

# **Grove City College**

## **Nursing Program Booklet**

### **A supplement to the College Bulletin**

**July 2020**

**Booklet Issued for  
2020-2021**  
with calendars and  
announcements of courses

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# 2020 - 2022 Grove City College Academic Calendars

## Fall Semester 2020

S	M	T	W	R	F	S	Wed.-Thur.	Aug. 19 - 20	Freshman residence halls open
Aug. 16	17	18	19	20	21	22	Saturday	Aug. 22	Upper-class residence halls open
23	24	25	26	27	28	29	Monday	Aug. 24	Classes begin 8:00 am
30	31						Friday	Aug. 28	Last day to Drop/Add a class by 5:00 pm
Sept.	1	2	3	4	5				
6	7	8	9	10	11	12	Monday	Sept. 7	Labor Day – Classes will be held
13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28	29	30						
Oct.		1	2	3			Friday	Oct. 2	No class – Residence halls remain open
4	5	6	7	8	9	10	Monday	Oct. 12	Mid-term grades due by noon
11	12	13	14	15	16	17	Tuesday	Oct 13	No class – Residence halls remain open
18	19	20	21	22	23	24	Thursday	Oct. 22/29	Winter/Jan/Spring registration – Seniors/Juniors
25	26	27	28	29	30	31	Friday	Oct. 30	Last day to withdraw from a class by 5:00 pm
Nov.	1	2	3	4	5	6	Thursday	Nov. 5/12	Winter/Jan/Spring registration – Sophomores/Freshmen
8	9	10	11	12	13	14	Tuesday	Nov. 24	On-campus classes conclude
15	16	17	18	19	20	21	Wednesday	Nov. 25	Thanksgiving recess begins, residence halls close - 10 am
22	23	24	25	26	27	28	Monday	Nov. 30	Online classes begin - 8:00 am
29	30								
Dec.		1	2	3	4	5	Mon.-Wed.	Nov 30-Dec 2	Online evening class final examinations
6	7	8	9	10	11	12	Friday	Dec 4	Online classes conclude
13	14	15	16	17	18	19	Mon.-Fri.	Dec. 7 – 11	Online fall final examinations
20	21	22	23	24	25	26	Wednesday	Dec. 16-Jan 16	Winter Online Classes
27	28	29	30	31					

## Spring Semester 2021

S	M	T	W	R	F	S	Mon.-Sat.	Jan. 4 – 16	January Intersession - Jan. 4 Classes begin online
Jan.					1	2	Saturday	Jan. 16	Residence halls open - 9:00 am (Meals start Sun. dinner)
3	4	5	6	7	8	9	Monday	Jan. 18	Classes begin 8:00 am
10	11	12	13	14	15	16	Thursday	Jan. 21	Senior Testing
17	18	19	20	21	22	23	Friday	Jan. 22	Last day to Drop/Add a class by 5:00 pm
24	25	26	27	28	29	30			
31									
Feb.		1	2	3	4	5			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20	Saturday	Feb. 27	Spring break begins, residence halls close 10:00 am
21	22	23	24	25	26	27			
28									
Mar.		1	2	3	4	5	Sunday	Mar. 7	Residence halls open 1:00 pm
7	8	9	10	11	12	13	Monday	Mar. 8	Classes resume 8:00 am
14	15	16	17	18	19	20	Monday	Mar. 15	Mid-term grades published
21	22	23	24	25	26	27	Thursday	Mar. 25	May/Summer/Fall/Spring registration - Seniors
28	29	30	31				Friday	Mar. 26	Last day to withdraw from a class by 5:00 pm
Apr.			1	2	3		Thursday	Apr. 1	Easter recess begins – Residence halls remain open
4	5	6	7	8	9	10	Monday	Apr. 5	Evening classes resume 6:30 pm
11	12	13	14	15	16	17	Tuesday	Apr. 6	Day classes resume 8:00 am
18	19	20	21	22	23	24	Thursday	Apr. 8/15/22	May/Summer/Fall/Spring registration – JR/SO/FR
25	26	27	28	29	30		Fri.-Sun.	Apr 30-May 2	Family Weekend
May					1		Mon.-Wed.	May 3-5	Evening class finals
2	3	4	5	6	7	8	Thursday	May 6	Study Day
9	10	11	12	13	14	15	Thurs.-Tue.	May 6-11	Final examinations
16	17	18	19	20	21	22	Wednesday	May 12	Residence Halls close for underclassmen 3:00 pm
23	24	25	26	27	28	29	Fri.-Sat.	May 14-15	Baccalaureate 7:00 pm / Commencement 10:00 am
30	31						Saturday	May 15	Residence Halls close for seniors 6:00 pm
							Sunday	May 16	Residence Halls open for May Intersession 7:00 pm
							Mon.-Sat.	May 17-29	May Intersession – Classes begin May 18 at 9:00 am
June 1 through August 20							Tuesday	June 1	Early Summer Online classes begin
							Thursday	July 1	Late Summer Online classes begin

**Fall Semester 2021**

<u>S</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>R</u>	<u>F</u>	<u>S</u>			
Aug. 15	16	17	18	19	20	21	Thursday	Aug. 19	Freshman residence halls open - 8:00 am
22	23	24	25	26	27	28	Saturday	Aug. 21	Upper-class residence halls open - 9:00 am
29	30	31					Monday	Aug. 23	Classes begin - 8:00 am
							Tuesday	Aug. 24	Opening Convocation - 9:00 am
							Friday	Aug. 27	Last day to Drop/Add a class by 5:00 pm
Sept. 5	6	7	8	9	10	11	Monday	Sept. 6	Labor Day – No classes
12	13	14	15	16	17	18	Thursday	Sept. 9	Monday evening classes meet (Makeup for Labor Day)
19	20	21	22	23	24	25			
26	27	28	29	30					
Oct. 3	4	5	6	7	8	9	Saturday	Oct. 9	Homecoming
10	11	12	13	14	15	16	Monday	Oct. 11	Mid-term grades due by noon
17	18	19	20	21	22	23	Thur.-Sun.	Oct. 14 - 17	Fall break - No class – Residence halls remain open
24	25	26	27	28	29	30	Monday	Oct. 18	Classes resume - 8:00 am
31							Thursday	Oct. 21/28	Winter/Jan/Spring registration - Seniors/Juniors
							Friday	Oct. 29	Last day to withdraw from a class by 5:00 pm
Nov. 7	8	9	10	11	12	13	Thursday	Nov. 4/11	Winter/Jan/Spring registration - Sophomores/Freshmen
14	15	16	17	18	19	20	Saturday	Nov. 20	Thanksgiving recess begins, residence halls close - 10 am
21	22	23	24	25	26	27	Sunday	Nov. 28	Residence halls open - 9:00 am
28	29	30					Monday	Nov. 29	Classes resume - 8:00 am
Dec. 5	6	7	8	9	10	11	Mon.-Wed.	Dec. 6 - 8	Evening class final examinations
12	13	14	15	16	17	18	Thursday	Dec. 9	Study Day
19	20	21	22	23	24	25	Thur.-Tue.	Dec. 9 - 14	Final examinations
26	27	28	29	30	31		Wednesday	Dec. 15	Residence halls close - 1:00 pm
							Wednesday	Dec. 15-Jan. 15	Winter Online Classes

**Spring Semester 2022**

<u>S</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>R</u>	<u>F</u>	<u>S</u>			
Jan. 2	3	4	5	6	7	8	Sunday	Jan. 2	Residence halls open for January Intercession – 1:00 pm
9	10	11	12	13	14	15	Monday	Jan. 3-15	January Intercession - Jan. 3 Classes begin – 9:00 am
16	17	18	19	20	21	22	Saturday	Jan. 15	Residence halls open - 9:00 am (Meals start Sun. dinner)
23	24	25	26	27	28	29	Sunday	Jan. 16	Dining options begin - 4:00 pm
30	31						Monday	Jan. 17	Classes begin 8:00 am
							Friday	Jan. 21	Last day to Drop/Add a class by 5:00 pm
Feb. 6	7	8	9	10	11	12			
13	14	15	16	17	18	19			
20	21	22	23	24	25	26	Saturday	Feb. 26	Spring break begins, residence halls close 10:00 am
27	28								
Mar. 6	7	8	9	10	11	12	Sunday	Mar. 6	Residence halls open 9:00 am
13	14	15	16	17	18	19	Monday	Mar. 7	Classes resume 8:00 am
20	21	22	23	24	25	26	Monday	Mar. 14	Mid-term grades published
27	28	29	30	31			Thursday	Mar. 24/31	May/Summer/Fall/Spring registration – Seniors/Juniors
							Friday	Mar. 25	Last day to withdraw from a class by 5:00 pm
Apr. 3	4	5	6	7	8	9			
10	11	12	13	14	15	16	Thursday	Apr. 7/14	May/Summer/Fall/Spring registration – Soph./Fresh.
17	18	19	20	21	22	23	Thursday	Apr. 14	Easter recess begins – Residence halls open - (no meals)
24	25	26	27	28	29	30	Monday	Apr. 18	Evening classes resume 6:30 pm
							Tuesday	Apr. 19	Day classes resume 8:00 am
May 1	2	3	4	5	6	7	Mon.-Wed.	May 2-4	Evening class finals
8	9	10	11	12	13	14	Thursday	May 5	Study Day
15	16	17	18	19	20	21	Thurs.-Tue.	May 5-10	Final examinations
22	23	24	25	26	27	28	Wednesday	May 11	Residence Halls close for underclassmen 3:00 pm
29	30	31					Fri.-Sat.	May 13-14	Baccalaureate 7:00 pm / Commencement 10:00 am
							Saturday	May 14	Residence Halls close for seniors 6:00 pm
							Sunday	May 15	Residence Halls open for May Intercession 1:00 pm
							Mon.-Sat.	May 16-28	May Intercession – Classes begin May 16 at 9:00 am
June 1 through August 20							Monday	June 6	Early Summer Online classes begin
							Monday	July 4	Late Summer Online classes begin

*In keeping with the educational mission of Grove City College, the educational policies and procedures are continually being reviewed and changed. This bulletin, which is to be used as an informational guide, contains regulations, facts, and requirements that were correct at the time of publication. The Board of Trustees of the College reserves the right and authority to alter any or all of the statements contained herein, without prior notice; however, a change in graduation requirements will not be made retroactive unless the change is to the advantage of the student. Students are responsible for keeping informed of the official policies and meeting College requirements.*

# 2021 - 2022 Butler County Community College Calendars

## Spring 2021

JANUARY						
S	M	T	W	TH	F	S
					Closed 1	2
3	4	5	6	Prep 7	Prep 8	9
10	Prep 11	Prep 12	Orientation 13	Professional Day 14	Orientation 15	16
17	Closed 18	Classes Start 19	20	21	22	23
24/31	25	26	27	28	29	30

FEBRUARY						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	TH	F	S
	1	2	3	4	Mid Term 5	6
7	Academic Break 8	Academic Break 9	Academic Break 10	Academic Break 11	Academic Break 12	Academic Break 13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	TH	F	S
					1 Closed 2	Closed 3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	TH	F	S
						1
2	Classes End 3	Finals 4	Finals 5	Finals 6	Finals 7	Saturday Finals 8
9	Finals/Conflict/Grading 10	Grades Due 11		12	13	14
15			16	17	18	19
20			21			22
23/30	24/31	Closed 25	26	27	Closed 28	29

\*Friday only\* classes will hold class on May 7.  
Monday night and Friday only classes will have their final on May 10.

69 Teaching Days  
4 Prep Days  
2 Orientation Day  
1 Professional Day  
4 Finals Days  
1 Finals/Conflict/Grading Day  
1 Grades Due Day  
82 + 1 Graduation Day = 83 Total Days  
**GRADES DUE 9 AM ON MAY 11.**

Updated 3/7/18

## Summer 2021

MAY						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31		25	26	27	28
Closed May 31						

JUNE						
S	M	T	W	TH	F	S
			1	2	3 Closed 4	5
6	7	8	9	10	Closed 11	12
13	14	15	16	17	Closed 18	19
20	21	22	23	24	Closed 25	26
27	28	29	30			

JULY						
S	M	T	W	TH	F	S
					1 Closed 2	3
4	Closed 5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Session I--May 17 - June 10  
Session II--May 17-August 4  
Session III--June 14-August 4

FT 1--May 17-June 21  
FT 2--June 28--August 2

Updated 10/26/18

AUGUST						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	Prep 12 Convocation	Prep 13 Orientation	14
15 Prep 16 Classes Start	16	Prep 17	Prep 18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
S	M	T	W	TH	F	S
			1	2	3	4
5 Closed	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER						
S	M	T	W	TH	F	S
					1	2
3	4	Professional Day Mid Term	5	6	7	8
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

FALL 2021

NOVEMBER						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	Closed 24	Closed 25	Closed 26	Closed 27
28	29	30				

DECEMBER						
S	M	T	W	TH	F	S
			1	2	Classes End 3	Classes End 4
5	Finals 6 Grades Due 13	Finals 7	Finals 8	Finals 9	Conflict Finals 10	Finals 11
12		14	15	16	17	18
19	20	21	22	23	Closed 24	Closed 25
26	Closed 27	Closed 28	Closed 29	Closed 30	Closed 31	

70 Teaching Days  
 5 Prep Days  
 1 Convocation  
 1 Orientation  
 1 Professional Day  
 4 Final Days  
 1 Conflict Day  
1 Grades Due Day  
 84 Total Days

GRADES DUE 12/13/21 AT 9AM

11/12/18

SPRING 2022						
JANUARY						
S	M	T	W	TH	F	S
						1
2	Closed 3	4	5	Prep 6	Prep 7	8
9	Prep 10	Prep 11	Orientation 12	Professional Day 13	Orientation 14	15
16	Closed 17	Classes Begin 18	19	20	21	22
23/30	24/31	25	26	27	28	29
FEBRUARY						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					
MARCH						
S	M	T	W	TH	F	S
		1	2	3	Mid Term 4	5
6	Academic Break 7	Academic Break 8	Academic Break 9	Academic Break 10	Academic Break 11	Academic Break 12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
APRIL						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	Closed 15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
MAY						
S	M	T	W	TH	F	S
1	Classes End 2	Finals 3	Finals 4	Finals 5	Finals 6	Finals 7
8	Finals/Conflict 9	Grades Due 10	11	12	13	14
15	16	17	Graduation 18	19	20	21
22	23	24	25	26	Closed 27	28
29	Closed 30	31				

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# ***THE PURPOSE AND IDENTITY OF GROVE CITY COLLEGE***

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Since its founding in 1876, Grove City College, committed to Christian principles, has striven to be equal in academic quality to the finest four-year colleges. It seeks to provide liberal and professional education of the highest quality that offers the strongest return on investment through a firm commitment to excellence, affordability, and the development of spiritual and moral character.

