in accounting, business administration, business analytics, and economics.

Available Programs and Course Descriptions

Master of Science in Accounting Program

Prof. Stone, Chair; Dr. Crute, Dr. Grimm, Dr. McFeaters, Prof. Shultz. Additional Instructional Faculty: Prof. Warren.

The Master of Accounting curriculum was developed with the career-focused, adult learner in mind. It offers part-time and full-time options, online courses, and personalized attention. For more information on the Master of Accounting, email GraduatePrograms@gcc.edu.

Course Requirements – 36 Credit Hours

Core – 30 hours

ACCT 502: Financial & Managerial Accounting
 ACCT 530: Auditing & Information Systems
 ACCT 536: Forensic & Fraud Accounting
 ACCT 553: Cost Management
 ACCT 555: Current Topics, Research & Communication
 FNCE 531: Finance for Decision Making
 MNGT 533: Law & Ethics
 MNGT 542: Ethically Architecting Information

Electives – 6 hours from the same category

Tax compliance and reporting

ACCT 510: Individual Tax Compliance & Planning*
 ACCT 515: Entity Tax Compliance & Planning*

Information systems and Controls

ACCT 520: Information Systems & Controls I*
 ACCT 525: Information Systems & Controls II*

Business analysis and reporting

ACCT 545: Advanced Data Analytics*
 ACCT 550: Business Consolidations & Reporting*

*Professional certifications offered based on student demand.

Accounting (ACCT)

ACCT 502. FINANCIAL & MANAGERIAL ACCOUNTING. This course provides a foundation for organizational leaders to engage with accounting as the language of business in order to understand the financial consequences of business activities. This course will provide students with considerable financial statement, financial analysis, and financial management expertise to enhance their decision-making capabilities as a manager within an organization. Consisting of two complimentary components, financial accounting and managerial accounting, the course will provide perspectives for both external and internal decision making. This course will be taught from the perspective of the user of the accounting information, as opposed to the preparer of the information. Financial accounting

topics include basic accounting concepts and principles, the structure of the financial statements and an overview of external financial reporting. Managerial accounting topics emphasize the development and use of accounting information for internal decision making, covering topics such as cost behavior and analysis, product and service costing and relevant costs for internal decision making. Prerequisites: Graduate standing or permission of instructor. *Three hours.*

ACCT 510. INDIVIDUAL TAX COMPLIANCE & PLANNING. This course will focus on the planning aspect of individual taxes. Students will develop tax planning skills by considering how various transactions can be structured to minimize current or future individual taxes. *Three hours.*

ACCT 515. ENTITY TAX COMPLIANCE & PLANNING. This course will focus on the planning aspect of entity taxes. Students will develop tax planning skills by considering how various transactions can be structured to minimize current or future entity taxes. *Three hours.*

ACCT 520. INFORMATION SYSTEMS & CONTROLS I. This course will give students the knowledge and tools necessary to implement and maintain effective information technology control frameworks, identify control activities and evaluation application controls while assessing risks and processes. *Three hours.*

ACCT 525. INFORMATION SYSTEMS & CONTROLS II. This course will give students the knowledge and tools necessary to implement and maintain effective information technology control frameworks, identify control activities and evaluation application controls while assessing risks and processes. *Three hours.*

ACCT 530. AUDITING & INFORMATION SYSTEMS. Intensive study of advanced auditing topics, including how auditors are using data analytics to respond to new challenges facing the profession. *Three hours.*

ACCT 536. FORENSIC & FRAUD ACCOUNTING. The course enables students to identify signs of fraud in financial statements. The course covers types of fraud, sources of evidence and analysis of internal and external fraud schemes. The course will provide an overview of the litigation process, as it relates to forensic accounting. *Three hours.*

ACCT 545. ADVANCED DATA ANALYTICS. This course will give students the knowledge and tools necessary to apply advanced analytical skills and analysis on both financial and non-financial data. Students will diagnose issues, analyze relevant information, apply ethical decision-making techniques, report the results and provide a recommendation. *Three hours.*

ACCT 550. BUSINESS CONSOLIDATIONS & REPORTS. A study of the financial accounting effects on business entities involved in mergers, consolidations, and divestitures with an emphasis on the proper recognition and recording of acquisition, the elimination of inter-company transactions, and the preparation of consolidated financial statements. The study also includes an in-depth look at state and local government financial statements. *Three hours.*

ACCT 553. COST MANAGEMENT. This course provides a foundation for leaders to engage in critical business decisions associated with cost management practices, strategically applying them across various functions of a business organization to improve organizational performance. Students will identify major contemporary issues in managerial

accounting, with an emphasis on decision-making and applications. Issues presented may be the design and implementation of strategic, marketing, value analysis and other management models. Prerequisites: Graduate standing and ACCT 502 or permission of instructor. *Three hours.*

ACCT 555. CURRENT TOPICS, RESEARCH & COMMUNICATION. Selected ongoing and emerging financial accounting issues are studied. The emphasis will be on conceptual application as well as the practical application of these emerging issues. *Three hours.*

Finance (FNCE)

FNCE 531. FINANCE FOR DECISION MAKING. This course provides students the skills essential to understanding the role of finance within an organization by providing important financial concepts critical to both investing and running a successful business. Through inclusion of case study analysis and application, students will focus on value creation within and for the organization by gaining an understanding of various financial markets, risk and return evaluation, and performing financial analysis. Prerequisites: Graduate standing and ACCT 502 permission of instructor. *Three hours.*

Management (MNGT)

MNGT 533. LAW & ETHICS. Addresses relevant legal issues facing business managers with perspectives of integrating work, ethics, and faith. Study is pertinent to legal and ethical issues regarding corporate responsibilities, important HR challenges, and ethics. The goal is to become a better manager, aware of the evolving business landscape. *Three hours.*

MNGT 542. ETHICALLY ARCHITECTING INFORMATION. Practical guidance on how to implement information management. This course explores the fundamental elements of ethics and provides practical methods for organizations to embed ethical principles and practices into the management and governance of the organization's information. Will explore the business case for ethical business practices. *Three hours.*

Master in Business Administration Program

Dr. Kocur, Chair; Dr. Crute, Dr. Grimm, Dr. Kelley, Dr. McFeaters, Dr. J. Smith, Prof. Stone.

The Master in Business Administration curriculum was developed with the career-focused, adult learner in mind. It offers part-time and full-time options, online courses, and personalized attention. For more information on the Master in Business Administration, email GraduatePrograms@gcc.edu.

Course Requirements – 39 Credit Hours

ACCT 502: Financial & Managerial Accounting
 ACCT 553: Cost Management
 ECON 530: Managerial Economics
 FNCE 531: Finance for Decision Making
 MARK 504: Marketing
 MNGT 502: Statistical Models
 MNGT 533: Law & Ethics
 MNGT 547: Organizational Behavior & Human Resources

MNGT 575: Governance & Strategy
 MNGT 576: Governance & Strategy II
 MNGT 585: Leading Organizations

Plus, choose three courses (9 credit hours) from one of the concentration areas.

- **General Management:** Choose any three courses from any of the concentrations below.
- **Business Analytics:** COMP 544, MATH 543, MNGT 512, MNGT 550, MNGT 552
- **Accounting:** 9 additional ACCT credit hours of your choosing
- **IT Leadership:** ACCT 530, MNGT 542, MNGT 550, MNGT 561, MNGT 590: Portfolio Management
- **Professional Certifications:** MNGT 550; MNGT 552; and MNGT 561, MNGT 562, MNGT 563, MNGT 564, or MNGT 590: Studies: Digital Marketing Certifications

Accounting (ACCT)

ACCT 502. FINANCIAL & MANAGERIAL ACCOUNTING. This course provides a foundation for organizational leaders to engage with accounting as the language of business in order to understand the financial consequences of business activities. This course will provide students with considerable financial statement, financial analysis, and financial management expertise to enhance their decision-making capabilities as a manager within an organization. Consisting of two complimentary components, financial accounting and managerial accounting, the course will provide perspectives for both external and internal decision making. This course will be taught from the perspective of the user of the accounting information, as opposed to the preparer of the information. Financial accounting topics include basic accounting concepts and principles, the structure of the financial statements and an overview of external financial reporting. Managerial accounting topics emphasize the development and use of accounting information for internal decision making, covering topics such as cost behavior and analysis, product and service costing and relevant costs for internal decision making. Prerequisites: Graduate standing or permission of instructor.

