

# *Student Life*

## **GENERAL RULES AND REGULATIONS**

Students in a free society have the right to choose the college that best suits their needs, interests, and life-styles. Students, having chosen their college, have the responsibility to observe the standards and regulations established by the college they have selected. Members of the Grove City College campus community are expected to observe Christian moral standards. A student's enrollment at Grove City College involves an agreement with the College that he/she will obey the academic and co-curricular regulations of the College.

Grove City College believes that the observance of historic Judeo-Christian standards of conduct is essential to the maintenance of a campus environment in which the search for meaning in life and a rational pursuit of knowledge can best be accomplished. It is expected that students will observe standards of appearance, which will encourage self-respect and enhance an individual's self image. Some departments may set specific standards of appearance as part of the student's professional preparation. Students are responsible for the proper use of their residence hall rooms and for any violations of College standards taking place in them. Though the College seeks the comfort and well being of students on campus, it cannot assume responsibility for students when they leave campus.

The College reserves the right to exclude at any time students whose conduct or cooperation it regards as unsatisfactory without assigning any further reason. Neither the College nor its officers shall be under any liability whatsoever for such exclusion.

For a detailed description of College regulations and disciplinary policies, please refer to the current student handbook, *The Crimson*. Violations of College regulations and policies will be dealt with administratively by the Office of Student Life and Learning. Violations of civil law will be reviewed by the College and may result in disciplinary action.

## **RESIDENCE HALLS**

Grove City College is a residential college. The College's residence halls and student apartments for men and for women were built not only to ensure convenient and adequate quarters for students, but also to foster the social unity of the College, and to enhance the total learning environment and experience. Therefore, all full-time students, except commuter students who reside with their families, are required to room and board in College residence halls. Commuter students at Grove City College are full-time traditional-aged students who live at their parents' or legal guardian's full-time legal place of residence, normally within a radius of forty miles of Grove City. Permission from the College must be granted for students desiring to live with primary non-peer relatives other than parents or legal guardians.

Some students who meet specific requirements may be permitted or required to live off-campus. Veterans and those returning to college from the working world may qualify for approved off-campus status if there is significant age differential between them and students in their class living on campus. Normally, students who would be twenty-three years of age prior to the first day of fall classes would also be considered in this category. Certain students, for medically documented reasons, may be considered for off-campus status.

Students older than 25 or with more than four years of post-secondary college experience are required to live off campus. Married students simply need to provide confirmation of their marital status in order to live off campus, as the College does not provide married housing. Students in these categories may choose their own housing in the community, but the College reserves the right to require a student to move to another location or to move on campus if the College determines there to be a sufficient health, safety, academic or moral concern. All off-campus housing for full-time students must be registered with and authorized by the College. The College does not provide housing for part-time, post-baccalaureate, or special status students.

The College, while endeavoring to provide attractive housing for resident students, retains all rights of ownership, and therefore considers that all who reside in its facilities agree to abide by all College regulations applying to campus housing.

The College reserves the right to require a resident to move whenever the best interests of the College appear to demand such action. The College also reserves the right to inspect any room at any time. Every effort will be made, however, to respect the privacy of occupants.

The College cannot be responsible for loss of personal property of residence hall students due to theft, fire, wind, rain, flooding or disruptions to electrical service or naturally occurring catastrophes from rain and/or flooding. It is strongly recommended that insurance protection be carried by each student against loss and/or damage to personal property. The foregoing notwithstanding, however, should loss occur due to negligence of the College, the College will be responsible for the direct damage but not indirect or consequential damage as a result of loss. The College will not be responsible, however, if the proximate negligence or willful conduct causing the loss is that of another student and/or another individual not acting as an employee of and/or without specific authority of the College.

## **CAMPUS SAFETY**

Grove City College has a safe and secure campus. The Campus Safety Department is responsible for maintaining the security of the College community and facilities. The Director of Campus Safety reports to the Vice President for Financial Affairs and works closely with the Office of Student Life and Learning and other departments. Criminal conduct by a student or employee is grounds for immediate suspension and/or dismissal. The College enjoys a close, cooperative relationship with both state and local police.

Safety personnel, including full and part-time uniformed safety officers, dispatchers and part-time student employees are in constant contact by radio. In addition to regular patrol personnel, the Department staffs a 24/7 emergency communications center that answers the campus emergency extension (x3000) and monitors fire, burglar, call box and card access systems throughout the campus. Security camera monitors and emergency phones are available throughout campus and in most parking lots. The Safety staff not only seeks to maintain a safe and secure academic environment but also endeavors to prevent crime and/or violation of campus regulations.