When the College was chartered, a broad, Christian-based cultural consensus prevailed in America. By charter, the doors of the College were open to qualified students “without regard to religious test or belief.” The founders of Grove City College, consciously avoiding narrow sectarianism, held a vision of Christian society transcending denomination, creeds, and confessions. They were committed to the advancement of free enterprise, civil and religious liberty, representative government, arts and letters, and science and technology. Believing that the fruits of civilization would be destroyed if religious and ethical roots were allowed to wither, the founders intended that the claims of Christ as God and Savior and of inspired Scripture be presented to all. They hoped that through its program of intellectual, moral, and spiritual education, Grove City College would produce young leaders, whatever their creed or confession, capable of pushing civilization forward on every frontier.

Grove City College remains true to the vision of its founders. Rejecting relativism and secularism, it fosters intellectual, moral, spiritual, and social development consistent with a commitment to Christian truth, morals, and freedom. Rather than political, ideological, or philosophical agendas, objective truth continues as the goal of liberal learning. The core of curriculum, particularly in the humanities, consists of books, thinkers, and ideas proven across the ages to be of value in the quest for knowledge. Intellectual inquiry remains open to the questions religion raises and affirms the answers Christianity offers. The ethical absolutes of the Ten Commandments and Christ's moral teachings guide the effort to develop intellect and character in the classroom, chapel, and co-curricular activities. And while many points of view are examined, the College unapologetically advocates preservation of America's religious, political, and economic heritage of individual freedom and responsibility.

## **THE VISION, MISSION AND VALUES OF GROVE CITY COLLEGE**

### **Vision**

Grove City College strives to be the best Christian liberal arts college in America. Grounded in conservative values, we develop leaders of the highest proficiency, purpose, and principles ready to advance the common good.

### **Mission**

Grove City College equips students to pursue their unique callings through an academically excellent and Christ-centered learning and living experience distinguished by a commitment to affordability and its promotion of the Christian worldview, the foundations of free society, and the love of neighbor.

## **The stated values of the College are as follows:**

### **Faithfulness**

By God's grace, we remain committed to the Christian faith of our founders. While we continuously adapt our efforts in relation to the realities and challenges of this world, we serve a God who is the same yesterday, today, and tomorrow.

### **Excellence**

In everything we do, from classrooms to residence halls, from performance stages to sports venues, we are devoted wholeheartedly to the highest standards of excellence. "[D]o all to the glory of God." (1 Cor. 10:31).

### **Community**

We foster life-long community engagement through a dynamic campus experience marked by service, hospitality, and abiding respect for others.

### **Stewardship**

We honor the financial support and commitment of families, alumni, and friends of the College by managing our resources wisely.

### **Independence**

We value and safeguard our institutional autonomy as a blessing of America's heritage of freedom.

## **GOALS AND OBJECTIVES OF GROVE CITY COLLEGE**

In pursuit of its mission, Grove City College seeks to achieve the following goals:

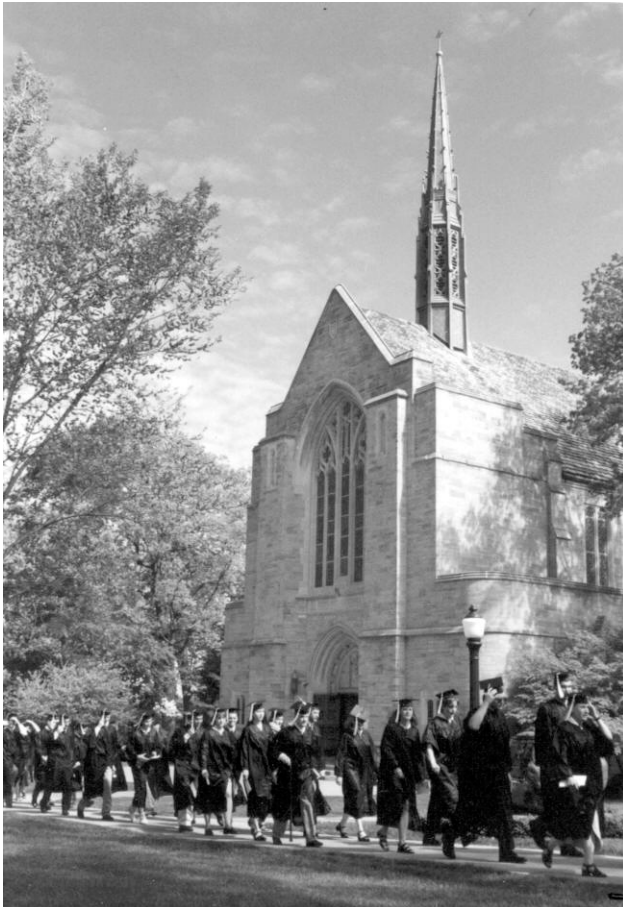
- To provide a quality education in a college which seeks to be thoroughly Christian and evangelical in character.
- To seek a Christian perspective of life which integrates all fields of learning by communicating the significance of the Word of God for all of life in all disciplines.
- To keep the door of educational opportunity open to all by maintaining low charges and minimizing financial burdens on families.

In pursuit of its mission, Grove City College seeks to achieve the following objectives:

- **Promote Academic Development:** Pursue and impart knowledge with the conviction, grounded in Christian principles, that objective truth is the goal of intellectual inquiry. Offer a curriculum that is carefully reviewed and revised, avoiding educational philosophies that deny the possibility of truth or meaning, assert the relativity of values, or emphasize contemporary perspectives to the neglect of what has proved itself across the ages to be of value for human life. By example and by the content of what is taught, foster Christian values, general and specialized knowledge, and commitment of lifelong learning required for successful living in our ever-changing society.
- **Promote Spiritual and Moral Development:** Increase understanding of Christian precepts within the context of Christian fellowship and worship in order to help develop leadership abilities and application of Christian truth. Prepare students for life in an increasingly diverse society and interrelated global community by promoting a Christian vision of humanity and community which transcends cultural differences. Promote a sense of personal responsibility and love of freedom.



- **Promote Social and Emotional Development:** Provide opportunities for students to interact with faculty, staff and peers. Encourage students to take responsible leadership roles in student activities. Make available effective counseling and counseling referrals for personal, career and academic concerns.
- **Promote Physical Development:** Provide intramural, intercollegiate, and personal recreational opportunities for men and women and encourage individuals to engage in a healthy lifestyle that will promote lifelong fitness and wellness.
- **Promote A Sense of Responsibility to Larger Community and Society:** Provide academic, spiritual, social and cultural services to the broader community. Support traditional rights, freedoms and responsibilities. Hold open the door of equal educational and employment opportunity by actively encouraging applications from qualified students and staff of all races, ethnicity, gender, and class.
- **Model Responsible Administration:** Under the oversight and direction of trustees and through careful stewardship of resources, engage a qualified faculty, support a quality academic program, provide beautiful, efficient facilities, continue a low-debt, independent status, and focus and coordinate all activities and operations so that the College will achieve its goals and objectives.



## *Admission to the Bachelor of Science in Nursing Program*

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In June 2019, Grove City College (GCC) and Butler County Community College (BC3) partnered to create a Bachelor of Science in Nursing (BSN) degree program. This newly created BSN program is a 1 + 2 + 1 and includes an educational partnership with Butler County Community College. This single program option allows students to attend GCC to receive a Bachelor of Science degree in nursing while attending BC3 for the prelicensure nursing core requirement courses (Concurrent Enrollment).

Students in the program, which is offered through GCC's Charles Jr. and Betty Johnson School of Nursing, benefit from both an excellent liberal arts and sciences education from GCC and an ACEN accredited, high quality professional nursing education through BC3. The Grove City College Bachelor of Science (BSN) in Nursing program supports the achievement of student learning to meet the identified program outcomes. This program provides a rewarding and fulfilling career for students at GCC as well as meet the region's need for nurses.

Grove City College continues to believe that its objectives can be best realized by maintaining its character as a Christian college of liberal arts and sciences. The requirements for admission are designed to enable the College to select those students who will both contribute to and benefit from this type of college community. Prospective students seeking an education that will prepare them to take their rightful place in a free society and willing to accept the responsibilities and rights of campus citizenship are welcome at Grove City College regardless of age, race, color, creed, sex, marital status, disability, or national or ethnic origin.

Prospective students are invited to seek any additional information they may desire from the Admissions or Financial Aid Offices.

### **ADMISSION APPLICATION PROCESS**

Grove City College continues to be highly committed to a holistic, individualized, and fair acceptance process designed to take into consideration the total person. The Admissions Committee carefully considers many elements in the reading of applications. This process includes consideration of the content and rigor of the student's academic course work, grades, class rank (if applicable), standardized test scores, academic/character/spiritual recommendations, extracurricular involvement, leadership qualities, an essay, and an optional, though highly encouraged, personal interview. There are no absolute minimum standards for grades, class rank, or test scores, and the student's personal accomplishments and potential for success are considered in a selective admission process.

#### **Applications**

To obtain a Grove City College application, call (724) 458-2100, or access it on-line at <http://www.gcc.edu/apply>. Applications may be submitted on-line or by postal mail to the College. The application fee is \$50. All supporting documents must be mailed or submitted electronically to the Admissions Office by the appropriate deadlines. Please note that once the application has been submitted, it becomes the property of the College. Letters of recommendation; transcripts; and SAT, ACT, or CLT (Classical Learning Test) score reports will not be returned or photocopied.

## **Admissions Requirement Butler County Community College**

If the student's performance in the first semester at Grove City College meets the standards set by Butler County Community College, the student will be allowed to complete a Butler County Community College Nursing Application.

Please refer to the following website for admission requirements to the BC3 Nursing program - <https://www.bc3.edu/admission/nursing.html>.

### **Recommended Coursework:**

Graduation from and recommendation by an approved secondary school is required. Homeschool or classical school students, please refer to the section titled *Homeschooling Requirements* for additional details. An academic, college preparatory curriculum is highly recommended, including:

- 4 years of English
- 3 years of social science
- 3 years of science – Chemistry and Biology both with a laboratory
- 2 years of history – May overlap with social science requirement
- 3 years of math – Algebra is recommended

### **Grade Point Average**

When assessing grade point average, consideration is also given to class rank and to the strength and frequency of Honors, Advanced Placement, and International Baccalaureate coursework in a student's curriculum. Consistently strong academic performance throughout a candidate's four-year high school record is an important component of the evaluation process.

### **Standardized Test Scores**

Scores from SAT, ACT, or CLT are required and may be sent directly to Grove City College from the testing center at the student's request. Grove City College will also accept scores that are a part of the official high school transcript. For students who take the SAT, ACT, or CLT more than once, the College records the highest sub-scores achieved and will continue to consider each applicant's best sub-scores, even if from different sittings; therefore, it is to an applicant's advantage to send all test scores from each test date.

Grove City College combines only the Critical Reading and the Math sub-scores for a total score, with the highest possible score being 1600 for the SAT.

Scores are required from all freshman and transfer applicants (including international students) who are attending high school in the United States, all freshman and transfer applicants who attend overseas American or international schools, and international freshman and transfer applicants who are able to take the SAT in their country. For international applicants, TOEFL scores are also accepted. The minimum TOEFL score considered is 550 paper-based, 213 computer-based, or 79-80 Internet-based.

### **Personal Interview**

The interview plays a significant role in our selective admission process. In addition to providing us with a more three-dimensional insight through one-on-one conversation with a student, the interview may also factor into an applicant's standing for the Trustee Scholarship Program. Serious applicants who live within a day's drive of campus are encouraged to schedule a personal interview by calling Admissions Office at (724) 458-2100 or visiting <http://www.gcc.edu/visit>. Students wishing to interview are not required to submit an application prior to the interview. Early Decision applicants should interview prior to November 1 (Early Decision I) or December 1 (Early Decision II). Regular Decision

applicants should interview prior to January 20 (Regular Decision I) or March 20 (Regular Decision II).

### **Counselor/Teacher and Pastor/Mentor Recommendation Letters**

All freshman applicants should submit one academic letter of recommendation from a teacher or guidance counselor and one spiritual/character letter of recommendation from a pastor, youth pastor, or someone who can speak to the applicant's spiritual life and character. Additional letters may be submitted, although the number of recommendations received beyond the two required does not factor into the decision-making process. Recommendation letters are not required to follow a specific form or template and may be emailed to [admissions@gcc.edu](mailto:admissions@gcc.edu) or faxed to (724) 458-3395.

## **EARLY DECISION**

Students who are prepared to make a commitment to Grove City College as their first choice should apply through the Early Decision program. This program requires the submission of the application postmarked by November 1 (Early Decision I) or December 1 (Early Decision II). Supporting documents should accompany the application; however, they may also be submitted shortly after submission of the application form. Decision letters will be mailed on December 15 (Early Decision I) and January 15 (Early Decision II). Students applying to Grove City College under the Early Decision program should not apply to any other institution through their early decision programs, although they are welcome to submit applications to other schools under early action, regular decision, or rolling admission programs. A student who has applied through Grove City College's Early Decision program agrees, upon acceptance, to withdraw applications to all other institutions and submit no additional applications. Students who require a financial aid estimate should contact the Financial Aid Office at (724) 458-3300 during the application process.

Under the Early Decision program, three decisions may be issued: an acceptance, a denial, or a deferral. Those students who are deferred will be considered for admission with the Regular Decision applicants and will be notified of their admission status on February 20.

A student should not apply through the Early Decision program unless the student is fully committed to accepting an offer of admission from Grove City College. Applicants who are offered admission must submit a matriculation payment of \$250 postmarked by January 15 (Early Decision I) or February 15 (Early Decision II). The matriculation payment includes a \$150 matriculation deposit, which may be refunded after graduation or upon voluntary withdrawal from the College after matriculation, and a non-refundable matriculation fee of \$100.

## **REGULAR DECISION**

The Regular Decision program is recommended for students who are considering several colleges and plan to choose their school after notifications have been received, or for students who are not prepared to make a commitment to Grove City College through the Early Decision program.

All supporting documents for Regular Decision applicants, including the completed application for admission, current academic transcripts, academic data form, two recommendation letters, and results from SAT, ACT, or CLT tests, must be postmarked by January 20 (Regular Decision I) or March 20 (Regular Decision II) of the senior year.

Results of the Regular Decision process will be mailed from the College on February 20 (Regular Decision I) or April 15 (Regular Decision II). At that time, three decisions may

be issued: an acceptance, a denial, or an offer to be placed on a waiting list (for a limited number of students). Prospective students who are offered admission must submit a matriculation payment of \$250 postmarked by May 1. The matriculation payment includes a \$150 matriculation deposit, which may be refunded after graduation or upon voluntary withdrawal from the College after matriculation, and a non-refundable matriculation fee of \$100.

Applications postmarked after March 20 are late and will be considered for fall enrollment as space permits. If space is not available, students may reactivate their application for admission to the College during the following spring semester.

**Once accepted, under the Early Decision or Regular Decision program, a student must remain in good academic and social standing during the senior year of high school. Grove City College retains the right to withdraw an offer of acceptance if a significant change occurs in any area of a student's profile.**

## EARLY HIGH SCHOOL GRADUATION POLICY

Grove City College will accept applications from high school juniors who are seeking early high school graduation. Applicants should have utilized all available curricula at their high schools and should communicate their intentions to their guidance counselor prior to applying to the College. If the applicant has additional high school requirements to complete for graduation, the student will be solely responsible for appropriate course enrollment. This includes seeking high school approval of all needed courses before the start of the first semester at Grove City College.

