

Campus Safety - General Security Information

Security at Grove City College

Grove City College is an independent four-year liberal arts institution located in Grove City, Pennsylvania. Situated in a small community with a population of 8,000, it is located 60 miles north of Pittsburgh. The town has diversified industries, is a strong church community and has great pride in its College. At present there are approximately 2,500 full-time undergraduate students and 360 full-time and 50 part-time employees at Grove City College.

For more than 130 years Grove City College has emphasized academic excellence and has enjoyed a strong reputation for quality education with a strong value orientation. This has allowed the College to attract students and staff who have strong moral values which lead them to respect each other as well as the property of others. The College has had a reputation for enjoying a safe and secure campus. The College provides this pamphlet in compliance with the Pennsylvania College and University Security Information Act. It also is voluntarily reporting this information under the Student Right-To-Know Act even though it is not required to do so.

Security Personnel:

The Office of the Vice President for Financial Affairs is responsible for the security of students and employees of Grove City College. The duty of maintaining a safe and secure campus is delegated by the Vice President for Financial Affairs to the Campus Safety Department of Grove City College. The Campus Safety Office is centrally located in Crawford Hall and is open 24 hours/day.

The Safety staff includes a Director, Assistant Director, Office Manager, thirteen full-time officers, three part-time patrolmen and one building monitor. Additional supplementary personnel are engaged for special events on campus that generate many visitors and traffic. In addition, 15 students are employed part-time to assist campus safety officers with building security and traffic control. Campus Safety officers are trained professionals in Act 120 (PA municipal police training) and/or Act 235 (application of force training), First Aid, CPR and AED. All have experience in security, law enforcement, corrections or the military. Student security workers also

receive orientation and training in security matters as well as first aid, CPR and AED certification.

Campus Safety Responsibilities:

Campus Safety personnel are primarily responsible for the safety and security of the campus community and the enforcement of campus rules and regulations. Campus Safety staff members do not have the authority to make arrests. Officers are trained and authorized to carry pepper spray. In its discretion the College will immediately and directly report criminal incidents to the Pennsylvania State and/or local police. The College enjoys a close, cooperative relationship with both the Pennsylvania State Police and the local police. If Grove City College students become involved in criminal incidents occurring off campus, the local police often contact College officials.

The campus is monitored and evaluated 24 hours a day by safety personnel on foot, in vehicles and on bicycles. Closed circuit television cameras record activity in many parking lots or other public locations. Safety personnel on duty are equipped with portable radios which provide constant communication to all parts of the campus, as well as direct communication with the local police department and ambulance service. The two vehicles used by Safety are equipped with mobile radios and cellular telephones. This provides the ability to communicate rapidly with Mercer County 911, the State police and local fire department.

The Safety staff responds to health emergencies or injuries of students or employees when appropriate and arranges for medical care either at Zerbe Health and Wellness Center or Grove City Medical Center at the direction of the Zerbe Health and Wellness Center nurse on duty when appropriate.

Procedures:

Students and employees are encouraged to report immediately all criminal acts or other emergencies to the Campus Safety Department. Reports can be made directly to the office in person or by phoning the Safety Office at extension 2111 or the Emergency Operator at extension 3000 (manned 24 hours a day). Emergency phone numbers are prominently listed on the inside front cover of the student handbook as well as in the campus directory. A Campus Safety officer responds to and investigates all incidents reported.

General Security Measures and Policies

Including the Safety staff, approximately 190 faculty and administration and approximately 220 full and part-time support staff are employed by the College. Together they comprise a large staff network committed to serving students and to maintaining a safe and secure environment.

Classroom buildings are monitored informally during the daytime by faculty and staff members whose offices are located in those buildings. During evening hours one classroom building is open to the general population. It is used for organizational meetings as well as study. Staff who are employed by the Safety Department monitor the building and maintain a log of the names of those individuals or groups who use the facility. Other facilities may be open on an as needed basis. Reservations for the use of campus facilities must be made in advance with the Campus Events Coordinator.