Three hours.

ACCT 510. INDIVIDUAL TAX COMPLIANCE & PLANNING. This course will focus on the planning aspect of individual taxes. Students will develop tax planning skills by considering how various transactions can be structured to minimize current or future individual taxes.

Three hours.

ACCT 515. ENTITY TAX COMPLIANCE & PLANNING. This course will focus on the planning aspect of entity taxes. Students will develop tax planning skills by considering how various transactions can be structured to minimize current or future entity taxes.

Three hours.

ACCT 520. INFORMATION SYSTEMS & CONTROLS I. This course will give students the knowledge and tools necessary to implement and maintain effective information technology control frameworks, identify control activities and evaluation application controls while assessing risks and processes.

Three hours.

ACCT 525. INFORMATION SYSTEMS & CONTROLS II. This course will give students the knowledge and tools necessary to implement and maintain effective

information technology control frameworks, identify control activities and evaluation application controls while assessing risks and processes. *Three hours.*

ACCT 530. AUDITING & INFORMATION SYSTEMS. Intensive study of advanced auditing topics, including how auditors are using data analytics to respond to new challenges facing the profession. *Three hours.*

ACCT 536. FORENSIC & FRAUD ACCOUNTING. The course enables students to identify signs of fraud in financial statements. The course covers types of fraud, sources of evidence and analysis of internal and external fraud schemes. The course will provide an overview of the litigation process, as it relates to forensic accounting. *Three hours.*

ACCT 545. ADVANCED DATA ANALYTICS. This course will give students the knowledge and tools necessary to apply advanced analytical skills and analysis on both financial and non-financial data. Students will diagnose issues, analyze relevant information, apply ethical decision-making techniques, report the results and provide a recommendation. *Three hours.*

ACCT 550. BUSINESS CONSOLIDATIONS & REPORTS. A study of the financial accounting effects on business entities involved in mergers, consolidations, and divestitures with an emphasis on the proper recognition and recording of acquisition, the elimination of inter-company transactions, and the preparation of consolidated financial statements. The study also includes an in-depth look at state and local government financial statements. *Three hours.*

ACCT 553. COST MANAGEMENT. This course provides a foundation for leaders to engage in critical business decisions associated with cost management practices, strategically applying them across various functions of a business organization to improve organizational performance. Students will identify major contemporary issues in managerial accounting, with an emphasis on decision-making and applications. Issues presented may be the design and implementation of strategic, marketing, value analysis and other management models. Prerequisites: Graduate standing and ACCT 502 or permission of instructor. *Three hours.*

ACCT 555. CURRENT TOPICS, RESEARCH & COMMUNICATION. Selected ongoing and emerging financial accounting issues are studied. The emphasis will be on conceptual application as well as the practical application of these emerging issues. *Three hours.*

Computer Science (COMP)

COMP 544. PRINCIPLES OF DATA MANAGEMENT. A graduate level course in database management systems emphasizing the relational model. Topics include data modeling (ER diagrams, relational schemas, dimensional modeling), manipulating data in a database using SQL, processing structured data using a high-level programming language, and data warehousing. Prerequisite: Graduate Standing; or B or better in COMP 220 and permission for undergraduate standing. *Three hours.*

Economics (ECON)

ECON 530. MANAGERIAL ECONOMICS. This course introduces the economic way of thinking in addressing strategic issues in business. The goal is to see the usefulness of economics as part of the overall management of an enterprise. Both microeconomic and macroeconomic topics will covered, including markets and prices, entrepreneurship,

business organization, competition and monopoly, bureaucracy, money and banking, inflation, and business cycles. *Three hours.*

Finance (FNCE)

FNCE 531. FINANCE FOR DECISION MAKING. This course provides students the skills essential to understanding the role of finance within an organization by providing important financial concepts critical to both investing and running a successful business. Through inclusion of case study analysis and application, students will focus on value creation within and for the organization by gaining an understanding of various financial markets, risk and return evaluation, and performing financial analysis. Prerequisites: Graduate standing and ACCT 502 permission of instructor. *Three hours.*

Management (MNGT)

MNGT 502. STATISTICAL MODELS. This course will cover statistical models such as hypothesis testing (one sample, two samples, and categorical), Analysis of Variance (ANOVA), nonparametric methods, study design, and analysis techniques for statistical studies related to individual student specializations including public health, business, engineering, epidemiologic studies, etc. *Three hours.*

MNGT 512. FORECASTING MODELS. An introduction to creating, solving, analyzing, and interpreting real-world time-series and forecasting models. Topics include linear, autoregressive, moving average and other forecasting and time-series techniques, transfer functions, multivariate model building, stationary, and nonstationary techniques. Applications include all areas where forecasting is required including transportation, finance, scheduling, networks, and supply chains. Appropriate software tools for analyzing forecasting models including SAS and spreadsheet software. *Three hours.*

MNGT 533. LAW & ETHICS. Addresses relevant legal issues facing business managers with perspectives of integrating work, ethics, and faith. Study is pertinent to legal and ethical issues regarding corporate responsibilities, important HR challenges, and ethics. The goal is to become a better manager, aware of the evolving business landscape. *Three hours.*

MNGT 542. ETHICALLY ARCHITECTING INFORMATION. Practical guidance on how to implement information management. This course explores the fundamental elements of ethics and provides practical methods for organizations to embed ethical principles and practices into the management and governance of the organization's information. Will explore the business case for ethical business practices. *Three hours.*

MNGT 547. ORGANIZATIONAL BEHAVIOR AND HUMAN RESOURCES. This course provides a two-fold approach for managers and leaders in today's business environment to bring value to those that they lead, direct and interact with in their daily work lives. The first part of this course takes a managerial approach to human resources examining legal guidelines & compliance, recruiting & retention strategies, labor relations and other specialized topics. The second part of the course will analyze how individuals and groups act and behave in an organizational context. Topics centering on motivation, communication & productivity will be discussed in a seminar fashion in context of the changing model of how work is done. *Three hours.*

MNGT 550. VISUALIZING AND PRESENTING DATA. Introduction to the key concepts and technologies for graphing and other visual ways to present data. This course covers modern techniques and software used to understand and explain data quickly through visual presentation. *Three hours.*

MNGT 552. CASE STUDIES IN BUSINESS. This course requires a project in business analytics. Requires students to complete a multi-dimensional project in their area of interest: industry, healthcare, etc. The project must be approved by Management faculty no later than the end of the fourth week of the start of the course. Students will be invited to propose their own projects or create one in collaboration with Management faculty. *Three hours.*

MNGT 561. PROFESSIONAL CERTIFICATION IN PROJECT MANAGEMENT. Students will develop current skills in Project Management that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*

MNGT 562. PROFESSIONAL CERTIFICATION IN MARKETING ANALYTICS. Students will develop current skills in Marketing Analytics that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*

MNGT 563. PROFESSIONAL CERTIFICATION IN ADVANCED EXCEL. Students will develop current skills in Advanced Excel that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*

MNGT 564. PROFESSIONAL CERTIFICATION IN DATA VISUALIZATION. Students will develop current skills in Data Visualization that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*

MNGT 575. GOVERNANCE AND STRATEGY. This course investigates governance practices, rules, and regulations that grow shareholder value. The relationship among shareholders, boards, and executive management is studied in detail (including executive compensation policies, board structure and practices, corporate disclosure and transparency, and the value of the shareholder vote). *One hour.*

MNGT 576. GOVERNANCE AND STRATEGY II. In this expanded course, students will develop leadership skills and well-researched strategies for a variety of current, relevant business issues that support the business and the business' overarching strategy. Networking, teamwork, research, and other important leadership skills are assessed in this seminar-style course. This course culminates in student-led case study presentations. *Two hours.*