The Admissions Committee reviews high school junior applications using the same criteria as for students completing the traditional four-year high school experience. These criteria include curriculum; grades; class rank (if applicable); SAT, ACT, or CLT scores; letters of recommendation; essay; and extracurricular involvement. In addition, a personal interview with an Admissions Counselor contributes substantially to the application process. High school junior applicants must additionally submit a letter from their guidance counselor supporting their early college enrollment.

## HOMESCHOOLING REQUIREMENTS

The College welcomes the applications of homeschooled students and recognizes that each homeschooled family is unique. Therefore, homeschooled students must follow the application instructions, including the submission of a transcript(s) and an outline (or resume) of extracurricular activities. The transcript should include the student's course of study and grades (with a letter grade assigned to each class using a 4.0 GPA system). Standardized test scores (SAT, ACT, or CLT) should be requested and submitted directly from the test center. Since some homeschooled students do not have grades, SAT, ACT, or CLT scores may be weighed more heavily in determining a student's ability to succeed academically at Grove City College. The required letters of recommendation should come from individuals outside the home. Small portfolios are welcome but not required. An interview is strongly recommended, and students should be prepared to elaborate on their coursework and activities, as well as their college search and personal goals.

**The College defines a homeschooled student as one who is taught at home by his/her parent(s) or by a group of individuals outside the traditional educational system.** It is acceptable for homeschooled students to supplement their coursework with college-level courses. Homeschooled students who have supplemented their homeschool education with college classes will be accepted as freshmen and will progress to sophomore, junior, and senior class standing along with their initial cohort.



# *Expenses and Financial Aid*

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## **EXPENSES — 2020-2021**

Application for Admission.....	\$ 50.00
Matriculation Fee (non-refundable).....	100.00
Matriculation Deposit .....	150.00
(See Admission section for detailed explanations.)	

### **Semester Charges:**

Tuition:	
Full-time Students, 12 to 17 semester hours .....	\$ 9,465.00
Full-time Students, each hour over 17 hours .....	470.00
Part-time Students, per semester hour credit.....	610.00
Intersession Courses, per semester hour credit .....	395.00
Summer Courses, per semester hour credit.....	395.00
Dual Enrollment Program, per semester hour credit.....	175.00
Endorsement Program, per semester hour credit .....	750.00
Adult Education non-credit per semester hour credit.....	50.00
Room and Board, 21 meals per week .....	5,155.00
Board Only, 21 meals per week.....	1,950.00
Colonial Hall – Room Only.....	4,985.00

### **Fees for Special Services:**

American Red Cross Lifeguard Training Fee (Exercise Science 223) .....	38.00
American Red Cross CPR Certification Fee (Exercise Science 251) .....	31.00
Degree Apostille .....	25.00
Excel Certification Exam Fee (MNGT 110).....	50.00
Housing Deposit .....	200.00
Internship Fee (one to six hours) .....	300.00
Laboratory Materials Fee (per course – see page 49) .....	150.00
Late Payment Fee (each assessment).....	40.00
Music Group Class (Guitar, Organ, Piano and Voice) .....	150.00
Music Private Lesson (per half-hour, per week).....	435.00
Official Transcript (Expedited shipping is an additional fee).....	5.50
Online Materials Fee .....	varies by course
Parking Permit Fee (annual rate) .....	125.00
Part-Time Student Technology Fee .....	300.00
Print Making, Sculpture, Ceramics, Ind. Art Study & Art Seminar .....	150.00
Replacement Diploma .....	20.00
Returned Check Fee.....	25.00
Returned Electronic Check Fee .....	10.00
Student Health Insurance (annual rate).....	1,610.00
Student Teaching Fee .....	530.00
Study Abroad Fee (Abroad 300 - fall or spring semesters only) .....	300.00

### **ADDITIONAL ESTIMATED NURSING PROGRAM COSTS**

The following costs specifically related to the BC3 Nursing Program are only estimates. **These may be changed at any time without prior notice.** Additions may also be made to this list without prior notice. The BC3 Nursing and Allied Health Division has no direct control over these costs.

### **COSTS INCLUDED IN GROVE CITY COLLEGE FULL-TIME TUITION**

BC3 Tuition .....	as per Articulation Agreement
Malpractice Liability Insurance (per semester) .....	\$10.00
HESI Computerized Curriculum Support Package .....	\$78.95/per semester
Fundamentals/Medical/Surgical Nursing administered - End of NURS 101	
Customized: Medical Surgical, Maternity, Pediatric Exam - End of NURS 102	
Customized: Medical Surgical, Psychiatric Nursing Exam - End of NURS 103	
Pre-Licensure Readiness Test – HESI E <sup>2</sup> - End of Nursing 105	
Computerized Nursing Case Studies for Classroom/Clinical Enhancement	
Remediation Support and NCLEX-RN Review Course (included)	
Application Fee (waived for GCC students) .....	\$25.00
Graduation Fee .....	\$40.00

### **ESTIMATED ADDITIONAL OUT OF POCKET PROGRAM COSTS**

Pre-Entrance & Annual Physical Assessment \$800.00-\$1,000.00+ immunizations	
Urine Drug Screen (Annually) .....	\$40.00/per year
American Heart Association CPR for Healthcare Providers .....	\$55.00 – 75.00
Clearances	
PA State Police (PATCH) Criminal Record Check .....	\$22.00
PA Child Abuse History Clearance .....	\$13.00
PA Dept of Public Welfare (FBI Background Clearance-Fingerprints) .....	\$35.00
Student Uniforms (approximately)	
Women's top and pants Set .....	\$47.00 – 53.00
Men's top and pants .....	\$53.00 – 59.00
Stethoscope .....	\$79.00
Student Pocket Organizer .....	\$13.00
Watch with second hand, white shoes, and white stockings .....	
(Variable prices - to be purchased by student off campus)	
Textbooks (approximate and variable) .....	\$1,048.00 1 <sup>st</sup> year
	\$310.00 2 <sup>nd</sup> year
Castle Branch Electronic Document Tracking System .....	\$142.75 (1 <sup>st</sup> year)
	\$99.75 (2 <sup>nd</sup> year)
NCLEX Exam Fee .....	\$200.00
State Board Initial Licensure Fee .....	\$100.00
Temporary Practice Permit Fee .....	\$20.00
Graduate Pin .....	\$65.00

The Colleges reserve the right to adjust charges prior to the beginning of any semester, although every effort is made to maintain its stated charges throughout the academic year.



# REFUNDS

Students planning to withdraw or transfer from Grove City College must immediately contact the Enrollment Coordinator on the ground floor of Crawford Hall by emailing [enrollment@gcc.edu](mailto:enrollment@gcc.edu) or calling (724) 458-2069 to officially withdraw.

## Voluntary Withdrawal

A student who voluntarily withdraws from the College may be refunded a portion of the tuition charges in accordance with the refund schedule for the applicable term:

Fall or Spring Semester:

Withdrawal prior to matriculation (first day of classes).....	100% refund
Withdrawal within seven calendar days after matriculation.....	75% refund
Withdrawal within fourteen calendar days after matriculation.....	50% refund
Withdrawal within twenty-one calendar days after matriculation.....	25% refund
Withdrawal twenty-two or more calendar days after matriculation .....	No refund

January or May Intersession:

Withdrawal prior to the first day of class .....	100% refund
Withdrawal on the first day of class .....	75% refund
Withdrawal on the second day of class .....	50% refund
Withdrawal on the third day of class .....	25% refund
Withdrawal more than three days after class begins.....	No refund

Winter or Summer Online Session:

Withdrawal prior to the start of the course .....	100% refund
Withdrawal before the end of the drop date .....	75% refund
Withdrawal after the drop date .....	No refund

Students voluntarily withdrawing from the fall or spring semester may be refunded a prorated portion of the room and board charge. The board portion, which covers the cost of food, will be refunded on a prorated basis according to the official check out date from the residence hall. Additionally, students may also be eligible for a prorated refund of the room portion based on the official check out date from the residence hall if the College is able to fill the bed being vacated within seven days of the withdrawal. There will be no refund of the room charge when the College is unable to fill the vacated bed within seven days. No refund of either the room or board is made when the voluntary withdrawal occurs during the last two weeks of the semester.

Students voluntarily withdrawing from Intersession will be refunded a prorated portion of the room and board charge. Room and board are not available during the winter and summer online sessions.

Students voluntarily withdrawing from off campus travel courses, including intersession, summer and semester in France programs, will be eligible for tuition and room and board refunds as described herein, however, the cost of transportation or other program expenses incurred on behalf of the student prior to the withdrawal will be deducted from any refund and will be the responsibility of the student.

## Medical/Military Withdrawal

A student who must withdraw from Grove City College upon a physician's written recommendation or who is a military reservist and is called to active military duty will be refunded a prorated portion of tuition based on the number of days in attendance. The room and board charges will also be refunded on a prorated basis according to the official check

out date from the residence hall. These prorated refunds will be granted for medical/military withdrawal regardless of the time of withdrawal during the semester. Written documentation supporting the physician's recommendation must be received by the Student Life & Learning Office within two weeks of a medical withdrawal.

### **Housing Deposits**

Each spring, students who have indicated their intent to reside on campus the following fall semester will be charged a housing deposit. The housing deposit is not an increase in the cost of room and board; rather, the amount of the deposit is later reflected as a reduction to the amount due on the student's statement of charges for the upcoming fall semester. This deposit is refundable if the student notifies the College of his/her withdrawal or changes his/her housing status to non-resident by June 30<sup>th</sup>. The deposit is non-refundable if notification is made on July 1<sup>st</sup> or later.

### **Additional Refund Details**

If a student is temporarily absent for two consecutive weeks or more due to illness but does not withdraw from the College, one-half of the board charge for the period of absence may be refunded. The student's physician in attendance must certify in writing that the illness was of such a nature as to render the student's return to college impossible for the duration of the illness. No refund is made for absence during the first two weeks or the last two weeks of a semester.

The matriculation deposit is refunded upon withdrawal or after graduation.

No refund of any kind is made when a student is suspended or dismissed from the College, including, but not limited to, application and matriculation fees.

The guidelines noted above for tuition will also be used to refund financial aid to the provider of the aid unless specified otherwise by the donor. In the event the student has received a Grove City College student loan during the current term, all current Grove City College charges will be paid and any remaining credit balance, up to the loan amount, will be used to repay the student loan prior to any refund to the student.

## **FINANCIAL AID PROGRAM**

The generosity of alumni and friends of the College has made the Grove City College Financial Aid Program possible. Under the direction of the Board of Trustees, the College administration makes every effort to keep charges as low as possible, thereby, in effect, providing every enrolled student with significant financial assistance.

In addition, a number of scholarships, the Grove City College Student Loan and on-campus work opportunities are available to assist qualified full-time students. Scholarship assistance is based on need and academic achievement and must be applied for each year. Although financial assistance is awarded for the full academic year, if changes occur in the need factor, the College may increase, reduce or withdraw assistance at the beginning of any semester.

Any student or prospective student seeking financial assistance is required to apply each year. Full details are available in the Financial Aid Brochure or on the College web site – [www.gcc.edu](http://www.gcc.edu). Every effort is made to provide financial assistance for applicants who meet the academic qualifications and need requirements; however, all applicants must be full-time students who are making academic progress. Grove City College does not discriminate on the basis of age, race, color, sex, marital status, disability, or national or ethnic origin in the administration of its scholarship and loan programs.

Securing financial aid from any source outside the College is a student's responsibility. Upon a student's request, the College will certify a student's enrollment and provide other

data with the clear understanding that it is fulfilling a service to its students. The provision of such service, however, does not indicate that the College is a recipient of the grant or loan funds received by the student, that it is in any way administering any portion of the external program, or that it is responsible for decisions made by outside donors or lenders (private or public). The College performs these limited services for all students seeking private or public financial aid, except as stated in the following paragraphs:

No financial aid and/or scholarships, including federal financial aid and loans, will be offered to Grove City College students through Butler County Community College. Students may not accept any funds that derive in any part, directly or indirectly, from federal sources (including scholarship or loan funds). Students who receive any federal financial assistance during their study at Butler County Community college will be ineligible to receive credit from and to continue in their studies at Grove City College.

**Grove City College does not accept or certify any loans under the Federal Direct Student Loan Program (Student or Parent Program) or participate in the William Ford Direct Loan Program; the Perkins Loan Program; Pell Grants; Robert C. Byrd Honors Scholarships; Academic Competitiveness Grants; TEACH Grants; SMART Federal Grants; Supplemental Education Opportunity Grants; Federal Work Study; President's Service Challenge Scholarship through the Corporation for National and Community Service (also known as the AmeriCorps Scholarship); Paul Douglas Teacher Scholarships; National Science Scholars Program Scholarships; National Academy of Science, Space, and Technology Grants; Presidential Access Scholarships; ROTC Scholarships; educational benefits from the Department of Veterans Affairs; assistance through the Office of Health and Human Services (such as grants from the Office of Vocational Rehabilitation or Blindness and Visual Services); JTPA; or any other scholarships or loans which may be construed as providing direct or indirect federal aid to the College. The College will also not allow any student to register for classes if it is aware that a student has accepted or received such federal financial aid for that semester.**

Grove City College has carefully reviewed the legislation pertaining to the new GI Bill (a package of educational benefits available to U.S. military veterans and their dependents). Unfortunately, the College is unable to receive funds, certify eligibility, or otherwise participate in this program because it is considered federal financial aid.

## **SCHOLARSHIPS**

The income from a number of endowment funds is available for scholarship aid to students who qualify on the basis of scholarship, financial need, and character. The Scholarship Committee awards these scholarships on a year-to-year basis. Applications and supporting documents must be submitted to the Financial Aid Office on or before April 15 preceding the school year for which scholarship aid is requested (January 15 for students matriculating mid-year). A continuing Grove City College student must have a cumulative QPA of 2.00 to qualify for need based financial aid. Consult the Grove City College Financial Aid Brochure, available on-line at [www.gcc.edu](http://www.gcc.edu), for complete details.

### **How to Apply for Scholarship Aid**

All students, prospective and continuing, who are applying for scholarship assistance, must submit a Grove City College Financial Aid Application to the Financial Aid Office each year by April 15. The application may be completed and submitted on-line or be downloaded from the Financial Aid page of the College web site.

Grove City College does not participate in any federal aid programs, and it does not utilize the Free Application for Federal Student Aid (FAFSA) in applying for College

financial aid programs. The FAFSA is generally required in applying for financial aid from non-federal public sources, such as State Grants, in which the College does allow its students to participate. Students should check with the specific aid source to determine which forms are required for consideration by that source.

To expedite the financial aid process, students should apply as soon after October 1 as possible. In order for the College to process a Financial Aid Application, students must include all required documents with the application. Financial aid is awarded annually based on the aid application deadline and available funds. All applications are due in the Financial Aid Office by April 15. Applications received from April 16 to July 1 will receive 50% of the scholarship that otherwise would be awarded. Applications received after July 1 will not receive a scholarship award. Transfer applicants should contact the Financial Aid Office regarding deadlines.