An escort service is in operation from dusk to dawn during the academic year for any member of the College community who desires to be escorted from one place to another on the campus. An escort can be obtained by contacting the Emergency Operator at extension 2111, or by activating one of many emergency call boxes located throughout the campus. A Safety staff member is immediately dispatched when a request is received.

The campus grounds are evaluated routinely to ensure security and safety at Grove City College. Wooded areas are cleared out periodically in order to enhance the safety of students and employees of the campus community. The outdoor lighting is also evaluated on a routine basis.

Soliciting is not permitted in residence halls, and College rules state that salespersons must have approval of the Vice President for Student Life and Learning to be elsewhere on campus. College rules permit visitors to campus only if they have a student, departmental or faculty host or if they are attending a public event. In reality, however, it is impossible to secure an open campus from all visitors. Additional security measures observed with respect to residence hall access are discussed below.

Registration is required for all vehicles of administration, faculty, staff, students and visitors. Visitors may request a free temporary vehicle registration 24 hrs./day at the Campus Safety Office. Safety Officers routinely ticket unregistered vehicles parked on campus. Failure to respond to a ticket may result in the offending vehicle being towed at the owner's

expense. Many parking lots and other public areas are monitored by CCTV cameras to discourage any crime or mischief.

The Grove City admissions application does not ask applicants about prior criminal convictions; however, the College endeavors to enroll students and to hire employees who are people of good character.

The possession and/or use of any type of weapon (gun, knife, etc.), except by federal, state or local law enforcement personnel, is not permitted on the Grove City College campus. The Safety Department maintains a log of all crimes reported to them. This log is available to the public during business hours at their office in Crawford Hall.

Student Housing Safety info

Policy:

Full-time Grove City College students live on campus except commuter students who reside with their families. The total number of resident students is approximately 2,300. Commuter students at Grove City College are full-time students who live with their parents, legal guardians, spouses or other families approved by the College, normally within a radius of 35 miles of Grove City. Veterans and those returning to college from the working world may qualify for approved commuter status if there is significant age differential between them and students in their class living on campus. Campus housing consists of single-sex residence halls and suite-style apartments which have single rooms, doubles, triples or quadruples. No housing is available on campus for married students. No Greek organizations or housing groups of Grove City College reside off campus.

New students are assigned rooms and roommates for their first year. Each spring, upperclassmen select rooms for the coming year by a room selection process with upperclassmen having priority. Any student whose roommate is engaged in any violation of campus rules and regulations is encouraged to contact a member of the residence hall staff for assistance.

Supervision:

The residence hall staff provides supervision of the students living in each

building and consists of a Resident Director and Resident Assistants. Resident Directors, full time professional persons who reside in apartments in the residence halls, have primary responsibility for security within the building. They are assisted by upper class students who are selected, trained and employed by the College to serve as Resident Assistants in residence halls. A total of 84 residence hall staff members are trained in College security standards, policies and procedures at orientation and training sessions before the academic year begins. During the course of the academic year, security procedures are highlighted during the ongoing training which takes place at bi-weekly staff meetings. Campus security procedures are presented and discussed by students and residence hall staff at periodic meetings.

The live-in staff members are present in the residence halls to maintain a safe and secure atmosphere conducive to an academic environment. Safety staff members as well as student escorts make routine periodic checks during the evening and early morning hours to make certain the residence hall doors are secure and locked.

Housing Security Measures:

All exterior doors to the residence halls are equipped with magnetic locks and proximity card readers. This system requires a valid College ID card for entry into the living areas of the buildings. If a door is forced open or held open for an extended time, an alarm sounds at the site and at the Campus Safety Dispatch center until the door is properly secured. Students are encouraged to report lost or stolen ID cards immediately (24hrs/day) to the Campus Safety Department where the misplaced card will be deactivated and a temporary card issued. Visitors may contact residents of the halls by way of public phones which are placed outside the main entrance to each of the Residence Halls. During the evening and midnight hours, exterior doors are regularly checked by patrolling safety personnel. Students are also issued keys to their rooms and are encouraged to lock their doors. All windows can be locked as well. Telephone jacks are provided in every student's room and public phones are conveniently placed in dormitory lobbies and outside main entrance doors.