MNGT 585. LEADING ORGANIZATIONS. Setting basic direction and goals of an organization against the backdrop of the external environment and the needs of the market. Assessing the strengths and weaknesses of the organization to ensure the sustainability of the organization's competitive advantage within its chosen market. This course culminates in the capstone residency requirement. Prerequisite: Management 575 or permission. *Three hours.*

MNGT 590. STUDIES IN MANAGEMENT. Studies in areas of management not fully covered by regular departmental offerings. *Three hours.*

Marketing (MARK)

MARK 504. MARKETING. This course is designed to provide students with a managerial perspective on the marketing principles and strategies necessary for success in a market-oriented business. Specifically, the course will focus on how an organization can benefit from creating solutions that meet customer needs through tools and practices in market research. This course is designed to provide students with a managerial perspective on the marketing principles and strategies necessary for success in a market-oriented business. Specifically, the course will focus on how an organization can benefit from creating solutions that meet customer needs through tools and practices in market research, product development, market segmentation, pricing, distribution, and promotion. Students will gain an understanding of how all elements of the marketing mix align to support a cohesive marketing strategy. *Three hours.*

Mathematics (MATH)

MATH 543. LINEAR OPTIMIZATION METHODS. The use of mathematics to describe and analyze large-scale decision problems. Allocation of resources, making decisions in a competitive environment, and dealing with uncertainty are modeled and solved using suitable software packages. Topics include solving linear programming problems via the Simplex Method (including sensitivity analysis), integer programming, transportation problems, and other important Optimization models. *Three hours.*

Master of Science in Business Analytics Program

Dr. Kocur, Chair; Dr. M. W. Bright, Dr. Crute, Dr. Draai, Dr. Hutchins, Dr. McFeaters, Dr. R. Miller; Dr. J. Smith.

The Master of Science in Business Analytics curriculum was developed to help prepare you to lead in today's data driven business world with both technical and functional skills. For more information on the Master of Science in Business Analytics, email GraduatePrograms@gcc.edu.

Course Requirements – 30 Credit Hours

- COMP 544: Principles of Data Management
- DSCI 531: Big Data Management
- MATH 543: Linear Optimization Methods
- MNGT 504: Statistical Models II
- MNGT 512: Forecasting Models
- MNGT 514: Current Topics in Business Analytics
- MNGT 542: Ethically Architecting Information
- MNGT 550: Visualizing & Presenting Data
- MNGT 552: Case Studies in Business
- MNGT 582: Capstone

Computer Science (COMP)

COMP 544. PRINCIPLES OF DATA MANAGEMENT. A graduate level course in database management systems emphasizing the relational model. Topics include data

modeling (ER diagrams, relational schemas, dimensional modeling), manipulating data in a database using SQL, processing structured data using a high-level programming language, and data warehousing. Prerequisite: Graduate Standing; or B or better in COMP 220 and permission for undergraduate standing. *Three hours.*

Data Science (DSCI)

DSCI 531. BIG DATA MANAGEMENT. The objective of this course is to introduce key concepts and technologies of big data management. This course covers big data characteristics, storage, and processing. Students learn how to use multiple big data technologies, such as stream processing, in-memory databases, Hadoop MapReduce, NoSQL, and NewSQL systems. *Three hours.*

Management (MNGT)

MNGT 502. STATISTICAL MODELS. This course will cover statistical models such as hypothesis testing (one sample, two samples, and categorical), Analysis of Variance (ANOVA), nonparametric methods, study design, and analysis techniques for statistical studies related to individual student specializations including public health, business, engineering, epidemiologic studies, etc. *Three hours.*

MNGT 504. STATISTICAL MODELS II. Understanding multivariate methods is essential in today's data-driven world. Many real-world problems involve multiple variables that interact in complex ways, and traditional univariate techniques often fall short. This course provides a thorough introduction to multivariate statistical methods. This course emphasizes practical applications of multivariate techniques through case study scenarios with large and small datasets. Prerequisite: MNGT 502, or permission of the instructor. *Three hours.*

MNGT 512. FORECASTING MODELS. An introduction to creating, solving, analyzing, and interpreting real-world time-series and forecasting models. Topics include linear, autoregressive, moving average and other forecasting and time-series techniques, transfer functions, multivariate model building, stationary, and nonstationary techniques. Applications include all areas where forecasting is required including transportation, finance, scheduling, networks, and supply chains. Appropriate software tools for analyzing forecasting models including SAS and spreadsheet software. *Three hours.*

MNGT 514. CURRENT TOPICS IN BUSINESS ANALYTICS. This course will explore current topics in business analytics as appropriate for the period of time. Research articles useful for currency in the field will be studied. This course is necessary due to the rapid nature of change in the profession. *Three hours.*

MNGT 542. ETHICALLY ARCHITECTING INFORMATION. Practical guidance on how to implement information management. This course explores the fundamental elements of ethics and provides practical methods for organizations to embed ethical principles and practices into the management and governance of the organization's information. Will explore the business case for ethical business practices. *Three hours.*

MNGT 550. VISUALIZING AND PRESENTING DATA. Introduction to the key concepts and technologies for graphing and other visual ways to present data. This course covers modern techniques and software used to understand and explain data quickly through visual presentation. *Three hours.*

MNGT 552. CASE STUDIES IN BUSINESS. This course requires a project in business analytics. Requires students to complete a multi-dimensional project in their area of interest: industry, healthcare, etc. The project must be approved by Management faculty no later than the end of the fourth week of the start of the course. Students will be invited to propose their own projects or create one in collaboration with Management faculty. *Three hours.*

MNGT 582. CAPSTONE. Capstone allows a student to explore a research topic of interest. Students may select research via an exhaustive literature review and analysis of seminal work in the topic. Students choosing this path are expected to either present at a conference or publish their work. Alternately, students may work on a major business project for a business of their choice and deliver the final project to the business via a presentation and hand-off to the business process owner. This course may be taken up to three times. *Three hours.*

Mathematics (MATH)

MATH 543. LINEAR OPTIMIZATION METHODS. The use of mathematics to describe and analyze large-scale decision problems. Allocation of resources, making decisions in a competitive environment, and dealing with uncertainty are modeled and solved using suitable software packages. Topics include solving linear programming problems via the Simplex Method (including sensitivity analysis), integer programming, transportation problems, and other important Optimization models. *Three hours.*

Master of Arts in Economics Program

Dr. Herbener, Chair; Dr. Fuller, Dr. Ritenour. Additional Instructional Faculty: Dr. DiLorenzo, Dr. Fegley, Dr. Klein, Dr. Murphy, Dr. Salerno.

Program Learning Objectives

Students will demonstrate the ability to:

1. Identify and understand the major concepts and theories of economics
2. Apply economic analysis to explain the working of various economic systems
3. Comprehend the major literature of economics, including writings from different schools of thought
4. Write an article in economics suitable for publication in a refereed journal
5. Be prepared to enter careers as an economist or further graduate studies.

Course Requirements – 30 Credit Hours

Core – 18 hours

ECON 501: Microeconomics

ECON 502: Macroeconomics

ECON 504: Monetary Economics

ECON 505: Quantitative Methods in Economics

ECON 507: History of Economic Thought I

ECON 508: History of Economic Thought II

Electives – 6 hours

ECON 511: Financial Economics

ECON 512: International Trade and Finance

ECON 521: Public Economics

ECON 522: Comparative Economic Systems

ECON 531: Law and Economics

ECON 532: Organizational Economics

Capstone – 6 hours

ECON 582: Thesis in Economics

Economics (ECON)

ECON 501. MICROECONOMICS. A study of the determination of the prices of consumer and producer goods and the role of entrepreneurs in organizing production enterprises. The role of economic calculation in making production and investment decisions will be highlighted. *Three hours.*

ECON 502. MACROECONOMICS. An investigation into the causes and consequences of economic growth and business cycles. Emphasis will be on the construction of the capital structure by entrepreneurs and the role of financial markets in both economic progress and business cycles. *Three hours.*

ECON 504. MONETARY ECONOMICS. An examination of advanced topics in money and banking. Topics include the non-neutrality of money, the historical and legal treatment of money and banking, and the consequences of different money and banking regimes. *Three hours.*

ECON 505. QUANTITATIVE METHODS IN ECONOMICS. A study of the uses and limitations of statistical, empirical, and mathematical methods used in economic analysis. *Three hours.*