Financial aid decisions cannot be made until the student has been accepted for admission. Although applicants must be offered admission to Grove City College to receive need-based financial aid, applicants should not wait for an offer of admission before applying for financial aid. Beginning March 15, incoming freshmen will be mailed an award letter within three weeks of receipt of an application in the Financial Aid Office.

Students seeking financial aid must reapply for financial aid and loans each year.

## **LOAN FUNDS**

Students who need help in meeting their educational expenses may borrow money using the Grove City College Student Loan program or any other private loan program of their choice. Grove City College student loan applications will be available on-line after May 1st each year. Please contact the Financial Aid Office to verify the College's participation in the program before applying for other private loan funds.

### **The Grove City College Student Loan**

Individuals who are at least half-time students of Grove City College and who are US citizens or permanent US residents are eligible to apply for the Grove City College Student Loan Program. Loans under this program are based on creditworthiness. Returning students must have a Cumulative Quality Point Average (CQPA) of 2.00 or higher and have earned at least 24 credits during the previous academic year in order to satisfy the academic progress requirements of the program. The annual amount available for freshmen and sophomores is limited to the cost of education less other financial aid, not to exceed \$12,000. The annual amount available for juniors and seniors is limited to the cost of education less other financial aid, not to exceed \$17,000 per year, for a lifetime maximum of \$58,000. There are no origination fees for loans under this program, and interest is variable quarterly based on LIBOR plus a margin. Repayment of the loan may be deferred until the student leaves school.

All students who receive a Grove City College Student Loan must attend a College-sponsored seminar on debt management after receiving their first loan, in order to receive any additional loans. A second seminar, on credit, is required during their sophomore year.

Applications for loans should be completed three weeks prior to needing the funds for payment.

## **ACADEMIC PROGRESS**

Grove City College defines academic progress as earning a minimum of 24 credit hours during a single academic year (September through August). Students must make academic progress to remain eligible for financial aid from the College and for the GCC Student Loan. Additionally, students may be subject to the academic progress standard for scholarships,

grants or loans received from sources outside of Grove City College, such as PHEAA State Grants and should refer to the guidelines for each program for complete details.

The College's Financial Aid Office reviews all academic records at the conclusion of each academic year to ensure students are making academic progress and to determine eligibility for the College's Student Loan program. A student who drops courses; withdraws entirely from a semester; or receives either "F – failing" or "I – incomplete" grades may fall below the minimum of 24 earned credit hours required for satisfactory academic progress. These students will be ineligible to receive financial aid from the College and through the Grove City College Student Loan Program until academic progress has been made.

A student who fails to make academic progress and is denied financial aid may submit a written appeal, with supporting documentation, to the College's Financial Aid Office within 14 days of being denied financial aid.



# *Student Life*

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## **GENERAL RULES AND REGULATIONS**

Students in a free society have the right to choose the college that best suits their needs, interests, and personal lifestyles. Those same students, having chosen their college, have the responsibility to observe the policies and standards of the college they select. As one might anticipate, members of the Grove City College campus community are expected to adhere to high Christian moral standards. We believe these historic Judeo-Christian standards of conduct are essential to the maintenance of a campus environment in which the search for meaning in life and a rational pursuit of knowledge can best be accomplished. A student's enrollment at Grove City College thus involves an agreement with the College that he/she will obey the academic and co-curricular standards of the College.

For a detailed description of the College's community standards and disciplinary policies, please refer to the current student handbook, *The Crimson*. Violations of College regulations and policies will be dealt with administratively by the Office of Student Life and Learning. Violations of civil law will be reviewed by the College and may also result in disciplinary action. The College reserves the right to exclude at any time students whose conduct or cooperation it regards as unsatisfactory without assigning any further reason. Neither the College nor its officers shall be under any liability whatsoever for such exclusion.

It is also expected that students will observe standards of appearance, which will encourage self-respect and enhance an individual's self-image. Some departments may also set specific standards of appearance as part of the student's professional preparation.

Though the College seeks the comfort and well-being of students on campus, it cannot assume responsibility for students when they leave campus.

## **RESIDENCE HALLS**

The College's residence halls and student apartments were built not only to ensure convenient and adequate housing for students, but also to foster the social unity of the College, and to enhance the total learning environment and experience. Therefore, all full-time students, except commuter students who reside with their families, are required to room and board on campus. Commuter students at Grove City College are full-time traditional-aged students who live at their parents' or legal guardian's full-time legal place of residence, normally within a radius of forty miles of Grove City. With advanced approval, special permission may also be granted for a student to live with a primary non-peer relative other than his or her parents or a legal guardian.

Some students who meet specific requirements may be permitted or required to live off-campus. Those returning to college from the working world may qualify for approved off-campus status if there is a significant age differential between them and those who make up their class. Normally, students who will be twenty-three years of age prior to the first day of fall classes will also be considered in this category. Certain students, for medically documented reasons, may also be considered for off-campus status. Students older than 25 or with more than four years of post-secondary college experience are required to live off campus. Married students must provide confirmation of their marital status in order to live off campus, as the College does not provide married housing. Students in these categories may choose their own housing in the community, but the College reserves the right to require a student to move to another location, or to move on campus, if the College determines there to be a sufficient health, safety, academic or moral concern. All off-campus

housing for students must be registered with and authorized by the College. The College does not provide housing for part-time, post-baccalaureate, or special status students.

The College, while endeavoring to provide attractive housing for resident students, retains all rights of ownership, and therefore considers that all who reside in its facilities agree to abide by all College regulations applying to campus housing. Students are responsible for the proper use of their residence hall rooms and for any violations of College standards taking place in them. The College reserves the right to inspect any room at any time. However, every effort will be made to respect the privacy of our students. The College also reserves the right to require a resident to move whenever the best interests of the College appear to demand such action.

The College cannot be responsible for loss of personal property of residence hall students due to theft, fire, wind, rain, flooding or disruptions to electrical service or naturally occurring catastrophes from rain and/or flooding. It is strongly recommended that insurance protection be carried by each student against loss and/or damage to personal property. The foregoing notwithstanding, however, should loss occur due to negligence of the College, the College will be responsible for the direct damage, but not indirect or consequential damage, as a result of the loss. The College will not be responsible, however, if the proximate negligence or willful conduct causing the loss is that of another student and/or another individual not acting as an employee of and/or without specific authority of the College.

## **CAMPUS SAFETY**

Grove City College offers students a safe and secure campus environment. The College enjoys a close, cooperative relationship with both state and local police, and criminal conduct by a student or employee is grounds for immediate suspension and/or dismissal. The Campus Safety Department is responsible for maintaining the security of the College community and facilities. The Director of Campus Safety reports to the Vice President for Student Life and Learning and works closely with Student Life and Learning personnel and other departments. The campus is monitored and evaluated 24 hours a day by Safety personnel on foot, in vehicles and/or on bicycles. The department answers the campus emergency extension at (724) 458-3000 24 hours a day and they actively monitor fire alarm, sprinkler and intrusion alarm systems. Electronic card access systems secure all residence halls and most other campus buildings. Emergency phones and CCTV cameras are located throughout campus and in most parking lots. Campus Safety personnel work to maintain a safe and secure campus environment that is conducive to academic, social and spiritual growth.

## **EMERGENCY OPERATION PLAN**

The Emergency Operation Plan (EOP) provides a framework for incident preparedness and emergency response to situations such as fires, bomb threats, and campus evacuations. The plan describes methods of informing the campus of emergency situations by using a campus siren, voice/text messaging system, email and an EOP web page accessible via a link on the College's website – [www.gcc.edu](http://www.gcc.edu). This EOP web page will provide emergency updates, fire alarm assembly points, off-campus evacuation points and other related information. Resident students will also attend an informative emergency response session as part of the residence hall meetings at the start of each academic year.

## **LIBRARY SERVICES**

Henry Buhl Library provides a supportive collection of electronic and print resources – journals and books. The Library houses over 140,000 books, more than 152,000 e-books, 3,800 videos, and 500 audio books. Access is provided to more than 45,000 journal titles via 105 online citation and full-text journal databases. Services include funded document delivery, interlibrary loan, reference and research assistance, and course or assignment specific library instruction. Course reserves are available in print and electronic format. Electronic resources are available through the webpage and are accessible from both on and off campus at all hours. The Library's webpage consists of links to all resources including the book catalog, subject lists for databases, reserves, e-books, journal listings, citing sources, reference assistance, and 109 subject and course specific research guides. The Library is open 103 hours per week with extended hours during finals. Reference assistance is available 60 hours per week and upon request and is offered in person or electronically via email and Microsoft Teams.

## **ACADEMIC RESOURCE CENTER**

The Academic Resource Center (ARC), located in Crawford Hall (Lower Level), provides services to support student learning, achieve academic success, and attain degree completion. The Center serves students through individual academic counseling, study skills coaching, tutoring, providing services for students with disabilities, and early intervention outreach.

## **STUDENT CONDUCT**

The following sections outline the normal policies and procedures that guide the student conduct practices of the Student Life & Learning Office. It is important to note that, as a private educational institution, the College is not constrained by many of the legal restrictions that governmental entities (including state-owned colleges and universities) are bound to follow.

Whenever individual students violate College regulations or help other students to violate them, the College has the right and obligation to respond with sanctions up to and including dismissal. In some instances, the College may be required or choose to involve the local authorities. Similarly, whenever campus-based organizations violate College policies or individual members help cause others to violate them, the College has the right and obligation to respond with disciplinary action against the organization and/or the officers of the organization. Sanctions may include the loss of group recognition by the College (formerly referred to as the 'loss of the group's charter'), and/ or the sanctioning or dismissal of individual members.

### **Redemptive Discipline**

The following goals have been established to guide the Student Life & Learning team in its oversight of the student conduct process:

- To educate students regarding the value of Christian community, the need for community standards and the student's responsibilities.
- To cause change in the student's behavior in order to help him/her develop a solid character.
- To use the disciplinary process as an opportunity to minister to the student, as behavior is often a symptom of a deeper struggle.
- To work intentionally with the student and his/her community to bring reconciliation and restored acceptance.



## **Student Conduct Process Oversight**

The Vice President of Student Life & Learning is responsible for the overall function of the student conduct process. However, day-to-day operations are overseen by the Assistant Dean of Student Life (hereafter referred to as the Assistant Dean) who may either address the conduct directly or assign it to another member of the Student Life & Learning team.

## **STUDENT CONDUCT HEARING**

After receipt of a report of an alleged violation of the Community Standards the Assistant Dean will initiate the disciplinary process by contacting the subject student(s) or assigning the case to another College employee who will serve as the hearing officer and subsequently contact the subject student(s), usually through campus email. Each student will be informed of the offense(s) he/she is alleged to have committed and asked to schedule promptly an individual appointment with their hearing officer. During this meeting, the hearing officer will explain the student conduct process, share the allegations made against the student, and let him/her share his/her version of events. After this discussion and any subsequent investigation, the hearing officer will determine whether it is more likely than not the student violated College policy. Note: this decision will be made without input from the student should he/she fail to meet with the hearing officer and/or fail to demonstrate an effort to (re) schedule an appointment.

Once a decision has been made the hearing officer will again meet with the student. During this meeting, the student will receive a Conduct Violation Assessment Form (CVAF) informing him/ her of the hearing officer's decision and, where applicable, the student's disciplinary sanctions. The sanctions issued will depend on the circumstances and severity of the offense as well as the student's conduct record. At this meeting, the student will need to be prepared to sign the CVAF and indicate either acceptance of the sanctions or a desire to appeal. Their decision to accept or appeal will be considered final after signing the CVAF and the student will not be able to change their decision after this point. A phone call will be made and/or an official notification will be mailed to parents when a decision is made to suspend or dismiss a student.

Please note, the College reserves the right to issue immediate suspension or dismissal subject to the review of the Administrative Council and/or the President of the College, and to take appropriate disciplinary action where the safety of life, property, or reputation of the College or its members is at stake. A student charged with a misdemeanor or a more serious criminal charge may be issued a summary suspension by the Vice President for Student Life & Learning subject to review by the Administrative Council. Misconduct that occurs at the end of a semester may result in a student's sanctions being carried over to the following semester. This includes, but is not limited to, suspension during all or part of the following semester or the denial of re-enrollment. Violations by seniors during the last few weeks of the academic year will not be disregarded. Infractions up until the time of Commencement could result in failure to graduate and/or participate in baccalaureate, commencement, or other graduation-related events.

## **APPEAL PROCESS**

### **Initiation**

A student may appeal the results of his/her case to the Appeals Board for Student Conduct (AB) if one or more of the following scenarios applies to their case: A. He/she can submit additional evidence, not available at the time of the original hearing, that would support his/her claim that he/she did not violate the Community Standards and, thus, may materially influence the outcome of the case. B. The sanctions imposed are too severe for the disciplinary violation. Evidence to substantiate such claims would include, but not be

limited to, historical precedence of sanctions that have been imposed for the same or similar violations. C. The failure of the Conduct Officer (and by extension, the Office of Student Life and Learning) to follow the appropriate steps of the Student Conduct Process as outlined in The Crimson materially affected the outcome of the case. In order to appeal he/she must 1) indicate a desire to do so when completing the Conduct Violation Assessment Form, 2) submit a written rationale to both AB co-chairs within 48 hours of his/her initial indication of appeal (signing of the CVAF). If the co-chairs determine the student has grounds for an appeal, they will meet with him/her to further discuss the appeal process. The AB co-chairs will review the rationale for appeal and will determine whether the case will or will not be accepted for review by the full AB. Please note: incidents involving the use or possession of illegal drugs are not appealable, and requests for appeals received after study day of any semester may not be able to be considered until the following fall, spring semester.

### **Appeals Board**

The Appeals Board is co-chaired by a member of the faculty and a member of the staff, and is comprised of five (5) additional members of the faculty and five (5) students, who will serve on the board for the entire academic year. The Appeals Board consists of the Co-Chairs, the Assistant Dean for the Hopeman School, an Assistant Dean from the Calderwood School, a faculty representative for the Hopeman School, a faculty representative for the Calderwood School, a faculty representative for the Athletic Department, the SGA Executive President, the SGA Executive Vice President for Student Affairs, a representative of Inter Fraternity Council, a representative of Pan Hellenic Council, and a representative from either the Association of Women Students or the Men's Activity Board (decided yearly with the intent of balancing gender).

Upon receiving the written appeal, and within 5 workdays or as soon as practicable thereafter, the Appeals Board will meet with the appealing student/organization and any necessary parties for the purpose of gaining additional and relevant information in considering the appeal. A quorum of one co-chair, three faculty members, and three student representatives must be on hand in order for the Board to consider an appeal, and at least 2/3 of the Board to consider an appeal, and at least 2/3 of the members present must vote in favor of the Board's decision before it will be considered final. The written decision of the Appeals Board may be to sustain or dismiss the decision of the Office of Student Life & Learning. If the Appeals Board sustains the decision of the Office of Student Life & Learning, it may decrease or increase the penalty. The Appeals Boards decision will be final and will be communicated in writing to both the appellate and the Student Life and Learning team.

Note: During the appeal process, the student may continue to attend classes and/or live on campus unless the student's presence on campus is considered a health or safety hazard to the student, the campus population, the College property, or for any other reason deemed to be in the best interest of the College. The student must leave campus immediately after a final decision is made in cases where the suspension is upheld.

