

Request for Medically Approved Air Conditioner

The following policy applies to a student who requests the use of an air conditioning unit in a Grove City College (GCC) residence hall. GCC reserves the right to amend this policy at any time.

The student must submit current (within three years) medical documentation from a pulmonologist, allergist, or other relevant, licensed medical professional, which supports the student's medical need for air conditioning, verifies the disability, and can include recommended accommodations. The provider can complete the air conditioning request form or provide a letter/document which outlines all of the information noted on that form. Any documentation must also include the license number and original signature of the medical provider.

Housing accommodation requests are considered on a case-by-case basis according to need as demonstrated by the documentation of the disability (strong medical support) and a discussion with the student. **Initiating this process does not guarantee the requested accommodation will be approved.**

Students requesting air conditioning for medical reasons should be mindful of the priority dates for each housing cycle, which are posted [here](#) on the external GCC website. Accommodation requests can be made at any time; however, it is generally not possible for housing arrangements to be made for the current semester, and requests made or approved after the above dates are not guaranteed to be possible for the following academic year. Therefore, implementation of an accommodation, if approved, could be delayed if a suitable space is not available.

Students without an approved accommodation who have an air conditioning unit installed may face a fine per the policy of the Office of Student Life & Learning. An air conditioning unit **may not** be installed prior to the accommodation being approved. Due to electrical demand, generally only **two** units can be accommodated per floor in the residence halls.

The student approved for an accommodation **must** provide his/her own air conditioning unit, which matches the allowed specifications (see p. 2). Air conditioning units which do not meet the necessary specifications are not allowed on campus, and the student will be responsible for removing such units and any damage it may cause.

Due to the unique GCC dorm windows, the College will install window blocking in the student's assigned room to accommodate the A/C vent. After freshman year, the setup for the unit will be moved **ONE** time. Once the unit is moved, that will be the student's housing assignment for the remainder of his/her time at GCC, unless the student chooses to forego the air conditioning accommodation. The air conditioning unit may remain on campus during the winter break, if the student is enrolled for the subsequent spring semester, but air conditioning units must be removed with the student's other belongings at the conclusion of the spring semester. It cannot remain on campus during the summer break. **GCC is not responsible for loss or damage to air conditioning units.**

Student's Signature

Date

Parent/Guardian Signature (If student is under 18)

Date

For Office Use Only

Request for accommodation: Approved Denied

Student Notified (Date):

Student Life Notified (Date, if approved):

Air Conditioning Unit Specifications:

- Floor unit with window vent
- 8,000 BTU or lower
- 110 Volt

Examples*:

**The inclusion of these examples does not represent a recommendation or endorsement on behalf of Grove City College. These examples are provided for convenience and demonstration purposes only.*



Fig. 1. Costway "8,000 BTU Portable Air Conditioner Cools 250 Sq. Ft. with Dehumidifier in White"; Home Depot, <https://www.homedepot.com/p/Costway-8-000-BTU-Portable-Air-Conditioner-Cools-250-Sq-Ft-with-Dehumidifier-in-White-BXD4-A619U1/314169933>. Accessed 8 August 2025.

- [Costway](#)
- [LG](#)
- [TURBRO](#)
- [Mondawe](#)