ECON 507. HISTORY OF ECONOMIC THOUGHT I. An exploration of the development of economic thought from the ancient Greeks up to the marginalist revolution. Different views on key economic topics will be highlighted. *Three hours.*

ECON 508. HISTORY OF ECONOMIC THOUGHT II. An exploration of the development of economic thought from the marginalist revolution to the present. Different views on key economic topics will be highlighted. *Three hours.*

ECON 511. FINANCIAL ECONOMICS. An economic analysis of financial markets and institutions. Topics covered include credit, equity, and derivative markets and financial intermediaries and insurance firms. Prerequisites: Economics 501 and 502. *Three hours.*

ECON 512. INTERNATIONAL TRADE AND FINANCE. An examination of the market economy across different political jurisdictions. International flows of goods, money, and capital funding will be covered in addition to foreign currency exchange. Prerequisites: Economics 501 and 502. *Three hours.*

ECON 521. PUBLIC ECONOMICS. An analysis of the nature, operation, and consequences of state intervention in a market economy. Focus will be on attempts to regulate private initiative with legal impositions and achieve political goals with fiscal policy. Prerequisites: Economics 501 and 502. *Three hours.*

ECON 522. COMPARATIVE ECONOMIC SYSTEMS. A study of the nature and consequences of different economic systems. Market, command, and interventionist economies will be covered. Prerequisites: Economics 501 and 502. *Three hours.*

ECON 531. LAW AND ECONOMICS. An economic analysis of law codes with an emphasis on property and contract. The questions of how law affects human behavior and what determines the structure of law will be explored. Prerequisites: Economics 501 and 502. *Three hours.*

ECON 532. ORGANIZATIONAL ECONOMICS. An examination of the economic logic of organizations. Focus will be on the theory and history of the development and variety of business enterprises. Prerequisites: Economics 501 and 502. *Three hours.*

ECON 582. THESIS IN ECONOMICS. An application of theoretical and historical knowledge to a practical problem in policy, institutions, or finance. *Six hours.*

Master of Science in Education with Reading Specialist Certification

Dr. Nichols, Chair; Dr. Culbertson, Dr. Heisey, Dr. Sabousky.

The education department of Grove City College embraces the missions, goals, and objectives of the College. The Master of Science in Education degree, reading concentration, is an advanced study degree preparing educators for the next level of practice by increasing their skill set and pedagogical knowledge. This program is designed for the working professional and will be delivered online through asynchronous and synchronous sessions. Each course will have specific activities structured to ensure robust faculty-student interactions. Designed to reflect professional guidelines as generated by the Pennsylvania Department of Education (PDE), graduates will be eligible to sit for the Reading Specialist Certification Exam. Individuals from other states that wish to seek certification should identify their particular board of education from this list Teacher Education (updated January 2024) (smartsheet.com) Teacher Education (updated January 2024) (smartsheet.com) and contact the department of education in that state. It should be noted that graduation and certification are not synonymous terms. Students seeking only the masters degree are welcome to enroll in this program. Once approved by PDE, all students seeking certification must complete a field experience, pass the appropriate exams and apply to the Pennsylvania Department of Education.

Program applicants must be certified teachers and be prepared to generate a synergy between the coursework they are engaged in and their work or other service environment. As certified teachers, graduate students have an initial understanding of reading and literacy which serves as the baseline skill set for each course and therefore a cohort model is not required, students can enter the program at any time.

Course Requirements – 30 Credit Hours

EDUC 516: Statistics for Education Professionals

EDUC 517: Educational Policy and the Law

EDUC 518: Graduate Capstone

EDUC 540: Leadership for Teachers

EDRS 520: Reading Specialists Roles, Responsibilities, and Resources

EDRS 521: Literacy Assessment and Intervention Systems and Models
 EDRS 522: Discipline Literacy Theory and Methods
 EDRS 523: Writing and Expressive Language Methods and Models
 EDRS 524: Remediation of Reading and Writing PreK-Adult
 EDRS 525: Leadership in Literacy

Education (EDUC)

EDUC 516. STATISTICS FOR EDUCATION PROFESSIONALS. This course covers the selection, investigation, and writing of a research topic in education. Students are introduced to the planning of research projects, major methods of obtaining data, descriptive statistics, statistical inferences, methods of analysis and critical evaluation of published research in education. Proposed research problems and procedures are prepared for discussion and critical analysis. *Three hours.*

EDUC 517. EDUCATIONAL POLICY AND THE LAW. A review of the sources of educational governance from federal and state laws as well as the courts will be undertaken. Students will examine the interface of the law, politics and education. *Three hours.*

EDUC 518. GRADUATE CAPSTONE. This course is designed to allow students in conjunction with their academic advisor to design an experience directly related to their area of study. This Experience could take the form of a thesis, action research project, a field experience, curriculum design project, or other study that does not lend itself to a thesis. As a capstone course, this course is not repeatable but could be taken for variable credit from one to six credits. *One to six hours.*

EDUC 540. LEADERSHIP FOR TEACHERS. This course explores contemporary trends in education with a focus on the role of the teacher as a leader. Special emphasis in this course focusses on the advocacy and agency of teachers to work within systems to respond to the sociological, psychological, political, and economic forces shaping education and impacting students. Teacher leadership skills will be applied through action research integrating the fourth domain of the Danielson Framework, with an emphasis on developing professional networks and collaborative service-learning projects. Graduate standing or taken with special permission for students admitted into the teacher preparation program. *Three hours.*

Education, Reading Specialist (EDRS)

EDRS 520. READING SPECIALISTS ROLES, RESPONSIBILITIES, AND RESOURCES. This course provides an overview of the role of reading specialists in PreK-12 systems with a special emphasis on models of reading specialist service including remediation through tier 1, 2, and 3 support, and teaching and curricular coaching in literacy. In addition to exploring the roles of reading specialists the course will also provide an overview of Title 1 funding models and associated intervention systems. The course will also explore various resources typically utilized by reading professionals including systems for schoolwide assessments and student progress monitoring. *Three hours.*

EDRS 521. LITERACY ASSESSMENT AND INTERVENTION SYSTEMS AND MODELS. An exploration of literacy methods for individual and student assessment will be explored. An overview of diagnostic testing methods, systems, and services will be provided with an emphasis on mastery of methods for data collection and interpretation of

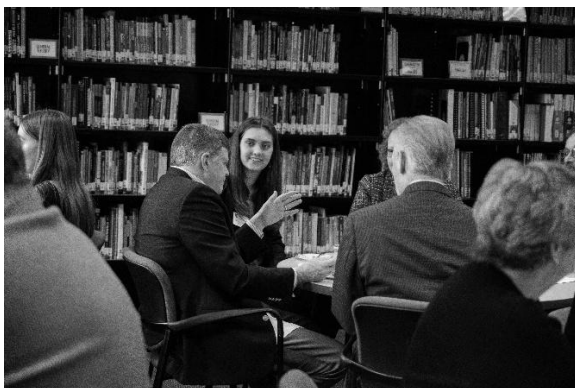
testing data. Current published materials including testing batteries, and technology tools in the area of reading assessments and diagnosis will be reviewed. *Three hours.*

EDRS 522. DISCIPLINE LITERACY THEORY AND METHODS. This course explores in depth dimensions of discipline literacy across the language areas and provides the reading specialist professional with an understanding of the methods of discipline literacy from a cognitive scientific perspective and the responsibility for reading professionals to support students across discipline literacy areas. *Three hours.*

EDRS 523. WRITING AND EXPRESSIVE LANGUAGE METHODS AND MODELS. An in-depth study of writing development spanning PreK-adult including pedagogical approaches to teaching written expression including an overview of expressive language across expressive domains. Special attention to at-risk students and fostering positive curricular approaches to writing development will be included in the course. *Three hours.*

EDRS 524. REMEDIATION OF READING AND WRITING PREK-ADULT. Graduate level course in literacy methods aimed at preparing students to meet the needs of learners (PreK-Adult) who experience difficulty in literacy development. Students will study research-based findings related to the causes and research-based strategies on ameliorating such difficulties. Key components of the course focus on the appropriate use of materials, assessment instruments, teaching strategies, and a variety of service delivery models to optimize the success of individual students. This course also includes an ongoing clinical field experience throughout the semester in which students will work with a student with literacy needs to support their growth in an educational setting. Heavy emphasis on the science of reading and integration of assessment data to diagnose and remediate literacy challenges will be developed. Students who have taken SEDU 308 may take a graduate elective in place of this course with permission from the coordinator of the Reading Specialist program. *Three hours.*

EDRS 525. LEADERSHIP IN LITERACY. A culminating course in the reading specialist program, this course is designed to equip reading specialists with the skills to build a positive school culture focused on literacy achievement for all learners, with particular emphasis on vulnerable and at-risk populations. The course focuses on the reading specialist's role in empowering teachers and school systems to focus on high reading achievement, build strong pedagogical communities committed to the science of reading, and reducing the need for remedial reading interventions through quality implementation of the literacy curriculum and teaching. *Capstone course, three hours.*



Master of Science in Kinesiology

Dr. Prins, Chair; Dr. Buxton, Assistant Chair; Dr. Ault, Dr. Gerhart.