Limited intervisitation is permitted on the weekends: Friday evening from 7 p.m. until 12:00 midnight; Saturday evening from 1 p.m. until 12:00 midnight; and Sunday afternoons from 1 p.m. until 6 p.m. Resident Assistants in each residence hall monitor each floor during intervisitation periods. Overnight visitors (same sex only) to residence halls are required to

sign a guest register with the Resident Director listing the name of the host or hostess 48 hours in advance.

During low occupancy periods such as holidays and vacations, no student housing is normally available on campus. On occasion, athletic teams are housed on campus during vacation periods and students are assigned rooms which are grouped together in one gender specific residence hall. Adult supervision is present on campus during those periods when athlete housing is needed over breaks. A campus safety officer is on campus and makes regular, unscheduled walk-throughs of those areas. Coaches are on call in the unlikely event that a situation should occur. Resident Directors who happen to be on campus may provide assistance, also. There is not a "supervisor" staying on the hall with the student athletes. During summer months, college facilities may be used by conferences. At all times Campus Safety personnel are on duty to safeguard the campus community.

Fire safety is carefully monitored by Campus Safety personnel, residence hall staff and maintenance personnel. All residence halls are equipped with sensitive, computerized heat detectors, smoke detectors and fire alarms. In the spring of 2004 the College began the first phase of a multi-year project to install sprinkler systems in all residence halls. All fire systems are checked regularly by the Maintenance Department and are monitored by safety dispatchers 24 hours a day to insure that they are in working order. Fire drills are conducted in every residence hall at least twice each semester. Resident students are instructed in proper fire evacuation procedures at the beginning of each academic year. Instructions for evacuating the building are posted in each room. All campus buildings are smoke-free.

Campus Safety - Drugs & Alcohol

Grove City College is concerned with the spiritual, moral, intellectual and character development of its students and staff. The use of illegal drugs and alcohol may result in the disruption of educational and career goals and pose serious health risks. Consequently, the College has adopted the following policies relative to illegal drugs and alcohol.

Grove City College abides by the Pennsylvania Uniform Controlled Substance, Drug, Device and Cosmetic Act; and the Pennsylvania State Liquor Laws, as well as the Federal law. Sanctions for violations of these laws are printed in the College Student Handbook, **The Crimson**. The College also fully complies with the Drug Free Schools and Communities Act.

Grove City College prohibits the unlawful possession, use, sale and/or distribution of illegal drugs by students and employees on any part of the College campus and/or at any activity sponsored by the College or any approved organization of the College held on or off campus. The College also prohibits the possession, use, sale and /or distribution of alcoholic beverages by students and employees on any part of the College campus, and/or at any function or activity sponsored by any approved student organization of the College held on or off campus.

Sanctions:

The College will impose sanctions for students who violate the alcohol policy, which may include suspension or dismissal. The College may also require a student, at the student's own expense, to complete successfully a prescribed program of education, intervention or counseling approved by the College. Students found possessing, producing, selling or using illegal drugs will be immediately dismissed from the College.

Employees violating drug and alcohol policies receive appropriate disciplinary action, which may include termination. The College reserves the right to refer for prosecution by federal, state and local authorities any person who violates the above drug and alcohol policies.

Students and College employees may also have sanctions imposed if disorderly or other inappropriate behavior on campus results from the consumption of alcohol while off campus. Alcohol regulations are vigorously enforced by Safety personnel, residence hall staff, faculty and administration. The College alcohol and drug policies are clearly stated in the student handbook, **The Crimson**.

Drug and Alcohol Abuse Prevention:

Drug and alcohol prevention publications are available to all students in the College's Health and Wellness Center. All Residence Hall Staff are trained in the method of referral to our College Counseling Center should drug or alcohol counseling be requested or needed.

Drug and alcohol counseling and treatment are available in the community through Grove City College Counseling Center and Sharon Regional Healthcare system. The College actively will assist any individual who seeks a program of education, intervention or counseling.