### **HEALTH SERVICES**

The College maintains a modern Health & Wellness Center staffed by a physician or physician assistant during regularly scheduled afternoon hours and a team of registered nurses throughout the day. This health service, designed to treat minor ailments, is available to all full-time students without cost other than those charged for special services such as allergy injections.

The College requires a complete medical history, physical exam, and record of immunizations for each student. Pennsylvania law stipulates that the College must also have written proof of the meningitis vaccine or a signed waiver indicating decline.

All full-time students attending Grove City College are required to carry health insurance coverage. For those students not covered under an alternative insurance plan (via a parent, guardian, etc.), the College offers a Health Insurance Plan for full-time students. The cost for annual coverage can be found in the Expenses section of the *Bulletin*.

Counseling services are available through the College's Counseling Center, also located in the Zerbe Health and Wellness Center.

## **STUDENT DISABILITY SERVICES**

A disability is defined by the Americans with Disabilities Act of 1990 (ADA) as a substantial limitation of a major life function. Once a student is accepted and has confirmed his/her intention to attend Grove City College, he/she must initiate a request for services by contacting the Disabilities Service Coordinator at DisabilityServices@gcc.edu or (724) 264-4673. A student requesting accommodations for a disability is required to submit documentation of the disability to verify eligibility under the ADA. Reasonable and appropriate accommodations are determined on a case-by-case basis for qualified students who have demonstrated a need for these services.

## **ORIENTATION AND ACADEMIC ADVISING**

An orientation program is scheduled prior to the start of each semester that is designed to aid freshmen and transfer students with an easy transition into the College community.

The College also maintains an academic advising program in which each new student is assigned to a faculty member who acts as advisor. The new student meets his/her advisor early in the orientation period to discuss matters regarding programs and courses. During the year, the advisor is available at scheduled office hours for consultation. At the mid-semester report period, the advisee's grades are sent to his/her advisor, who may then request a meeting with the student. This procedure is followed each semester.

## **CAREER SERVICES**

The mission of the Career Services Office (CSO) is to guide students in their realization and pursuit of God's calling for their lives. The CSO provides a wide scope of offerings and services to our students to support this overriding mission. Students embark on a four-step career development plan beginning freshman year with self-assessment where they are encouraged to identify and reflect upon their personality, skills, interests, and values through the use of the resource, MyPlan. Following self-assessment, students then move into the phase of career exploration, followed by career decision making (solidified through experiential opportunities, such as internships), and finally a strategic job search in the senior year. Through individual counseling, events/programs, and career resources, the office assists students in the development of the management skills they need to succeed in the future, such as networking, interviewing, resume writing, job and internship searching, among others. In addition, the CSO partners with numerous employers to post job and internship opportunities for our students through the Handshake platform, to recruit students at our annual fall Career Fair, and to schedule on-campus recruiting visits to interview students for career opportunities. On-campus recruiting (interviewing) privileges are only available to current students up through the time they complete their degree at the College. The centralized Career Services Office works in conjunction with Education Career

Services which offers specialized career services for education majors seeking PreK-12 education positions.

## **MEALS FOR STUDENTS OFFSITE**

Students enrolled in the Nursing Program at GCC will be attending class and clinical off campus which will directly impact students access to GCC dining halls. GCC will provide takeout meals for nursing students to consume off campus during those times. Meals will be prepared ahead of time for daily pick up. Students will be offered a variety of menus to choose from each week. Individual dietary needs will be addressed and observed.

## **TRANSPORTATION**

The College will provide transportation services between the GCC campus and BC3 campus for regular scheduled classes. All clinic work must be handled by students through their own mode of transportation.



# ***Academic Policies – Nursing Program***

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## **REQUIREMENTS FOR GRADUATION**

### **Grove City College**

Candidates for the Bachelor of Science in Nursing degree are required to complete the General Education requirements, the Major requirements, elective hours to meet the minimum 128-hour total requirement, and the chapel attendance requirements.

Although sufficient academic counseling is given through the advising program at Grove City College, the responsibility for proper registration for each semester rests with the student. Each student is ultimately responsible for planning his/her program in order to satisfy graduation requirements.

Registration occurs midway through each semester for the following semester. Registration for incoming freshmen is completed preceding the students' entry in the fall. Students complete the registration process by following procedures on the designated day, and by paying tuition and other charges. A student who has a balance on his/her student account or who owes ten (10) or more chapel requirements will not be permitted to register for the next semester until such time his/her account balance is zero or the chapel requirement is met. Students may enroll, change class schedules, or switch between audit and credit status, up until the end of the drop/add period each semester.

At the discretion of the College, seniors may be required to take educational achievement tests as a condition for graduation. Grove City College awards degrees to all graduates at one annual Commencement ceremony following completion of the spring semester.

### **Butler County Community College**

Please refer to the Butler County Community College Academic Catalog 2020-2021 section on Program and Course Requirements and Degree and Certificate Requirements, which is available at <https://www.bc3.edu/programs-classes/classes-training.html>.

Any student who does not maintain the academic standards required by Butler County Community will be able to change their major to another degree program at Grove City College to complete a bachelor's degree.

## **GENERAL EDUCATION REQUIREMENTS**

Since its founding in 1876, Grove City College, committed to Christian principles, has sought to provide liberal and professional education of the highest caliber. Long recognized for its academic quality, Grove City College insists that all its graduates possess, in addition to specialized knowledge in major or professional fields, a high level of cultural literacy and communication skills. Nursing majors are required to complete thirty-eight (38) credit hours of general education courses with emphasis in the humanities; science, faith and technology; social sciences; quantitative and logical reasoning; and laboratory sciences. This program of studies in a broad range of liberal arts and sciences, consistent with many national recommendations for excellence, helps to ensure that Grove City College graduates have the marks of educated persons, whatever their profession.

Humanities Core (Civilization Series)	15 hours
Writing Requirement	3 hours
Science, Faith and Technology	2 hours
Foundations of the Social Sciences	3 hours (fulfilled through major curriculum)
Quantitative/Logical Reasoning	6 hours (fulfilled through major curriculum)
Natural Sciences (with laboratories)	8 hours (fulfilled through major curriculum)
Healthful Living	<u>1 hour</u>
	38 hours

Each student is required to fulfill the general education and major specific requirements listed in the Grove City College *Bulletin* (the Catalog) for the year in which he/she matriculates to the College as a full-time freshman student.

### **WRITING INTENSIVE (WI) / SPEAKING INTENSIVE (SI) / INFORMATION LITERACY (IL) STUDIES**

Recognizing that an essential component of academic preparation and lifelong learning consists of the ability to locate, evaluate, and present information, the College requires all students to complete a sequence of courses that provide instruction in information literacy, writing, and speaking.

The Writing Intensive/Information Literacy (WI/IL) expectations are met through two curriculum tracks which are designed to provide a general across-the-curriculum introduction plus additional major-specific instruction. First, a foundation is laid for all students through our general education curriculum. WRIT 101 initiates students into Information Literacy through general library, database, and internet use. Humanities 102 “Civilization and the Biblical Revelation” focuses on course specific instruction.

Building upon the general instruction received through the Civilization Series, each department provides discipline-specific instruction to its majors either within a single course or across several courses, concluding in a research paper and frequently an oral presentation. Students receive exposure to major databases, library resources, internet resources, and scholarly research techniques employed by professionals.

The Speaking Intensive (SI) component of our General Education curriculum is fulfilled through major related courses where students learn both basic and advanced public speaking skills.

## **MAJOR REQUIREMENTS**

### **Course Requirements for Bachelor of Science Degree in Nursing—105 hours**

#### **Nursing Core (43 hours):**

Nursing 100, 101, 102, 103, 104, 105, 141, 142, 143, and 144.

#### **Nursing BSN Requirements (21 hours):**

Nursing 431, 432, 433, 434, 445, 446, 447.

#### **Major Related Requirements (41 hours):**

Biology 207; Communication Arts 104; Exercise Science 215, 253, 258, 344; Philosophy 211; Psychology 101, 103, 201; Natural Science 203; Sociology 241; and a one-credit physical education (PHYE) elective course.

### **Courses that count in the Nursing major quality point average (MQPA):**

All courses with “NURS” prefixes. A minimum MQPA of 2.00 is required to graduate.

## CHAPEL ATTENDANCE REQUIREMENT

Grove City College provides a chapel/convocation program to promote each student's spiritual and moral development during the student's College educational experience. This program is comprised of diverse services and activities, and while it is designed to encourage spiritual growth, the College understands that ultimately Christian maturity is the responsibility of the individual student and not the consequence of a requirement. Chapel services are the common expression of our Christian faith as members of the campus community. Thus, chapel/convocation attendance is a core component of the student's experience at Grove City College. Objectives of individual chapel events include the following:

1. To provide occasions where all members of the academic community can express a common faith in Jesus Christ.
2. To allow members of the campus community to utilize their talents and gifts in ministry to other members of the community.
3. To challenge students theologically and spiritually from an Evangelical biblical perspective.
4. To affirm students in their particular Christian tradition and experience spiritual maturity in their individual faith expression.
5. To promote student appreciation and respect for other Christian traditions and expressions different from their own.
6. To provide a context in which prayer can be offered on behalf of those in the campus community who are experiencing tragedy or special need.
7. To develop student sensitivity and responsiveness to the needs of others in the world.

There are many chapel options available to students, and each student is free to select from these options according to his/her own interests as long as the student meets the following requirement of sixteen (16) chapel attendances per semester.

First-year nursing students with a full-time (12 credits or more) course schedule during fall and spring semesters at Grove City College will fulfill the full chapel credit (16) requirement during that year.

Second- and third-year nursing students who split their time between the Grove City College campus for classes and at Butler County Community College for clinicals and classes will be required to fulfill half (8) of the chapel attendance requirement for each semester during these two years.

Fourth-year nursing students will take courses online. Some nursing students may reside on campus at Grove city College, but many will not. Therefore, the chapel attendance requirement for fourth-year nursing students will be waived.

Chapel requirements not fulfilled in a semester must be made up (this includes any unfulfilled chapel requirements from previous semesters). A student who owes ten (10) or more chapel requirements will not be permitted to register for the next semester until such time the requirement is met. All grades and transcripts will be held for students who withdraw from the College who have ten (10) or more unfulfilled chapel requirements. Any student who has not fulfilled the chapel attendance requirement by his/her graduation date will not be certified as a graduate of Grove City College until the requirement has been satisfied. Furthermore, students owing more than six (6) chapel requirements on Study Day of the semester they are to graduate will not be permitted to participate in the College's commencement ceremony.

## GRADE VALUES

The grade values are as follows: A, Excellent; B, Good; C, Satisfactory; D, Poor; F, Failure; W, Withdrawn; WF, Withdrawn Failing; I, Incomplete; and AU, Audit.

Grades have the following quality point numerical equivalencies:

A+/A = 4.00, A- = 3.67, B+ = 3.33, B = 3.00, B- = 2.67, C+ = 2.33, C = 2.00, C- = 1.67, D+ = 1.33, D = 1.00, D- = 0.67, F = 0.

### Quality Point Average Requirements for Graduation

Grove City College requires each candidate for graduation to earn a minimum career quality point average of 2.00 for all coursework completed for the degree. Each student must also earn a major quality point average of 2.00 for all coursework completed in each declared major and minor field of study.

### Calculating the Career (CQPA) and Major (MQPA) Quality Point Average

The quality point average is calculated by summing both the credit hours attempted and the quality points earned, then dividing the total quality points by the total hours attempted and truncating to the second decimal place. Only courses taken at Grove City College are used to calculate the CQPA and MQPA values. The courses that count for each MQPA are included with each major's requirements in the Courses of Instruction section of the *Bulletin*. Courses completed within the College's different academic divisions (undergraduate, post-baccalaureate, second degree, and graduate divisions) will be kept separate for all QPA calculations.

## GRADE APPEALS

- I. A student accused of violating the Honesty in Learning Policy or who claims that a course's final grade was determined unfairly may appeal. The student may withdraw his/her appeal at any point. If an appeal is upheld at any point in the process, the Grade Appeals Committee, as outlined in Section IV below, determines the new grade. The professor against whom the appeal is upheld may appeal to the Provost.
- II. Appeal of a course grade - Notice of intent to appeal must be sent to the professor awarding the grade no later than 30 days after the end of the semester. The grade appeal process then must be initiated within the first twelve class days of the following semester and follow the procedure described in Part III.
- III. The appeal process must follow the procedure outlined below. At each step in the process, the decision-making body or the person appealing must lodge an appeal to the next level within six class days.
  - a. The student must discuss the matter privately with the professor.
  - b. If no satisfactory resolution is reached, the student should appeal in writing to the Chair of the Department in which the course is offered.
  - c. If the appeal is denied by the Department Chair, the student may appeal in writing to the Dean of the respective school (Arts and Letters or Science, Engineering, and Mathematics) in which the course is offered.
  - d. If satisfactory resolution still has not occurred, the student may appeal in writing to the Provost.
- IV. If the Provost determines that the appeal is not frivolous, the Provost may call a meeting of the Grade Appeals Committee.



- a. Chaired by the Provost, the Grade Appeals Committee consists of two students (the Student Government Association President and Vice President of Academic Affairs); the Dean and the Assistant Dean of the Alva J. Calderwood School of Arts and Letters; the Dean and the Assistant Dean of the Albert A. Hopeman, Jr. School of Science, Engineering, and Mathematics; the Registrar; two appointed faculty representatives; and six elected faculty representatives (one each from the six major subject areas of the College). The elected faculty representatives are chosen by the department members of their respective areas. In the event an elected faculty representative is unable to attend or the appeal involves a committee member who earlier has been a point of appeal in this process, the Provost will appoint an alternate from the appropriate subject area.

The six major subject areas of the college are:

1. Engineering and Mathematics & Computer Science
2. Education and Physical Education
3. Social Sciences (Economics, History, Political Science, Psychology, and Sociology)
4. Humanities (English, Communication Studies, Modern Languages, Music/Fine Arts, Biblical and Religious Studies, and Philosophy)
5. Natural Sciences (Biology, Chemistry, and Physics)
6. Business, Accounting, and Entrepreneurship (including Industrial Management)

The Vice President of Student Life and Learning, the Director of College Counseling, and any members of the College community invited by the Provost can serve as ex-officio members. Terms last for three years with no limit to the number of terms a faculty member may serve. However, no two terms may be served consecutively.

- b. The Grade Appeals Committee is responsible for recommending, by majority decision, either to uphold or to deny the student's appeal. The student and professor may present evidence in writing supporting their positions. In the case of a grade appeal, the professor must present the written grading procedure for the course under appeal.
- V. If the appeal is upheld, the Provost, with advice from the Grade Appeals Committee, will appoint a review committee of department personnel who will review the student's work and determine a grade. No further appeals will be permitted.

## STUDENT CONSUMER INFORMATION

The College provides public information on a variety of common datasets on its Student Consumer Information, which is available at <http://www.gcc.edu/Home/Our-Story/By-the-Numbers/Student-Consumer-Information>.

