



JUNIOR STATUS SHEET

Step Three: Career Decision

Goals for career decision

- Decide on a career field and research organizations that match your interests, skills, values, preferred work settings (i.e., Christian, secular, large industrial, small business, non-profit) and geographic preferences.
- Determine coursework and skills needed for your career goals.
- Seek an internship that will explore an industry and profession of interest to you.
- Form a plan to put your decision into action.

Checklist

___ Utilize the **Decide Phase of CareerWay.com**, at www.careerway.com/partners/gcc to consider such critical information as job outlook, salary, suitability, advancement and effort.

___ Attend the annual **Career Fair** in October and the Internship Fair in November to explore a variety of careers and industries.

___ Act as a **leader** in a student organization or community group.

___ Pursue an **internship** that is consistent with your desired field of interest.

___ Meet with a member of Career Services to update your **resume**, as well as conduct a **mock interview** to polish your interviewing skills.

___ Develop contacts through personal **networking**. Attend the Grove City College **Alumni Career Panel Night** in the spring semester to network with Alumni.

___ Join appropriate **professional associations** related to your field (i.e. American Marketing Assoc., Society of Women Engineers and others found through the **National Trade and Professional Associations Directory**).

___ Explore **graduate and professional school** options. Learn of application deadlines and exam dates.

___ View the **Career Decision** section of the Grove City College Career Services Website at: <http://info.gcc.edu/offices/cso>

___ **Target job search** efforts to two or three career areas.

Career Management

The mission of the Grove City College Career Services Office is to guide students in their realization and pursuit of God's calling for their lives. Our innovative program helps students to identify their interests, talents and abilities during their freshman year and then build a four-year strategy to pursue a satisfying career.

The Four Step Process

- **Self-Assessment**
 - **Career Exploration**
 - **Career Decision**
 - **Strategic Job Search**
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