Campus Safety - Sexual Assault

Policy:

Sexual assault and sexual abuse are terms that refer to sexual contact without consent. Forms of sexual assault include rape, child sexual abuse, attempted rape and unwanted sexual touching. Date or acquaintance rape is sexual assault. Sexual assault is both a crime and a violation of the College's standards of conduct.

The College defines sexual assault to include any sexual physical contact with a person who is unable to consent due to mental or physical incapacity or impairment which may call into question the person's ability to consent to sexual activity. Such incapacity includes, but is not limited to, being asleep or under the influence of alcohol or drugs. However, being under the influence of alcohol or drugs is never a defense or an excuse for committing a sexual assault.

Procedures in the Event of a Sex Offense:

If a sex offense occurs on campus, the victim should report the incident immediately to either the Safety Department, the residence hall staff, the Dean of Students, or the Vice President for Student Life and Learning. It is essential that the Vice President for Student Life and Learning be contacted (or in his absence the Dean of Students) in the event of any crime of violence. The victim is advised to preserve any and all evidence of the sexual assault and to inform College officials of what evidence he/she has. The victim should not shower, bathe or brush his/her teeth so that medical evidence can be collected. The College representative may also take steps necessary to preserve such evidence. In the case of an alleged rape, the victim may be taken immediately to Grove City Medical Center for examination. The victim shall be informed of his/her option to notify the law enforcement authorities. If desired by the victim, the Student Life and Learning staff member will contact the law enforcement authorities on behalf of the victim or assist the victim in doing so. It is the policy of the College, however, ordinarily to report to law enforcement authorities all sexual assaults.

The accused as well as the accuser will be informed of counseling options and assistance with arrangements for counseling will be provided, if desired. Student Life and Learning staff will assist the alleged victim in changing academic and living situations after a possible sexual assault, if so requested

by the alleged victim and if such changes are reasonably available.

The campus community will be notified of all sexual assaults occurring on campus except in the case of allegations of date or acquaintance rape. The investigation of an alleged sexual assault on campus (except date and acquaintance rape) will be conducted by the local police department. In the event of an alleged date or acquaintance rape, the local police department will be notified at the possible victim's request.

The Vice President for Student Life and Learning, with the assistance of other appropriate personnel, will conduct disciplinary proceedings if the individual accused of sexual assault is another student. The accused will be informed of the facts alleged in the report, including the identity of the complainant, so that the accused may respond. The accuser and the accused may ask another member of the campus community, other than a professional lawyer, to be present with them, or in their stead, during a campus disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any campus disciplinary proceedings.

The College will treat reports of sexual assault with high sensitivity to and respect for the accuser's and accused's desire for confidentiality. However, the College must retain the option to investigate and take appropriate action when necessary for the benefit of the entire campus community. Once an investigation has begun, the College will take all reasonable steps consistent with a sound investigation, legal requirements and personal safety to minimize the distribution of specifically identifying information about the alleged incident.

Sanctions:

In the event a student is alleged to have been sexually assaulted by another student, whether forcibly or non-forcibly, the accused student may be suspended immediately for an indefinite period of time until a determination of guilt or innocence has been made. If found guilty of any type of sexual assault, the accused student may be dismissed permanently from the College.

Sexual Assault Prevention Education:

Grove City College recognizes the need to educate the College community concerning sexual assault. Toward that end, information concerning sexual assault is available to the College community at both the Campus Safety Office and Student Health and Wellness Center.

Campus Safety also offers awareness training including Rape Aggression Defense courses (RAD) that are offered on campus several times each year. RAD is a nationally recognized comprehensive course for women that begins with awareness, prevention, risk reduction and avoidance, and proceeds to the basics of hands-on defense training. Currently, the Campus Safety Department has two qualified instructors to conduct these seminars.

Campus Safety - Safety Education

The Director of Safety communicates periodically with each department of the campus community, the faculty, administration and staff to remind them of measures which are necessary for a safe and secure campus. During the training period for the residence hall staff, the Director of Safety presents suggestions for security measures. The Director of Safety also attends the Freshman Orientation program to explain campus security measures, procedures and practices. Articles emphasizing campus security measures are featured periodically in the campus newspaper. Bulletin boards around the campus and the college website routinely highlight safety announcements.