## GRADUATION HONORS

A nursing student who meets the cumulative quality point averages stated below is granted his/her degree with College honors:

- 3.40 to 3.59 inclusive for College honor "Cum Laude."
- 3.60 to 3.84 inclusive for College honor "Magna Cum Laude."
- 3.85 to 4.00 inclusive for College honor "Summa Cum Laude."

Departmental honors in the nursing field are awarded at Commencement to any student who has attained the following nursing major quality point average:

- 3.40 to 3.59 inclusive for Honors in major field.
- 3.60 to 3.84 inclusive for High Honors in major field.
- 3.85 to 4.00 inclusive for Highest Honors in major field.

All College and Departmental honors listed in the Commencement program are unofficial and based upon estimated results. Official College honors will appear on the diploma, while both College and Departmental honors will appear on the transcript. Final honors will be based upon all work completed at Grove City College within the degree earned.

## DEAN'S LIST

A Dean's List is published at the end of each semester naming students who earned academic honors for that semester:

- 3.40 to 3.59 inclusive for Dean's List.
- 3.60 to 3.84 inclusive for Dean's List with Distinction.
- 3.85 to 4.00 inclusive for Dean's List with High Distinction.

## TRANSFER CREDIT

### College Transfer Credit

A reverse transfer process has been implemented between Grove City College (GCC) and Butler County Community College (BC3) so that all credits earned at GCC which are required for the Nursing R.N., A.A.S. degree will be transferred to BC3 and all credits earned at BC3 which are required for the BSN degree will be transferred to GCC.

Transfer credits to GCC may not exceed fifty percent of the total credits required toward graduation at GCC.

Grades for transfer courses from BC3 to GCC will not enter into the computation of a student's GCC quality point average; however, the credits earned at BC3 will count toward the total credits required for graduation at GCC.

Please note that Nursing majors must take both Anatomy and Physiology I and Anatomy and Physiology II (Exercise Science 253 and 258 at GCC) at the same institution.

Grove City College accepts credits for transfer from any college or university that is accredited by a regional accrediting body, provided the grade earned is "C" or higher. Credits for transfer from a non-accredited college or university will be evaluated on an individual basis, depending on course equivalencies and expected learning outcomes. A student currently enrolled at Grove City College who wishes to take courses at another institution for transfer to Grove City must obtain written clearance from the department chair and Registrar before the work is begun. Courses that do not have a letter grade (A, B, C or P/Pass) will not be accepted. "Satisfactory" grades are not accepted unless the transcript defines the grade as "C" or higher. Grades for transfer courses do not enter into the

computation of a student's quality point average at Grove City College; however, the credits earned will count toward the total credits required for graduation.

- Transfer students are subject to the curricular requirements in place for the year in which they are admitted to Grove City College.
- Once enrolled at Grove City College, the College does not grant credit for any experience in which a student is paid by the federal government, including ROTC, Officer's Candidate School, internships and scientific research.
- At a minimum, 64 credit hours are required to be completed at Grove City College, as well as a minimum of one half of all credit hours for any major, minor, certification or concentration.
- Credits for remedial, developmental, and technical courses are not transferable to Grove City College.
- Credit is not granted for life experience or military service.
- Degree-seeking students may not take courses at other institutions concurrently with classes at Grove City College.
- Transfer courses that do not equate to a specific Grove City College course may be granted departmental or general elective credit at the 100-, 200-, 300- or 400- level.
- Quarter-hour credits (two-thirds of a semester hour) taken at an institution on the quarter hour system will be converted to semester credits at Grove City College (e.g., 6 quarter hours=4.00 semester hours; 5=3.33; 4=2.67; 3=2.00; 2=1.33; and 1=0.67).
- No credit from other institutions is accepted as applying on the last thirty-two (32) semester hours for a degree to be granted from Grove City College, except as approved by the Registrar.
- Freshmen who matriculate with enough Advanced Placement or other college credits to qualify for a higher-class status will be permitted to change their expected graduation year and term but will enter as freshmen and progress to sophomore, junior, and senior class status along with their initial cohort.
- A student who wishes to transfer an internship must meet the internship standards for a typical Grove City College internship experience. The student should provide for evaluation a detailed description about the internship; the company/organization name; the number of hours worked on-site; a description of the job duties and academic requirements; and an evaluation report from the supervisor. The internship coordinator of the corresponding Grove City College department will evaluate these materials to determine if the internship will be approved for transfer, and, if approved, the number of credits granted.

### **College Courses Taken in High School**

Transfer credit may be awarded for courses that are equivalent or comparable to those offered by the College and completed with a grade of "C" or better or P/Pass. Any such courses taken before entering Grove City College must be listed in the catalog of the college of transfer as courses offered for degree credit to that college's undergraduates. Individual college courses taken while in high school will be evaluated on an individual basis, depending on course equivalencies and expected learning outcomes. Students are encouraged to earn credit through the AP, CLEP and IB programs, not through College in the High School programs.

### **Advanced Placement (AP)**

The College may grant academic credit to incoming freshmen who have successfully completed Advanced Placement (AP) courses and achieved an appropriate score on the associated AP test. AP tests have been evaluated on an individual basis and the Registrar's

Office will publish annually a credit transfer chart listing credits granted for each test and range of scores. Credit is not given for scores of 1 or 2.

Students who receive AP credit in a subject will lose credit at Grove City College if that same course is repeated here or at another college or university.

### **College Level Examination Program (CLEP)**

Applicants may also earn academic credit for superior achievement on the College Level Examination Program (CLEP) on the subject tests given by the College Entrance Examination Board. CLEP tests have been evaluated on an individual basis and the Registrar's Office will publish annually a credit transfer chart listing credits granted for each test and range of scores. Students who receive CLEP credit in a subject will lose credit at Grove City College if that same course is repeated here or at another college or university. CLEP tests taken after matriculation to Grove City College will not be considered or transferred.

### **International Baccalaureate Program (IB)**

Grove City College recognizes the International Baccalaureate as a vigorous college preparatory program and welcomes applications for admission from all interested students. Credit is generally awarded for IB Higher Level examinations passed with grades of 5, 6 or 7. No credit is awarded for IB Standard Level examinations. IB credit may be applied to major programs with the approval of the appropriate academic department but may not be used to satisfy any of the Humanities course requirements. Students who receive IB credit in a subject will lose credit at Grove City College if that same course is repeated here or at another college or university.

## **WITHDRAWALS**

### **Withdrawal from Individual Courses**

- Students may withdraw from any course during the drop/add period without any record of enrollment in that class on their permanent record.
- For any course dropped after the drop/add period and until the "Last Day to Withdraw from a Course" deadline, a 'W' will be entered on the permanent record and will not be counted in computing the student's academic average. No refund will be made for any course dropped after the official add/drop period.
- Courses dropped after the authorized withdrawal period will be marked 'WF' and will be counted as 'F' in computing the student's academic average. No course may be dropped after Study Day.
- Dropping courses at any time during the semester may affect a student's eligibility to receive financial aid during the current semester and for future academic semesters. Students should contact the Financial Aid Office regarding these matters.
- Grove City College reserves the right to withdraw a student from any course or from the College.

### **Withdrawal from the College**

If a student finds it necessary to discontinue studies at the College, he/she should notify the Enrollment Coordinator at (724) 458-2177 to obtain and complete a withdrawal form for final clearance. If the student is unable to follow this procedure because of illness or emergency, the College will complete the form, but the student must notify the Enrollment Coordinator of his/her intent to withdraw. A student who follows the procedure to withdraw completely from the College will normally receive "W" grades for all current courses; however, no student will be permitted to withdraw after Study Day. A student who leaves

the College without officially withdrawing will forfeit any refund to which he/she might otherwise be entitled and may receive grades of "F" or "WF" in all current courses. A student who has a balance on his/her student account or who owes ten (10) or more chapel requirements will not be issued a transcript, official or unofficial, until such time that his/her account balance is zero or the chapel requirement is met.

A student withdrawing for medical reasons must provide written documentation from a physician. Students receiving a medical withdrawal will receive a "W" grade for all courses.

## **ACADEMIC STANDING, PROBATION, AND DISMISSAL**

The College expressly reserves the right to dismiss at any time a student whose academic progress is considered to be unsatisfactory. Good academic standing is attained by maintaining a "C" average (2.00 CQPA) or above.

A student falling below a 2.00 CQPA will either be placed on academic probation or be dismissed from the College. A CQPA of 2.00 or above and an MQPA of less than 2.00 will not result in dismissal; however, a minimum of 2.00 or higher in both is required for graduation. All dismissal decisions are made at the conclusion of each spring semester, and the College considers dismissal a permanent status. Specific probation and dismissal criteria are listed below:

- A student who has earned 35 or fewer local hours from Grove City College (not including transfer credits) will be placed on probation if his/her CQPA is between 1.50 and 1.99. Dismissal will occur at the conclusion of the spring semester if his/her CQPA is 1.49 or lower.
- A student who has earned 36 or more local hours from Grove City College will be placed on probation following any semester his/her CQPA falls below 2.00. A student already on probation will be dismissed, at the conclusion of the spring semester, if his/her CQPA is below 2.00.

## **ATTENDANCE EXPECTATIONS FOR STUDENTS**

### **Grove City College**

Grove City College believes that attendance is essential to the satisfactory completion of the course. If an absence is incurred for any reason, it is the obligation of the student to ascertain from the instructor what is to be done to maintain his/her standing in that course. All faculty members are expected to have their absence policies (and the attendant penalties) stated in writing in their course syllabi, and these policies are to be reviewed with the students at the first meeting of each course. By unanimous vote of the department chairs and the College's Curriculum & Instruction committee, students are not excused to miss one class to meet the obligations of another.

A student may have unexcused absences which total less than or equal to the number of times the class meets per week. In other words, classes meeting four times per week allow four unexcused absences; three times per week allow three unexcused absences, etc. If an unexcused absence occurs on a test or laboratory day, or when an assignment is due, it will be left to the discretion of the professor as to whether the work may be made up.

### **Excused Absences**

The Provost's Office may excuse absences falling under the following categories. The decision to excuse an absence is solely the discretion of the Provost's Office or one of its designees.

- **Authorized College activities:** Representing the College at college-authorized events are excused by the Provost's Office or one of its two designees—the Athletic

Department and the Career Services Office. The Athletic Department issues excused absences for varsity athletes participating in sporting events. The Career Services Office excuses absences for seniors in the cases of post-graduation job interviews and graduate, medical, law, and other professional school admission interviews, as well as for students scheduling internship interviews with potential employers.

- **Military:** Students who are active members of the military who are ordered to participate in a military related event are responsible for notifying their professors and the Office of the Provost at provostoffice@gcc.edu.
- **Court Summons:** Student who receive a jury duty order or a court appearance summons are responsible for notifying their professors and the Office of the Provost at provostoffice@gcc.edu.
- **Loss of immediate family member:** Students are responsible for notifying their professors and the Office of Student Life and Learning at studentlife@gcc.edu when there is a death of an immediate family member.
- **Illness/Injury:** In the event of illness or injury, students are to report to the Zerbe Health and Wellness Center for treatment. If the illness or injury results in a class or classes being missed, it is the student's responsibility to notify the instructor and make arrangements for an excuse from class and for make-up work. If it is determined, after examination at the Zerbe Health and Wellness Center, that the illness/injury prevents class attendance or requires the student to be confined, a representative of the Zerbe Health and Wellness Center will issue a medical reason for absence which the student can present to the instructor. Non-resident students whose illness does not necessitate a visit to the Zerbe Health and Wellness Center must notify their professors. The non-resident student's own health provider may issue a medical reason for absence which the student can present to the instructor.
- **Emergency:** In case of an emergency such as hospitalization, the Office of Student Life and Learning should be contacted prior to 5:00 p.m. at (724) 458-2700 or the College Operator after 5:00 p.m. at (724) 458-2000. Students must make up the work for the classes missed so that absences are without prejudice in determining a grade on the missed work.

Students must make up the work for any classes missed so that absences are without prejudice in determining a grade on missed work. Students will be given reasonable opportunity to make up any graded assignments, including exams and quizzes, missed as a result of an excused absences.

### **Unexcused Absences**

Absences incurred due to disciplinary sanctions are reported to faculty via the Office of Student Life and Learning. Through formal action, the faculty has agreed that students who miss classes due to such sanctions are not permitted to make up any missed academic work, whether prior to, during, or after the stated period of suspension.

The College reserves the right to withdraw a student from any course in which the student misses 25% or more of the scheduled class meetings for unexcused reasons. A faculty member who encounters such a situation must alert the Provost; the Provost, in consultation with the faculty member and Deans, will evaluate the situation and make the final decision regarding the student's withdrawal. When a student must be withdrawn from a course under such circumstances, the Provost will also determine whether the student's final course grade will be entered as a "W" (Withdrawn) or "WF" (Withdrawn Failing). *Note: This withdrawal policy is not intended to replace the individual faculty member's own class attendance policy (with attendant penalties), nor to contradict the rest of the guideline*

*outlined in this section, but will apply only according to the circumstances and procedure described above.*

Absences other than those which are excused by the Provost's Office above will be handled at the discretion of the professor whose class is missed.

In summary, students are always encouraged to contact their professors and the appropriate office regarding any class absences and should do so prior to the absence whenever possible. Lists of such excused absences are sent to each professor, who must then excuse the absence on his/her record without prejudice to the student. Excused absences from any class or laboratory do not excuse a student from any work required in the course.

## **Butler County Community College**

Class and Clinical Attendance for Nursing Program requirements may be found in the Butler County Community College Nursing Program Student Handbook 2020-2021. Please refer to the section on Policies of the Nursing Program/ Attendance.

## **GRIEVANCE POLICY**

Grove City College recognizes the need to have procedures in place to address and respond to concerns raised by students. However, the College also believes the ideal community is one marked by mutual respect and a spirit of collegiality. This means that individuals should make every reasonable effort to resolve disagreements with the person(s) involved before invoking standard College processes (e.g., the College's academic honesty policy/procedure, grade dispute process, conduct appeals, etc.) as outlined in The Bulletin, The Crimson, and other institutional documents. Decisions made through these defined processes and/or policies will not be reversed or re-examined.

In some cases, an issue may arise that falls outside of standard College processes. In these instances, the student who believes he/she has been subjected to unjust actions or denied of his/her rights is still expected to make a reasonable effort to resolve the matter before seeking formal resolution. The student should request a meeting with the parties directly involved, describing the nature of the concern and the preferred response. Both parties are encouraged to try to find a mutually satisfactory resolution.

The following offices and resources at Grove City College are available to current students for the resolving of issues that fall outside of standard College procedures. These offices provide specific administrative means to address and resolve most, if not all, of the questions and concerns students may have.

- Student Life and Learning (student life concerns): Mr. Larry Hardesty, LEHardesty@gcc.edu, 724-458-2700
- Financial Services (financial/billing concerns): Mr. Michael Buckman, MRBuckman@gcc.edu, 724-458-3355
- Enrollment Services (Registrar's Office, financial aid and accommodation concerns):
- Dr. John Inman, JGInman@gcc.edu, 724-458-2176
- Operations Office (facilities concerns): Mr. James Lopresti, JMLopresti@gcc.edu, 724-458-3795
- Information Technology (technology/computer concerns): Dr. Vincent DiStasi, VFDiStasi@gcc.edu, 724-458-2299
- Provost's Office (academic concerns): Dr. Peter Frank, FrankPM@gcc.edu, 724-458- 2187

If the student is unable to achieve a satisfactory resolution after consulting with the parties directly involved in the issue, the student may choose to file a formal grievance by following the procedures outlined below.