The Master in Kinesiology curriculum is a 33-unit program developed to provide students with the knowledge, skills, and experiences to effectively attain and successfully meet the demands of employment within the Exercise Science/research and/or sports performance environment.

Program Outcomes and Student Learning Outcomes

Program Outcomes

The goal of this program is to provide students with the knowledge, skills, and experiences to effectively attain and successfully meet the demands of employment within the Exercise Science/research and/or sports performance environment.

Kinesiology Master Program Objectives and Student Learning Outcomes

Students will have the ability to:

Upon completion of the program, the student will:

1. Critically appraise research, generate meaningful research questions and projects, and implement research-driven ideas into practice.
2. Demonstrate an understanding of the current issues and trends and advanced concepts and theories in exercise science.
3. Gain advanced laboratory skills and knowledge of Human Performance Laboratory instrumentation.
4. Understand the mechanistic connections between nutrition and metabolism and human performance, health, and disease.
5. Possess a comprehensive understanding of the biological contributions of physical activity and sedentarism.
6. Implement and interpret testing strategies to assess various components of movement competency, performance, and recovery.
7. Gain practical experience teaching and coaching advanced exercises.
8. Understand the biological effects of a variety of stresses on the human body and how we might leverage some stresses to improve health and performance.
9. Develop an understanding of initiation and termination of human movement and factors that affect optimal movement.
10. Complete a directed research project or internship.

Course Requirements – 33 Credit Hours

Core – 24 hours

EXER 510: Human Performance and Nutrition

EXER 515: Exercise, Disease, and Aging

EXER 520: Advanced Laboratory Techniques

EXER 525: Advanced Strength and Conditioning

EXER 530: Stress, Health and Human Performance

EXER 535: Neurophysiology of Human Movement

EXER 540: Research Design and Data Analysis in Exercise Science

EXER 545: Environmental Exercise Physiology

Capstone – 9 hours of internship or thesis

Internship

EXER 581: Internship in Kinesiology

Thesis

EXER 582: Thesis I

EXER 583: Thesis II

Exercise Science (EXER)

EXER 510. HUMAN PERFORMANCE AND NUTRITION. A lecture and laboratory class in which the principles of nutrition are applied to sports performance and exercise. The course will explore the synergy between nutrition and athletic performance according to the latest scientific findings. The course will focus primarily on the nutritional needs of athletes. The major subject areas covered in this course include: evidence-based dietary guidelines and recommendations for health and physical performance, metabolism and bioenergetics, energy release and substrate utilization, energy metabolism during exercise, fluid intake and athletic performance, nutrition for training and competition, sports specific considerations, fitness and nutrition assessment in athletes, implications of carbohydrate, protein, and fat on health and physical performance, safety and efficacy of low and high carbohydrate diets, ergogenic aids and dietary supplements and impact of macronutrient composition on body composition and weight control. *Three hours.*

EXER 515. EXERCISE, DISEASE, AND AGING. This course will cover the physiological effects of exercise on a variety of conditions and diseases. Pathophysiology and therapeutic interventions of physiological and psychological diseases will be covered, in addition to, changes that accompany aging. *Three hours.*

EXER 520. ADVANCED LABORATORY TECHNIQUES. This course is intended to provide a framework that will aid the graduate student in acquiring knowledge and technical laboratory skills relevant to both the exercise physiology and research profession. In satisfactorily completing this course the student is expected to demonstrate a thorough understanding of the theoretical basis and laboratory skills associated with: (1) The measurement of oxygen uptake, ventilatory threshold, blood lactate threshold, blood pressure, ratings of perceived exertion, affect, body composition (2) instrument calibration (3) maximal and submaximal exercise testing utilizing various modalities. *Three hours.*

EXER 525. ADVANCED STRENGTH AND CONDITIONING. This course will use applied and basic approaches to focus on the muscle physiology of resistance training and both physiological and performance responses to different forms of exercise. Specifically, this class will cover bioenergetics, program design, advanced resistance training technique and analysis, as well as concepts related to physiological overload and demand. *Three hours.*

EXER 530. STRESS, HEALTH AND HUMAN PERFORMANCE. This course will provide a deeper understanding of human biology and specifically how various forms of hormetic stress can be leveraged to optimize our health and human performance potential. These include carbon dioxide tolerance, altitude, temperature, light exposure, caloric restriction and others. Students will gain a greater understanding of how these stressors

affect our biology and how we can harness these to improve health and performance outcomes through classroom lecture as well as hands-on experiential learning. *Three hours.*

EXER 535. NEUROPHYSIOLOGY OF HUMAN MOVEMENT. This course will examine initiation and control of movement from the nervous system to skeletal muscles. Special emphasis will focus on the role of the nervous system in controlling movement throughout the lifespan. Topics that will be covered include anatomy of the nervous system, physiology of movement, and neurological movement disorders. In addition, the effects of central nervous and muscular fatigue on movement and performance will be discussed.

Three hours.

EXER 540. RESEARCH DESIGN AND DATA ANALYSIS IN EXERCISE SCIENCE. This course will teach the student how to design, evaluate, and produce research in kinesiology and will develop the student's capacity to think critically and analyze research problems. The purpose of the course is for the students to acquire knowledge and skills to analyze and understand research data within the field of exercise science. As a result, students should be able to: (1) differentiate among the diverse types of research, (2) read and understand published research, (3) choose an appropriate research design to answer specific questions, (4) develop a research proposal, and (5) accurately analyze data with appropriate statistical techniques. Course content includes introduction to research, experimental research design, measurement issues in research, introduction to statistics, and common statistical analysis procedures.

Three hours.

EXER 545. ENVIRONMENTAL EXERCISE PHYSIOLOGY. This course will focus on the physiological adaptations of humans in extreme environments, both at rest and during exercise. Specifically, this class will cover heat/humidity, cool water and air environments, and altitude exposure in addition to pre- and post-exercise environmental exposure effects on sports performance recovery. Additionally, methods of altering physiological predisposition to tolerance under environmental stress will be examined.

Three hours.

EXER 581. INTERNSHIP IN KINESIOLOGY. This course is designed to provide students with practical experience within public or private organizations. Students will coordinate their course work acquired at Grove City College with exercise science-specific field experience. The internship experience will be supervised by a member of the Exercise Science Department.

Nine hours.

EXER 582. THESIS I. Students identify, explore, and synthesize current information regarding a topic of special significance in the exercise science related field. Work will be guided by EXER faculty and must be approved by the faculty committee. A research proposal, literature review, and approval by the Institutional Review Board (IRB) are required. First in a two-course sequence.

Three hours.

EXER 583. THESIS II. Second in a two-course sequence designed to provide master's degree candidates an opportunity to conduct a major research project. Students implement the research designed in Thesis I, collect data, perform data analysis, write a thesis, and make an oral presentation.

Six hours.

B.A. in Biblical & Theological Studies & Master of Arts in Theology & Ministry

Dr. Ansberry, Chair; Dr. Byun, Dr. Hall, Dr. A. McCray, Dr. Robbins.