Timely announcements are sent to the campus community regarding security matters including crimes considered by the institution to be a threat to students and employees as well as other emergency situations. A variety of communication mediums are used for these communications to the student body. Various department supervisors distribute the notices to employees. The student handbook, The Crimson, which lists suggestions for campus security, is distributed to students, administrators, faculty and staff. All campus constituents are urged to be responsible for their own security and the security of others.

Emergency Response Plan

The College's Emergency Response Plan (ERP) provides guidelines describing the incident preparedness and emergency response programs for various situations that may potentially occur on our campus. The purpose of the Emergency Response Plan is to provide clear and effective coordination and communication for the various departments and individuals responsible for responding to emergencies that affect the campus community.

Extensive efforts have gone into revising the College's plan over the past few years. The College has installed a public warning siren and a cell phone text message system to alert the campus of situations that merit the attention of

campus constituents. Specific information regarding the campus emergency procedures is available on the College emergency response web page at http://www.gcc.edu/emergency_response_plan.php. The College will be testing the plan periodically and will expect the cooperation of all members of the College community.

Campus Safety – Crime Statistics 2005-2007

Offense	2005				2006				2007			
				Crime Rate per 100,000	Number of Offenses			Crime Rate per 100,000	Number of Offenses			Crime Rate per 100,000
	On Campus	In Dorm	NON Campus	Based on population of 2700 students/faculty/staff	On Campus	In Dorm	NON Campus	Based on population of 2850 students/faculty/staff	On Campus	In Dorm	NON Campus	Crime rate Based on population of 2850 students/faculty/staff
Murder												
Negligent Manslaughter												
Rape												
Robbery					1 ¹			35 per 100,000				
Aggravated Assault												
Simple Assault												
Burglary	1	4		185 per 100,000	1	4		176 per 100,000	1	3		140 per 100,000
Theft	9	9	1	703 per 100,000	4	2	1	246 per 100,000	16	8		842 per 100,000
Vehicle Theft												
Arson										1 ²		35 per 100,000
Forgery												
Fraud												
Embezzlement												
Receiving Stolen Prop.												
Vandalism	6	3		333 per 100,000	3	6		316 per 100,000	6	2		281 per 100,000
Weapons Possession	1			37 per 100,000					1			35 per 100,000
• Arrests	1								1			
• Referrals												
Other Sex Offense										1 ³		35 per 100,000
Drug Laws	1	2		111 per 100,000						5		175 per 100,000
• Arrests		1										
• Referrals	1	1								5		
Gambling												
DUI	1		1	74 per 100,000			1	35 per 100,000	1			35 per 100,000
Liquor Law	3	3	3	333 per 100,000					4	8		421 per 100,000
• Arrests			1		4				1			
• Referrals	3	3	2		2	10			3	8		
Public Drunkenness		1		37 per 100,000	1				1			35 per 100,000
Disorderly Conduct	2	4		222 per 100,000	13	3			4	2		210 per 100,000
Vagrancy												
Hate Crimes												
All Other Offenses	9 ⁴	3 ⁵		444 per 100,000	7 ⁶	4	2	456 per 100,000	8 ⁷	6		491 per 100,000

Grove City College provides this report in compliance with the Pennsylvania College and Security Information Act [22 Pa. Code S 33 and 24 Pa. Cons. Stat. Ann. S 2502 (Purden 1989)] which requires disclosure of the statistics for the most recent three-year period. Grove City College is also voluntarily reporting this information under the Federal Student Right-To-Know Act even though it is not required to do so.

¹ Attempted robbery of a student. Actor's fled after demanding valuables and receiving nothing.

² Student throwing flaming tennis balls from window of residence hall

³ Indecent exposure

⁴ Harassment by communications or other means

⁵ 2 Harassment by communications and 1 trespassing

⁶ 2006 Other Offenses includes 7 Harassment, 5 trespassing, 1 possession drug paraphernalia.

⁷ 2007 Other offenses includes 5 harassment, 2 malicious fire alarm activations, 5 trespassing, and 2 fireworks possession incidents