### **Definition of a Grievance**

An issue related to a perceived academic or nonacademic injustice, whereby a student believes that he/she has been dealt with in a way that violates established laws, rules, policies or procedures by an employee or employees of the College.

### **Grievance Resolution Process**

This section outlines the procedures and responsibilities of all parties relating to the submission of, and response to, grievances presented to the College. Compliance with these procedures is mandatory.

- I. Any formal grievance made by a student must address circumstances having taken place no longer than one year prior to the date of submission. The student with a grievance must submit his/her grievance electronically using the Grove City College Student Grievance Form (found on the Student tab of myGCC). The date of receipt will be logged at the time of submission.
- II. All submitted student grievances will be directed to the appropriate administrative office of the College. The senior administrator who supervises the administrative office or personnel identified in the grievance will acknowledge receipt to the student within 15 business days of the College's original receipt of the grievance.
- III. Within 30 business days after acknowledged receipt of the grievance, the senior administrator will inform the complainant of the institutional response to the grievance and outline the steps that will be or have been taken to resolve it. All decisions made, in response to formal written grievances, are considered final and not subject to any further appeal.
- IV. The Office of Student Life and Learning shall be responsible for collecting and maintaining records of all submitted grievances, acknowledgements thereof, and official responses to the complainant. Accordingly, the Office of Student Life and Learning will monitor institutional compliance with the student grievance policy and be responsible for reporting the result of compliance on an annual basis to the President's Leadership Team, which shall be ultimately responsible for the implementation and periodic review of the student grievance policy.

## **INFORMATION TECHNOLOGY SERVICES**

Grove City College provides comprehensive resources to expand learning and equip students to succeed in college and career. All incoming, degree-seeking, full-time freshmen and transfer students receive a technology package that includes a lightweight, business-class Windows Tablet PC, dock, digital stylus, and backpack. This equipment includes on-site support and repairs generally completed within 2 business days (and often completed on the same day) by staff in our Technological Learning Center. Grove City College does not charge full-time students a technology fee for the technology package, which includes help desk and repair shop services.

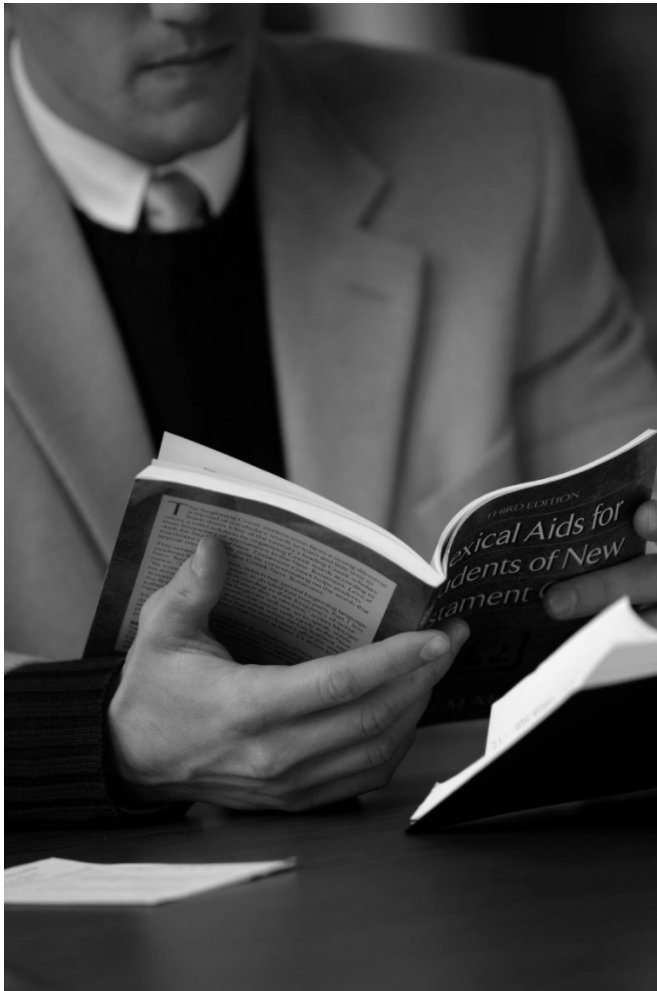
The issued equipment remains in the student's hands while they remain enrolled (including break periods and summer months), providing a seamless access to resources that significantly shapes the learning environment. In most cases, software required for a course is provided while the student is enrolled in that course, at no additional charge. All academic and residential campus buildings provide high-speed wireless internet. Verification of student identity for online course resources is generally determined by single sign-on through Windows Active Directory.



Computer Services and Support (CSS) manages the Help Desk and Repair Shop who facilitate and troubleshoot the repair of college supplied equipment. The Help desk is staffed for nearly 100 hours a week by trained student employees who provide level one support, system reloads, malware scans and printer support. The Repair Shop is open 40 – 45 hours each week during the semester and employs full-time, HP certified staff who handle equipment repair. Numerous self-service tools are available to assist students to resolve many issues on their own or with minimal guidance via telephone, email, virtual meetings, or instant messaging channels. If a remote student requires repairs to their GCC-issued equipment, various strategies exist up to and including cross-shipment of a prepared replacement to help minimize delays in issue resolution.

Upon completion of a four-year degree graduation, students are granted ownership of the laptop and equipment. For more information, visit [www.gcc.edu/technologypackage](http://www.gcc.edu/technologypackage)

Assistance related to Information technology is available by contacting the Help Desk in the TLC via phone (724) 458-2255, email ([helpdesk@gcc.edu](mailto:helpdesk@gcc.edu)), or by visiting the physical site of the Help Desk in the Technological Learning Center.



# ***Bachelor of Science in Nursing Program***

*Dr. Roach, Chair; Mrs. Seybold.*

## **THE PURPOSE, GOAL, VALUES AND PHILOSOPHY OF THE CHARLES JR. AND BETTY JOHNSON SCHOOL OF NURSING AT GROVE CITY COLLEGE**

The Charles Jr. and Betty Johnson School of Nursing at Grove City College opened in the Fall of 2020. Grove City College (GCC) partners with Butler County Community College (BC3) to provide a robust nursing program that includes an Associate Degree in Applied Science achieved after the junior year from BC3 and a Bachelor of Science Degree from GCC achieved after the senior year.

### **Purpose**

The purpose of the GCC Nursing Program is to provide a quality, supportive, and creative educational environment that integrates faith into nursing practice.

### **Goal**

The goal of the GCC Nursing program is to educate and prepare exceptional graduate nurses who can meet the needs of the rapidly changing health care environment and lead others by integrating faith into nursing practice.

### **Values**

The stated values of the GCC Nursing Program are the following:

- faithfulness - Remain committed to faith while serving others
- excellence - Promote the highest standards of excellence when providing care
- community - Engage the community through service, hospitality, and respect
- stewardship - Appropriately manage resources within the health care environment
- independence - Demonstrate autonomy and integrity within the nursing profession

### **Philosophy**

Nursing, as both an art and science, focuses on the provision, promotion, and maintenance of care of the individual, family, and community. The QSEN (Quality and Safety Education for Nurses) competencies serve as the framework for the educational philosophy and curricular design that prepares graduate nurses to meet the patient needs in a rapidly changing health care environment. A solid foundation in the humanities, social and natural sciences, and logical reasoning prepares the graduate to lead others by integrating faith into nursing practice.

**Effective June 22, 2020, the Grove City College nursing program is a candidate for initial accreditation by the Accreditation Commission for Education in Nursing. This candidacy status expires in June 2022.**

**Accreditation Commission for Education in Nursing (ACEN)**

**3343 Peachtree Road NE, Suite 850**

**Atlanta, Georgia 30326**

**(404) 975-5000**

<http://www.acenuring.us/candidate/candidacy.asp>

## **Student Representation**

The GCC Nursing program values the student /faculty relationship and wants to ensure that students are represented in Nursing Department Discussions. All students will be invited to a monthly meeting during the academic year with the Nursing Department faculty. The goals of these meetings are to:

- encourage open dialogue.
- increase student engagement.
- promote collaboration

## **Nursing Program Outcomes**

(End of Program Student Learning Outcomes)

The graduate will:

1. distinguish how every patient is unique, made in God's image, and deserving of compassionate and safe care.
2. implement safe and effective care, basic to complex, based upon nursing evidence.
3. demonstrate that every nursing decision is a priority decision which directly impacts positive patient outcomes.
4. examine all forms of interdisciplinary communication, from verbal/nonverbal to electronic and written.
5. implement health promotion and patient education into all nursing measures.
6. demonstrate leadership by advocating for the patient and ensuring a culture of safety.

## **Program Competencies**

The graduate will be able to:

1. provide safe, evidence-based, and patient-centered care.
2. collaborate with the health care team as a champion for the patient.
3. advocate holistically for the patient by using one's faith to guide one's actions.

## **Licensure**

Licensure as a Registered Nurse (RN) is required upon completion of the Associate Degree in Applied Science at BC3 and before students can enroll in the NURS 400 level courses for completion of the Bachelor of Science in Nursing Degree (BSN) at GCC.

## **Completion Requirements for the Nursing Program:**

There is one program option for Nursing at Grove City College.

For students to enroll in the Nursing BSN Required Courses, students must have:

- graduated from Butler County Community College with an Associate Degree in applied Science in Nursing
- an active and unencumbered License as a Registered Nurse (RN) in the United States.

For students to graduate with a Bachelor of Science in Nursing, students must have:

- completed of all Major Related courses with Quality Point Average (QPA) of 2.0
- completed of all General Education courses with QPA of 2.0
- completed of all NURS Core and BSN required courses with QPA of 2.0

## **Butler County Community College Associate Degree in Applied Science Nursing Program**

### **Course Requirements for Bachelor of Science Degree in Nursing—105 hours**

#### **Nursing Core (43 hours):**

Nursing 100, 101, 102, 103, 104, 105, 141, 142, 143, and 144.

#### **Nursing BSN Requirements (21 hours):**

Nursing 431, 432, 433, 434, 445, 446, 447.

#### **Major Related Requirements (41 hours):**

Biology 207; Communication Arts 104; Exercise Science 215, 253, 258, 344; Philosophy 211; Psychology 101, 103, 201; Science 203; Sociology 241; and a one-credit physical fitness (PHYE) elective course.

### **Courses that count in the Nursing major quality point average (MQPA):**

All courses with “NURS” prefixes. A minimum MQPA of 2.00 is required to graduate.

*Students are expected to contact their advisors for a detailed schedule of courses recommended to meet requirements for a major.*



FOUR-YEAR PLAN for the BACHELOR OF SCIENCE IN NURSING DEGREE

<u>YEAR ONE</u>			
<u>FALL SEMESTER</u>	<u>Hours</u>	<u>SPRING SEMESTER</u>	<u>Hours</u>
Communication Arts 104	3	Nursing 100	3
Exercise Science 253*	4	Exercise Science 258*	4
Psychology 101	3	Psychology 201	3
Humanities 102	3	Psychology 103	3
Writing 101	3	Physical Fitness (PHYE) Elective	1
Physical Education 100	<u>1</u>	Natural Science 203**	<u>4</u>
	17		17

\*Both EXER 253 and EXER 258 (A&P I and A&P II) must be taken at the same institution.

\*\*Students who did not complete a face-to-face chemistry lab in high school must take Natural Science 203 in the fall semester, moving Writing 101 and Physical Education 100 to the spring semester.

<u>MAY INTERSESSION OR SUMMER ONLINE</u>	<u>Hours</u>
Exercise Science 215	3

<u>YEAR TWO</u>			
<u>FALL SEMESTER</u>	<u>Hours</u>	<u>SPRING SEMESTER</u>	<u>Hours</u>
Nursing 101 (at BCCC)	8	Nursing 102 (at BCCC)	9
Nursing 141 (at BCCC)	1	Nursing 142 (at BCCC)	1
Humanities 202	3	Exercise Science 344	3
Biology 207	<u>4</u>	Humanities 301	<u>3</u>
	16		16

<u>MAY INTERSESSION OR SUMMER ONLINE</u>	<u>Hours</u>
Humanities 200	3

<u>YEAR THREE</u>			
<u>FALL SEMESTER</u>	<u>Hours</u>	<u>SPRING SEMESTER</u>	<u>Hours</u>
Nursing 103 (at BCCC)	9	Nursing 104 (at BCCC)	8
Nursing 143 (at BCCC)	1	Nursing 105 (at BCCC)	3
Philosophy 211	3	Nursing 144 (at BCCC)	1
SSFT 210 or 212	<u>2</u>	Humanities 303	<u>3</u>
	15		15

<u>YEAR FOUR</u>			
<u>FALL SEMESTER</u>	<u>Hours</u>	<u>SPRING SEMESTER</u>	<u>Hours</u>
Nursing 431	3	Nursing 434	3
Nursing 432	3	Nursing 445	3
Nursing 433	3	Nursing 446	3
Sociology 241	3	Nursing 447	<u>3</u>
General Electives	<u>2</u>		12
	14		

# Courses Descriptions

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## GENERAL EDUCATION REQUIREMENTS (TAKEN AT GCC)

### HUMANITIES

**HUMA 102. CIVILIZATION AND THE BIBLICAL REVELATION.** A study of Christian revelation and how it influenced the course of Western civilization. It focuses on key texts that are foundational for theology, cosmology, epistemology, human nature, society, and ethics. This course contains the second component of the across-the-curriculum Information Literacy (IL) requirement. The year-long course sequence of Religion 211 and 212 may substitute for this course. Similar courses taken at other institutions will transfer as elective credit and may not be used to fulfill this requirement.

*Semester course, three hours.*

**HUMA 200. WESTERN CIVILIZATION: HISTORICAL AND INTELLECTUAL FOUNDATIONS.** This course explores the intellectual, cultural, political, and religious foundations of Western Civilization from the ancient Greeks to the modern world, with special emphasis on great thinkers, crucial events, and significant ideas. Prerequisites: Writing 101 and Humanities 102. Students substituting Religion 211 and 212 for Humanities 102 must take either Religion 211 or Religion 212 as a prerequisite for this course.

*Semester course, three hours.*

**HUMA 202. CIVILIZATION AND LITERATURE.** A study of great works of literature that represent the major periods in the history of Western civilization. The course explores the nature of God and humanity, the nature of good and evil, the meaning of moral choice, the purpose of life, and the meaning of salvation.

*Semester course, three hours.*

**HUMA 301. CIVILIZATION AND THE ARTS.** An examination of outstanding works of visual art and music that represent the major periods in the history of Western civilization. The course examines the nature of God, the ways people have expressed their understanding of God's nature in the arts, the ways people have seen themselves throughout Western history, and the purpose of life.