Program Learning Outcomes

The Master in Theology and Ministry seeks to enable students to cultivate and demonstrate both knowledge and skills.

Knowledge:

1. *Biblical Studies*: Demonstrate an advanced understanding of the main content and themes of some key biblical texts informed by a range of interpretive approaches.
2. *Theology*: Demonstrate a coherent and detailed understanding of some key doctrines and their relevance for Christian life and ministry.
3. *Ministry*: Demonstrate a theologically informed and contextually sensitive understanding of key models, issues, and ambiguities related to ministry leadership and pastoral care.

Skills:

4. *Biblical Studies*: Demonstrate an ability to apply a range of biblical texts to complex contemporary situations, articulate clearly the biblical basis for a range of doctrines, and explain the significance of these doctrines for the life of the church.
5. *Theology*: Demonstrate an ability to evaluate varying doctrinal formulations, apply doctrinal insights to practical ministry situations, and communicate the significance of key doctrines to both specialist and non-specialist audiences.
6. *Ministry*: Demonstrate an ability to reflect critically on issues of personal spirituality and church life and identify key questions in dealing with ethical, cultural, and pastoral issues in ambiguous contemporary contexts.

Course Requirements – 164 Credit Hours*

* The 164 credit hours include the 128 hours required for a B.A. degree and the 36 hours required for the M.A. degree. The BA/MA electives category counts toward both degrees. Additional general education requirements and general electives are required to complete the B.A. in Biblical and Theological Studies. See the undergraduate Bulletin for more information and course descriptions.

Course Requirements for Bachelor of Arts Degree in Biblical and Theological Studies—59 hours

Core Requirements – 12 hours

Bible 100, 120, 130, and 240.

Concentration Requirements – 27 hours

- Choose one of the following Biblical language course sequences (12 hours): Greek 101, 102, 201, and 202; or Hebrew 101, 102, 201, and 202.
- Bible 210
- Choose one course from Bible 230, 231, or 331.
- Choose one course from Bible 235 or 335.

- Choose one course from Bible 236 or 336.
- Bible 488

Mentored Ministry Requirement – 11 hours

- Bible 344 (take 5 times)
- Bible 480 (6 hours)

Concentration Electives – 9 hours

- **Biblical Exegesis:** Choose one course from Bible 335 or 336 (the same biblical book may not be repeated).
- **Doctrine:** Choose one course from Bible 220, 221, 320, 321, or 322.
- **Departmental Elective:** Choose any additional three-credit course with a BIBL prefix.

Courses that count in the Biblical and Theological Studies major quality point average (MQPA):

All courses with “BIBL”, “GREK”, and “HEBR” prefix. A minimum MQPA of 2.00 is required to graduate.

Course Requirements for Master of Arts Degree in Theology and Ministry —36 hours

Biblical Studies Core Requirements – 8 hours

BIBL 535: Old Testament Biblical Books^

BIBL 536: New Testament Biblical Books^

Theology Elective – 4 hours

BIBL 521: Christology*

BIBL 522: Doctrine of God*

BIBL 551: Theology of Missions*

Practical Theology Electives – 8 hours

BIBL 543: Christ and Culture*

ENTR 514: Entrepreneurship and the Mission of the Church

MNGT 574: Leadership

Additional Major Electives – 8 hours

BIBL 521: Christology *

BIBL 522: Doctrine of God*

BIBL 535: Old Testament Biblical Books^

BIBL 536: New Testament Biblical Books^

BIBL 543: Christ and Culture*

BIBL 551: Theology of Missions*

ENTR 514: Entrepreneurship and the Mission of the Church

MNGT 574: Leadership

Ministry Requirement – 8 hours

BIBL 550: Pastoral Epistles

BIBL 580: Internship in Religion (6 hours)

^ Students must take a different biblical book for BIBL 535 and 536 than was previously studied in BIBL 235 or 335 and 236 or 336

* Students can only receive credit for:

- one of BIBL 243 or 543
- one of BIBL 251 or 551
- one of BIBL 321 or 521
- one of BIBL 322 or 522

Bible (BIBL)

BIBL 521. CHRISTOLOGY. This course will look at the person and work of Christ from biblical, theological, and historical perspectives. It will place Christ within Trinitarian context and examine his role as prophet, priest, and king as developed in his birth, life, death, resurrection, ascension and return. Each topic will be explored using both the relevant biblical passages and classic texts from church history drawn variously from all the major orthodox traditions, Catholic, Eastern, and Protestant. *Four hours.*

BIBL 522. DOCTRINE OF GOD. This course examines how the church formulated the classical, creedal doctrine of God, and how this was subsequently developed. Particular attention will be paid to primary texts and to the manner in which theology proper (the doctrine of God) also had implications both for Christology and for the way in which the church read the Bible. It will also address the reasons why classical theism has been challenged in recent times, and will culminate in a discussion of the importance of the recovery of classical theism in the church today. Above all, the course's watchword will be the notion *lex credendi est lex orandi* – the rule of believing is the rule of praising -- and will seek to connect doctrine with praise. *Four hours.*

BIBL 535. OLD TESTAMENT BIBLICAL BOOKS. This course will examine the genre, themes, theology, and practical application of one Old Testament book. The Old Testament book studied will differ each semester. *Four hours.*

BIBL 536. NEW TESTAMENT BIBLICAL BOOKS. This course will examine the genre, themes, theology, and practical application of one New Testament book. The New Testament book studied will differ each semester. *Four hours.*

BIBL 543. CHRIST AND CULTURE. This course will survey some of the broad contours of culture, as well as how these cultural realities impact the way we "live and move and have our being..." (borrowed from Acts 17:28). Aside from exploring the cultural landscape, this course will focus on three essential questions: 1. What is the nature of our engagement as Christians with a culture that is not Christian? 2. How are we to exegete and respond to products and artifacts produced by the culture? 3. How do we communicate the gospel into the language and context of another culture not our own? *Four hours.*

BIBL 550. PASTORAL EPISTLES. With specific attention to the texts, theology, and themes of the Pastoral Epistles, this course seeks to cultivate an awareness of the applicability of the Pastoral Epistles to both pastoral ministry and theological debate. The course explores in-depth some of the hermeneutical issues which arise from mapping the patterns of these letters on to the 21st-century church. And the course seeks to encourage students to apply biblical, theological, and practical wisdom with confidence and clarity from the Pastorals to complex contemporary situations. This course is for those in the BA + MA in Theology and Ministry program only. *Online, two hours.*

BIBL 551. THEOLOGY OF MISSIONS. A survey of the greatest evangelistic and mission movements in history, the Biblical-theological basis for missions, and contemporary developments in mission strategy. *Alternate years, four hours.*

BIBL 560. INDEPENDENT STUDY. An opportunity for graduate students with previous background in religion to do intensive independent study of specialized topics. Prerequisites: Permission of the department chair, and a faculty sponsor. *One to four hours.*

BIBL 580. INTERNSHIP IN RELIGION. This course offers practical experience appropriate for the Christian Ministries auxiliary field. Prerequisites: Consent of the department chair. *One to six hours.*

Entrepreneurship (ENTR)

ENTR 514. ENTREPRENEURSHIP AND THE MISSION OF THE CHURCH. This course explores the relationship between entrepreneurial theory and practice and the execution of church ministry and mission work, with a particular focus on the ways in which entrepreneurship can be employed in the service of Kingdom of God. In addition, the development of “kingdom-minded” businesses providing blended value will be explored in detail. Students will learn about need identification, opportunity analysis, ministry model development, strategic planning, and reputation building in the context of faith-based organizational experience. Concepts related to organizational launch, growth, development and sustainability will also be addressed throughout the course. Students will apply diagnostic and problem-solving skills to case studies, while identifying entrepreneurial strategies to address challenges and opportunities. Students will work throughout the semester in project teams with a local church ministry or mission endeavor. *Four hours.*

Management (MNGT)

MNGT 574. LEADERSHIP. A study of historical and current perspectives on leadership theory and practice with the incorporation of Christian principles. Leadership theories are made practical through lectures, class activities, case studies, guest speakers, and assignments. Students will learn more about their strengths through assessments and self-reflection. The course is treated as a seminar, and thus focused on discussion and many student-led activities. Prerequisites: Management 103 and junior or senior standing; or instructor permission. *Four hours.*

Status sheets for all programs can be found at www.gcc.edu/statussheets.

Professional Certifications

Course Offerings – 3 Credit Hours Per Course

MNGT 561: Professional Certification in Project Management

MNGT 562: Professional Certification in Marketing Analysis

MNGT 563: Professional Certification in Advanced Excel

MNGT 564: Professional Certification in Data Visualization

MNGT 561. PROFESSIONAL CERTIFICATION IN PROJECT MANAGEMENT.

Students will develop current skills in Project Management that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*

MNGT 562. PROFESSIONAL CERTIFICATION IN MARKETING ANALYTICS.

Students will develop current skills in Marketing Analytics that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*

MNGT 563. PROFESSIONAL CERTIFICATION IN ADVANCED EXCEL. Students will develop current skills in Advanced Excel that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*

MNGT 564. PROFESSIONAL CERTIFICATION IN DATA VISUALIZATION. Students will develop current skills in Data Visualization that support the business and the business' overarching strategy. This course culminates in a final exam that, if successful, will result in students achieving a current industry recognized certification. Prerequisite: Excel 110 or basic Excel knowledge. *Three hours.*



Directories (2025-2026)

Board of Trustees

Grove City College, as an independent institution, is governed in all its affairs by a Board of Trustees composed of private citizens.

Term Expires June 2026

2012	Holt, Deborah '84 (Treasurer)	Wexford, PA
2018	Jones, Craig W. '74 (Vice Chair)	Norman, OK
2014	McClelland, Anne M. '81	West End, NC
2024	McIndoe, Andrew '10	Alexandria, VA
2008	Owens, Dawn '90	Minneapolis, MN
2024	Passaro, Paul	Chapel Hill, NC
2020	Sems, Richard '93	Chesterfield, MO
1995	Shlapak, Milton W. '59	Atlanta, GA
2014	Skinner, Kiron K., Ph.D.	Malibu, CA
2018	Templin, Donald C. '84	Findlay, OH
2020	Weaver, Rev. D. Dean, D.Min. '86	New Smyrna Beach, FL
2023*	Yannuzzi, Carol M. '79	Pittsburgh, PA

Term Expires June 2027

2024*	Addams, Evan '10	Pittsburgh, PA
2006	Batchelder, Alice, Hon.	Medina, OH
2006	Cashdollar, David '71	Grove City, PA
2020	Hopeman, Elizabeth	Wellesley, MA
2010	Jones, Robb M., Esq. '75	Ashburn, VA
2006	Mathie, Jody, M.D. '77	Denver, CO
2012	Muetzel, Douglas '80	Mars, PA
2006	Porter, David, Hon. '88 (Secretary)	Bradford Woods, PA
2024	Smith, William W. '69	Newport Beach, CA
2024	Snyder, Elizabeth '98	Kittanning, PA
2004	Stewart, William C. '61	Butler, PA

Term Expires June 2027

2001	Breen, Edward D. '78 (Chair)	New Hope, PA
2024	Brenner, Janice '05	Wexford, PA
2018	Bulette, Elizabeth, Ed.D.	White Stone, VA
2010	Chafuen, Alejandro A., Ph.D. '84	McLean, VA
2025	Dudt, James '07	Scenery Hill, PA
2024	Hanlon, Shawn '91	Gibsonia, PA
2000	Mehaffey, William J. '64	Pittsburgh, PA
2018	Schwab, John A., Esq. '98	Gibsonia, PA
2013	Sveda, Allyson Baird '88	Gibsonia, PA
2016	Wicker, Douglas K. '88	Sewickley, PA

*Alumni Trustee

TRUSTEE EMERITUS

Baird, Louise Slavcoff '56
 Gasiewicz, Philip W.
 Hayes, Don A. '59
 Hopeman, Henry W.
 Johnson, Stanley M. '60
 Landin, Thomas M. Esq. '59
 Nutt, Robert L. Esq. '67
 Reis, C. Dale '67
 Schwab, Arthur J., Hon. '68 (Secretary Emeritus)
 Zuschlag, Charlotte A. '73

COMMITTEES OF THE BOARD

Academic Program
 Buildings and Grounds
 Development
 Enrollment and Student Affairs
 Executive
 Finance and Audit
 Governance
 Investment
 Legal Affairs
 Library and Technology
 Retirement



Officers of the College

NOTE: Date indicates year of initial employment

Lingo '00, Bradley J. (2025).....*President*
B.S., Grove City College; J.D., Harvard Law School.

Buckman '82, Michael R. (2017) *Vice President for Business and Finance*
B.S., Grove City College; M.B.A., University of Pittsburgh.

DiStasi '88, Vincent F. (1998).....*Vice President-Chief Information Officer*
B.S., Grove City College; Ph.D., Indiana University.

Frank '95, Peter M. (2020)*Provost and Vice President for Academic Affairs*
B.A., Grove City College; M.S., University of North Carolina at Charlotte; Ph.D., George Mason University.

Gibson '02, Todd D. (2004)..... *Vice President for Athletics*
B.A., Grove City College; B.A., Youngstown State University; M.S., California University of Pennsylvania.

Grimm, Susan (2013)..... *Vice President for Operations*
B.S., M.B.A., University of Pittsburgh.

Hardesty, Larry E. (2008).....*Vice President for Student Life and Learning*
B.A., M.S., Geneva College.

Inman, John G. (1994) *Vice President for Institutional Support and Registrar*
B.A., Geneva College; M.B.A., D.Sc., Robert Morris University.

Prokovich '89, Jeffrey D. (2001)*Vice President for Institutional Advancement*
B.A., Grove City College; M.S., Geneva College.

Wishing '83, Lee S. (1994).....*Vice President for Student Recruitment/
Chief Marketing Officer*
B.A., Grove City College; M.S., Geneva College.

Administration

Boleratz, Jonathan (2021) *Senior Director of Financial Aid*
B.S., Edinboro University

MacLeod '96, Melissa A. (2004) *Senior Director of Alumni and College Relations*
B.S., Grove City College.

Munnell '92, Barbra M. (1994).....*Senior Director of Library Services*
B.A., Grove City College; M.S.L.S., Clarion University.

Opitz, Donald D. (2020) *Chaplain and Senior Director of Christian Formation*
B.A., Westminster College; M. Div., Gordon-Conwell Theological Seminary; Ph.D., Boston University.

Powell '03, Brian M. (2014)..... *Senior Director of Development*
B.A., Grove City College; M.A., Geneva College.

Tallerico, Betty L. (1991)*Assistant to the President*
B.A., Washington and Jefferson College; M.Div., Princeton Theological Seminary;
University of Tuebingen, Germany.

Wagner, Marci K. (2008)..... *Senior Director of Human Resources*
B.S., M.S., Geneva College.

Williams '01, Michelle M. (2002) *Senior Director of Financial Services*
B.S., Grove City College.

Faculty Administration

Crute, Christy L. (2018).....*Associate Dean of Graduate and Online Programs*
and Professor of Business Analytics
B.S., University of Akron; Ph.D., Kent State University.

English '97, Yvonne J. (2011) *Executive Director of the Center for Entrepreneurship +*
Innovation, Entrepreneur in Residence, and Professor of Practice
B.A., Grove City College; M.P.S., University of Maryland.

Homan, Timothy C. (1991)..... *Dean for the Albert A. Hopeman, Jr. School of*
Science, Engineering, and Mathematics, and Professor of Chemistry
B.S., Gardner-Webb College; Ph.D., University of Colorado, University of Minnesota.

Hosack, Lisa L., (2013) *Assistant Dean for the Alva J. Calderwood*
School of Arts and Letters, and Professor of Social Work
B.A., Moody Bible Institute; M.S.W., University of Illinois-Chicago; Ph.D., Michigan
State University.

Kemeny, Paul C. (2000) *Dean for the Alva J. Calderwood School of*
Arts and Letters, and Professor of Biblical and Theological Studies and Humanities
B.A., Wake Forest University; M.A.R., M.Div., Westminster Theological Seminary;
Th.M., Duke University; Ph.D., Princeton Theological Seminary.