*Semester course, three hours.*

**HUMA 303. CHRISTIANITY AND CIVILIZATION: MODERN AND POSTMODERN CHALLENGES.** An examination of the theological and philosophical underpinnings of Christianity, historical and contemporary challenges to Christianity, resources for developing Christian responses to these challenges, and the enduring relevance of the Christian vision of the good life to contemporary life, including vocation. This course is the Humanities capstone. Similar courses taken at other institutions will transfer as elective credit and may not be used to fulfill this requirement. Prerequisites: Humanities 200; and Humanities 202 or 301.

*Semester course, three hours.*

### WRITING

**WRIT 101. FOUNDATIONS OF ACADEMIC DISCOURSE.** A course introducing students to the fundamentals of college composition. Topics include the writing process, rhetorical strategies, basics of critical reading and thinking, and key forms of writing such as informative, evaluative, argumentative, and synthesis. This course serves as a foundation to prepare students to succeed in other academic writing contexts. This course contains the Information Literacy (IL) requirement.

*Semester course, three hours.*

## STUDIES IN SCIENCE, FAITH, AND TECHNOLOGY (choose one)

**SSFT 210. SCIENCE AND RELIGION.** A study of fundamental themes in science and religion and important issues that emerge from the science and religion interface (e.g., issues from cosmology, Darwinism and evolutionary theory, and the neurosciences). The course will provide an opportunity to

study the two perspectives of science and religion and investigate ways in which these apparently separate approaches might be connected. Prerequisites: Humanities 102 (or Religion 211 and 212); and a lab science. The lab science may be taken concurrently with this course. *Semester course, two hours.*

**SSFT 212. SCIENCE, FAITH, AND TECHNOLOGY.** This course is designed to give a theological, philosophical, and historical rationale for why Christians do science. What science is, how and why it developed in the context of Western Christianity, and how Christians are to respond to scientific information and theory will be considered. Particular emphasis will be given to biblical and scientific perspectives on the origin of the universe, the origin of organic life, and human origins. Selected topics in modern science and technology, such as cloning, stem cell research, chimeras, cosmology, quantum physics, and artificial intelligence, will also be addressed. Prerequisites: Humanities 102 (or Religion 211 and 212); and a lab science. The lab science may be taken concurrently with this course. *Semester course, two hours.*

## HEALTHFUL LIVING

**PHYE 100. HEALTHFUL LIVING.** This course introduces students to fundamental concepts associated with healthful living throughout the lifespan in modern society. The course will focus upon the promotion of health and wellness within individuals, families, and communities through an understanding of healthful living, development of healthy lifestyles, and avoiding or overcoming harmful habits. Current research and best practices will be presented to further students' knowledge and help them to shape their own strategies for a healthy and fit future. *Semester course, online only, one hour.*

## MAJOR REQUIREMENTS (TAKEN AT GCC)

**BIOL 207. GENERAL MICROBIOLOGY.** This course will study topics in the field of microbiology. *Semester course, four hours.*

**COMM 104. PUBLIC SPEAKING AND RHETORIC.** Introduces students to the preparation and presentation of material for a variety of public speaking situations. This performance-oriented class offers instruction in the theory of rhetoric, material development, and delivery techniques. Students will review the historical importance of oral communication and the role it plays in society. This course fulfills the Speaking Intensive (SI) requirement for Communication Arts majors. *Semester course, three hours.*

**EXER 215. MEDICAL TERMINOLOGY.** This is a four-week online course that will help train students to understand and speak commonly used terms in various healthcare fields. Topics include word construction, body structure terminology, and terminology related to body systems and disorders. *Winter and summer online only, three hours.*

**EXER 253. ANATOMY & PHYSIOLOGY I.** This course will introduce the student to human anatomy and physiology with emphasis on the various body systems and how they integrate with one another. The effect of exercise on each system will be explored and clinical examples will be discussed. Laboratory exercises will include simulations using physical and computer models, as well as introductory tissue dissections. Two lectures and one lab per week. Note: There is a lab fee associated with this course. *Fall semester only, four hours.*

**EXER 258. ANATOMY & PHYSIOLOGY II.** A continuation of the study of human anatomy and physiology with emphasis on the various body systems and how they integrate with one another. The effect of exercise on each system will be explored and clinical examples will be discussed. Laboratory exercises will include simulations using physical and computer models, as well as introductory tissue dissections. Two lectures and one lab per week. Prerequisite: Exercise Science 253. Note: There is a lab fee associated with this course. *Spring semester only, four hours.*

**EXER 344. LIFE CYCLE NUTRITION.** A survey of nutrition needs throughout the stages of the life cycle, including pregnancy and lactation, infancy, adolescence, adult, and aging. The

socioeconomic, cultural, and psychological influences on food and nutrition behavior will also be addressed. *Alternate years, fall semester only, three hours.*

**NURS 100. INTRODUCTION TO PROFESSIONAL NURSING.** This course helps students explore the various aspects of nursing. The purpose of the course is to introduce nursing concepts to nursing majors prior to the admission to the nursing school curriculum. The course focuses on topics such as historical foundation of the nursing profession, roles and functions of the nurse, education requirements, test-taking strategies, nursing process, ethical issues, cultural sensitivity and basic nursing skills. *Semester course, two hours.*

**NURS 431. COMMUNITY AND PUBLIC HEALTH NURSING.** This course focuses on the identification of health problems in terms of a community; beyond the health needs of just one person. The purpose of the course is to introduce public and community health issues and the associated nursing considerations that address the unique concerns of the community as the client. The course topics include health, safety, and nutrition of the community including vulnerable populations and accessibility to healthcare and utilization of resources. *Semester course, three hours.*

**NURS 432. NURSING RESEARCH / EVIDENCE-BASED PRACTICE.** This course focuses on the identification of nursing concerns within the clinical environment and the implementation of a strategic plan based upon the evidence that can improve the quality of clinical practice. The purpose of the course is to utilize the steps of the evidence-based practice model to improve nursing practice. The course topics include the comparison of nursing practice models to EBP models, identification of patient problems, review of the literature, evidence appraisal, planning, implementing and evaluating for positive outcomes. *Semester course, three hours.*

**NURS 433. CRITICAL THINKING IN NURSING.** This course focuses on the ongoing development of critical thinking skills within the clinical environment. The purpose of the course is to review how to assess and promote critical thinking in the clinical practice. The course topics include critical thinking, clinical reasoning, clinical judgment, reflection, mindfulness, prioritizing frameworks, professional development and accountability. *Semester course, three hours.*

**NURS 434. ADVANCED NURSING ASSESSMENT** This course focuses on the ongoing development of assessment skills based upon the acuity, environment, and patient findings. The purpose of the course is to review how to perform a complete physical assessment based upon presentation of symptoms, physical system(s) involved, the health care setting, and patient findings/acuity. The course topics include identifying the purpose of the assessment, types of nursing assessments, head to toe assessment framework, data collection, interpretation of findings, and clinical decision making. *Semester course, three hours.*

**NURS 445. ADVANCED PHARMACOLOGY.** This course focuses on the enhancement of the knowledge related to pharmacology, safe nursing practice in medication administration, and patient education of pharmacologic therapies. The purpose of the course is to review how pharmacologic therapies are utilized in nursing practice and to promote critical thinking in the health care environment. *Semester course, three hours.*

**NURS 446. NURSING LEADERSHIP SEMINAR.** This course focuses on the development of nursing leadership skills that directly impact the clinical care environment and foster positive patient outcomes. The purpose of the course is to introduce both nursing clinical leadership associated with management and leadership that can be developed and implemented at the bedside; both which emphasize the patient and the health care team. Additional topics will include leadership qualities and styles, accountability, self-care, professional development and management structures. *Semester course, three hours.*

**NURS 447. NURSING CAPSTONE.** This course focuses on the completion of a senior project which is a culmination of liberal arts education at GCC, the Associate of Applied Science Education of BC3, and the initiation into the nursing profession. The purpose of this course is to build on the concepts and knowledge gained from previous nursing courses allowing for the application of



theories and concepts associated with nursing leadership, nursing research, and management of care.  
*Semester course, three hours.*

**PHIL 211. GENERAL LOGIC.** A study of reasoning in a variety of contexts. Attention is given to both inductive and deductive arguments. Many kinds of fallacies are studied as well as traditional syllogisms and logical puzzles. Diagramming techniques are developed.

*Semester course, three hours.*

**PHYE ELECTIVE.** Choose one course from the physical education electives offerings. Options include PHYE 201 Racquetball, 207 Beginning Bowling, 209 Tennis, 210 Ballroom Dancing, 211 Beginning Dance, 213 Intermediate Dance, 215 Advanced Dance, 216 Advanced Ballroom Dancing, and 217 Volleyball and may vary by semester.

**PSYC 101. FOUNDATIONS OF PSYCHOLOGICAL SCIENCE.** This course is designed to introduce the student to the field of psychology, which is defined as the scientific study of behavior and mental processes. Like other sciences, psychology seeks to explain, predict, and control the events it studies. Students will be exposed to the important theories, methods, and landmark findings that have helped to shape psychology as a field of inquiry. An integral focus of the course will be a consideration of how psychology can contribute to the synthesis of a consistent Christian worldview.

*Semester course, three hours.*

**PSYC 103. LIFESPAN HUMAN GROWTH & DEVELOPMENT.** This course will cover human development across the lifespan—from conception to end of life. Key theories and research in the domains of physical, socio-emotional and cognitive development will be considered. This course is designed to meet the needs of students in nursing and other pre-health majors. **Psychology majors may not receive credit for PSYC 103 toward their major.**

*Semester course, three hours.*

**PSYC 201. STATISTICAL METHODS.** This course will examine the mathematical reasoning and methodology underlying decision-making in the sciences. Students will develop skills in the analysis and interpretation of data from scientific experiments, enabling them to be informed consumers of the professional literature. Topics will include descriptive statistics, probability theory, and inferential statistics.

*Semester course, three hours.*

**SCIC 203. ATOMS, MOLECULES AND THE MATERIAL WORLD.** This course is designed to make chemistry accessible to anyone with the desire to understand the chemical world in which we live. A strong emphasis on chemical reactions as well as on the basic theoretical principles that underlie chemistry are presented. An integral part of this course is the development of problem-solving skills. This course is designed to meet general education science requirements for liberal arts students. Three lectures and one lab per week. Note: There is a lab fee associated with this course.

*Semester course, four hours.*

**SOCI 241. MEDICAL ANTHROPOLOGY.** A study of the social and cultural aspects of medicine and health, strongly emphasizing the results of cross-cultural and comparative research. Topics include health professionals and services around the world, alternative healers, the demography of health and illness, and privatized versus government-sponsored health care systems.

*Offered periodically, semester course, three hours.*

## MAJOR REQUIREMENTS (TAKEN AT BCCC)

**NURS 101. NURSING I: INTRODUCTION TO NURSING CARE.** This course introduces students to fundamental principles of nursing practice. The focus is on providing basic nursing care to individuals in a variety of health care settings. The student will learn basic skills and begin to practice nursing in a safe manner. Clinical experiences will be obtained in a simulated lab environment as well as in a variety of health care settings. Corequisite: NURS 141, BIOL 131, PHED 125, and PSYC 201. 8 credits (4 lecture, 12 lab)

**NURS 102. NURSING II: NURSING CARE OF PATIENTS THROUGHOUT THE LIFESPAN**

This course prepares the student to provide evidence-based nursing care to individuals of varied age groups. Students will use the best evidence in providing and managing safe nursing care for: maternity patients and their newborns, pediatric patients, and adult patients with common chronic disorders in a variety of settings. Corerequisite(s): NURS 142, BIOL 132 and PSYC 203. Prerequisite(s): NURS 101, NURS 141, BIOL 131, PHED 125, and PSYC 201. 9 credits (5 lecture, 12 lab)

**NURS 103 - Nursing III: Nursing Care of Patients with Acute Health Problems** This course provides the necessary knowledge and skill acquisition for the student to effectively manage the nursing care of individuals with common acute medical-surgical disorders and mental health disorders. The focus is on understanding and applying concepts of pathophysiology and evidence-based nursing care. Clinical experiences occur in a variety of settings. Corerequisite(s): NURS 143, ENGL 101, and BIOL 201. Prerequisite(s): NURS 102, NURS 142, BIOL 132, and PSYC 203. 9 credits (5 lecture, 12 lab)

**NURS 104 - Nursing IV: Nursing Care of Patients with Complex Health Problems** This course prepares the student to provide competent, holistic, and evidence-based nursing care for individuals with multiple and/or complicated medical-surgical disorders. Nursing management and interdisciplinary collaboration skills are stressed. Clinical experiences are in the medical-surgical and critical care hospital settings. Corerequisite(s): NURS 144, NURS 105, COMM 201, and MATH 100. Prerequisite(s): NURS 103, NURS 143, and BIOL 201. 8 credits (5 lecture, 9 lab)

**NURS 105 - Nursing V: Transition to Practice** This clinical course assists the student with the transition from the role of student nurse to the role of graduate professional nurse. Leadership and management skills are emphasized. Precepted by a registered professional nurse, who serves as a mentor in a concentrated clinical practice experience, the student has the opportunity to integrate the knowledge, clinical skills, and standards of professional nursing practice necessary to fulfill the professional nurse role. Corerequisite(s): COMM 201, and MATH 100. Prerequisite(s): NURS 104, NURS 144, BIOL 201, and PSYC 203. 3 credits (1 lecture, 24 lab)

**NURS 141 - Pharmacology for Nurses I** This course introduces students to basic concepts of pharmacology and safe nursing practice in medication administration. Concepts include: accurate dose calculation, pharmacokinetics, pharmacodynamics, cultural and ethical considerations related to pharmacology, and legal implications of medicine administration. The techniques used to maximize safety in the administration of medications are emphasized. Corerequisite(s): NURS 101, BIOL 131, PHED 125, and PSYC 201. Prerequisite(s): Admission to the Nursing Program. 1 credit (1 lecture)

**NURS 142 - Pharmacology for Nurses II** This course emphasizes the nursing role in pharmacological treatment for maternal-child, pediatric, and common chronic disorders. It is designed to assist the student to apply critical thinking skills in the administration of medications for individuals in the clinical setting. Corerequisite(s): NURS 102, BIOL 132, PSYC 203. Prerequisite(s): NURS 101, NURS 141, BIOL 131, PHED 125, and PSYC 201. 1 credit (1 lecture)

**NURS 143 - Pharmacology for Nurses III** This course emphasizes the nursing role in the pharmacological treatment of acute medical-surgical and mental health disorders. It is designed to further develop the student's ability to safely administer and monitor the effects of medications. Corerequisite(s): NURS 103, ENGL 101, and BIOL 201. Prerequisite(s): BIOL 132, PSYC 203, NURS 102, and NURS 142. 1 credit (1 lecture)

**NURS 144 - Pharmacology for Nurses IV** This course teaches the nursing role in pharmacological treatment of advanced medical-surgical and life-threatening disorders. Emphasis is on applying critical thinking skills to the safe administration and monitoring of multiple medications and medications that require additional precautions and titration. Corerequisite(s): NURS 104, NURS 105, MATH 100, and COMM 201. Prerequisite(s): NURS 103, NURS 143, ENGL 101, and BIOL 201. 1 credit (1 lecture)

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