Kengor, Paul G. (1997).....*Senior Director and Chief Academic Fellow of*
The Institute for Faith & Freedom at Grove City College and Professor of Political
Science
B.A., University of Pittsburgh; M.A., The American University; Ph.D., University of
Pittsburgh.

McFeaters '88, '02, Michelle (1995) *Dean of The Winklevoss School of Business*
and Professor of Accounting
B.A., M.S., Grove City College; D.B.A., Anderson University.

Pazehoski '01, Kristina O. (2011)..... *Director of the Center for Teaching*
and Learning, and Professor of Biology
B.S., Grove City College; Ph.D. Duquesne University.

Welton, Gary (1991).....*Assistant Dean for Institutional Assessment
and Professor of Psychology*
B.A., Cedarville College; M.A., Slippery Rock University; M.A., Ph.D., State
University of New York at Buffalo.

Full-Time Faculty

Ansberry, Christopher B. (2021)*Chair of the Department of Biblical and Theological
Studies and Associate Professor of Biblical and Theological Studies*
B.A., The Master's College; M.A., Ph.D., Wheaton College.

Ault, Dana L. (2015).....*Associate Professor of Exercise Science*
B.S., Slippery Rock University; M.S., The University of Akron; Ph.D., Kent State
University.

Bright, Myron "Mike" W. (1998).....*Professor of Electrical and Computer Engineering*
B.S., Purdue University; M.S., George Washington University; Ph.D., Pennsylvania
State University.

Buxton, Jeffrey D. (2012).....*Assistant Chair of the Department of
Exercise Science and Associate Professor of Exercise Science*
B.S., Pennsylvania State University; M.S., California University of Pennsylvania;
D.Sc., Rocky Mountain University of Health Professions.

Byun, Seulgi L. (2016)*Professor of Biblical and Theological Studies*
B.A., Gordon College; M.A., M. Div., Gordon-Conwell Theological Seminary; Ph.D.,
University of Cambridge.

Crute, Christy L. (2018).....*Associate Dean of Graduate and Online Programs
and Professor of Business Analytics*
B.S., University of Akron; Ph.D., Kent State University.

Culbertson '84, Linda D. (2000).....*Professor of Education*
B.A., Grove City College; M.Ed. Certification, Edinboro University of Pennsylvania;
Ed.D., Indiana University of Pennsylvania.

Drai, Rémi (2020).....*Professor of Mathematics*
B.S., M.S., Ph.D., University of Nice, France.

Fuller '13, Caleb S. (2017)*Associate Professor of Economics*
B.A., Grove City College; M.A., Ph.D., George Mason University.

Gerhart, Hayden D. (2020)*Associate Professor of Exercise Science*
B.S., M.S., Indiana University of Pennsylvania; Ph.D., Kent State University.

Grimm, Richard C. (1997).....*Professor of Finance*
B.S.B.A., M.B.A., Youngstown State University; Ph.D., Kent State University.

Hall, Josiah D. (2022)*Assistant Professor of Biblical and Theological Studies*
B.S., M.S., Stanford University; M. Div., Covenant Theological Seminary; Ph.D.,
Baylor University.

Heisey, Natalie D. (2020) *Associate Professor of Education*
B.S., Edinboro University; M.Ed., Gannon University; Ed.D. University of Pittsburgh.

Herbener, Jeffrey M. (1997) *Chair of the Department of Economics and*
Professor of Economics
B.S., Nebraska Wesleyan University; M.S., Ph.D., Oklahoma State University.

Hutchins, Jonathan O. (2018) *Associate Professor of Computer Science*
B.S., Virginia Tech; Ph.D., University of California, Irvine.

Kocur '87, Richard D. (2009) *Chair of the Department of Management and Marketing*
and Associate Professor of Marketing
B.S., Grove City College; M.B.A., University of Pittsburgh; D.B.A., Anderson University.

McFeaters '88, '02, Michelle R. (1995) *Dean of the Winklevoss School of Business*
and Professor of Accounting
B.A., M.S., Grove City College; D.B.A., Anderson University.

McCray, Alden C. (2023) *Assistant Professor of Biblical and Theological Studies*
B.A., William and Mary; M. Theol., M. Litt, Ph.D., University of St. Andrews.

Miller '99, Ryan E. (2020) *Assistant Professor of Business Analytics*
B.S., Grove City College; M.B.A., Robert Morris University; Ph.D., Indiana University of Pennsylvania.

Nichols '93, Constance N. (2001) *Chair of the Department of Education*
and Professor of Education
B.A., Grove City College; M.S., Duquesne University; Ed.D., University of Pittsburgh.

Prins, Philip J. (2014) *Chair of the Department of Exercise Science and*
Professor of Exercise Science
B.S., M.S., Georgia Southern University; Ph.D., University of Pittsburgh.

Ritenour, Shawn R. (2001) *Professor of Economics*
B.A., Northwestern College; Ph.D., Auburn University.

Robbins, David “Duffy” W. (2018) *Professor of Christian Ministries*
B.A., University of North Carolina; M. Div., Gordon-Conwell Theological Seminary;
D. Min., Fuller Theological Seminary.

Sabousky, Richard A. (2021) *Professor of Education*
B.S., M.S., Clarion University; Ph.D., Kent State University.

Shultz '01, Tricia M. (2021) *Assistant Professor of Accounting*
B.S., Grove City College; J.D., South Texas College of Law, Certified Public Accountant.

Smith '88, John D. (2019) *Associate Professor of Management*
B.S., Grove City College; M.S., Carnegie Mellon University; D.B.A., Cleveland State University.

Stone, J. Nicole '98, '99 (2014).....*Assessment Coordinator for Business Programs, Chair of the Department of Accounting and Finance, and Associate Professor of Accounting*
B.S., M.S., Grove City College; Certified Public Accountant (inactive).

Additional Instructional Faculty

DiLorenzo, Thomas J. (2025).....*Guest Lecturer in Economics*
B.A., Westminster College; Ph.D., Virginia Polytechnic Institute and State University.

Fegley, Tate J. (2025).....*Guest Lecturer in Economics*
B.A., B.S., M.A., Boise State University; M.A., Ph.D., George Mason University.

Klein, Peter G. (2025).....*Guest Lecturer in Economics*
B.A., University of North Carolina, Chapel Hill; Ph.D., University of California, Berkeley.

Murphy, Robert P. (2025).....*Guest Lecturer in Economics*
B.A., Hillsdale College; Ph.D., New York University.

Salerno, Joseph T. (2025)*Guest Lecturer in Economics*
B.A., Boston College; M.A., M.Phil., Ph.D., Rutgers University.

Warren '94, Darren T. (2022)..... *Guest Lecturer in Management*
B.S., Grove City College; M.A., Regent University; J.D., Duquesne University.

Index

Academic Integrity	23	Grade Appeals	18
Academic Policies	17	Grade Values	17
Academic Progress	13	Graduate & Undergraduate Status & Courses	10
Academic Regalia	23	Graduate Programs at GCC	26
Academic Schools	26	History and Purpose	4
Accounting Program	28	Information Technology Services	15
Accreditation & Memberships	7	Kinesiology Program	42
Administration of Graduate Educ.	7	Library Services	14
Admission Decisions	9	Participation Expectations	21
Admission Materials	8	Professional Certifications	49
Admission to Graduate Programs	8	Quality Point Average	9
Applications	8	Readmission	10
Biblical & Theological Studies	45	Refunds	12
Business Administration Program	30	Repeat Courses	19
Business Analytics Program	35	Requirements for Graduation	17
Campus Services	14	Standardized Test Scores	9
Career Services	15	Student Consumer Information	20
Classification of Students	10	Student Disability Services	14
Conditional Admission	10	Student Publication Archival Policy ..	23
Credit Hour Policy	19	Theology and Ministry Program	46
Denied Admission	10	Transfer of Graduate Credit	20
Diploma Application	22	Unconditional Admission	10
Economics Program	37	Undergraduate Courses	10
Education Program	39	Vision, Mission, and Values of GCC ...	5
Expenses	12	Withdrawals	21
Goals and Objectives of GCC	6		