## **EMERGENCY RESPONSE PLAN**

The Emergency Response Plan (ERP) provides a framework for incident preparedness and emergency response to situations such as fires, bomb threats, and campus evacuations. The plan describes methods of informing the campus of emergency situations by using a campus siren, voice/text messaging system, email and an ERP web page accessible via a link on the College's main Internet site – [www.gcc.edu](http://www.gcc.edu). This ERP web page will provide

emergency updates, fire alarm assembly points, off-campus evacuation points and other related information. Resident students will attend an informative emergency response session as part of the residence hall meetings at the start of each academic year.

## **AUTOMOBILES AND BICYCLES**

Freshman students are not permitted to have automobiles at the College. Exceptions may be made in the case of commuting students and special circumstances. Students who have automobiles at the College must obtain a permit from the Campus Safety Department for the privilege of keeping cars at the College. Those who have automobiles are expected to refrain from using them in a manner that would hinder the student's academic progress, or which would be contrary to College standards. The College reserves the right to forbid the possession and use of automobiles in any case where such action is considered advisable. For further information, please refer to *The Crimson*.

Racks for bicycle storage are provided near most living areas. Bicycles may be kept in residence hall and apartment rooms, provided that they do not impede safe entrance to or exit from the room. Residents who store bicycles in their rooms are expected to respect the space and needs of roommates. No summer storage for bicycles is available on campus. (For further detail, see *The Crimson* student handbook.)

## **CAMPUS MINISTRIES**

Under the direction of the Dean of the Chapel, the Campus Ministries team seeks to aid students in their spiritual development. Over twenty student ministry groups are coordinated through the Campus Ministries Office and the staff can assist students in finding the ministry group that best matches their interests and needs. Staff members aid students in finding a local church that matches their faith tradition or church background. The office coordinates the annual campus retreat, several all-campus programs and a discipleship program in which small groups of 3-5 students are matched with mature Christian mentors from the community. The Campus Ministries Office has several resources that students can borrow as they lead Bible studies and/or seek personal spiritual growth.

College-sponsored domestic and international Inner-City Outreach (ICO) short-term mission trips are coordinated through the Campus Ministries Office which provides student leaders with the training, resources, and support necessary to effectively lead such a trip. Any student interested in leading an ICO trip should speak with the Director of Campus Ministries to learn more about this process.

Staff members are available to meet with students to talk about issues affecting their spiritual and personal life and to pray with them. Please visit the Campus Ministries web-site to learn more about the programs and services provided through the Campus Ministries Office.

## **HEALTH SERVICE**

The College maintains a modern Health & Wellness Center. A physician or physician assistant is available at Zerbe Health Center at regularly scheduled hours. Registered nurses are on duty in the Health Center during specified daytime hours. This health service, designed to treat minor ailments, is available to all full-time students. Students may be charged for special services such as allergy injections.

The College requires a completed report of the medical history, physical exam, and

record of immunizations for each student. Pennsylvania law requires that the College has written proof of the meningitis vaccine or a signed waiver if it is declined.

In addition to the health service, provisions are made for each full-time student to be protected by health and accident insurance. Details of coverage are distributed to each student and are also available in the Business Office of the College. Beyond such coverage, the College does not assume further financial responsibilities for medical and surgical expenses arising from accidents or other special conditions.

Counseling services are also available through the Office of the Director of College Counseling.

## **STUDENT DISABILITIES**

Students requesting accommodations for a disability are required to submit documentation of a disability to verify eligibility under the Americans with Disabilities Act of 1990 (ADA). A disability is defined by the ADA as a substantial limitation of a major life function. Once a student is accepted and has confirmed his/her intention to attend Grove City College, he/she must initiate a request for services by contacting the Office of Student Life and Learning at 724.458.2700. Reasonable and appropriate accommodations are determined on a case-by-case basis for qualified students who have demonstrated a need for these services.

## **ORIENTATION AND ACADEMIC ADVISING**

An orientation program is scheduled prior to the start of each semester that is designed to aid freshmen and transfer students with an easy transition into the College community.

The College maintains an academic advising program in which each new student is assigned to a faculty member who acts as advisor. The new student meets his/her advisor early in the orientation period to discuss matters regarding programs and courses. During the year, the advisor is available at scheduled office hours for consultation. At the mid-semester report period, the advisee's grades are sent to the advisor, who may then request an interview with the student. This procedure is followed each semester.

## **CAREER SERVICES AND PLACEMENT**

The Career Services Office assists students in the development of a career plan and life-long career skills based on their God-given talents and interests. A four-year program beginning in the freshman year systematically focuses on self-assessment, career exploration, career decision, and the strategic job search. The placement function provides networking, summer internship, and full-time job opportunities to students. Representatives from scores of companies, organizations, and institutions visit the campus each year to interview graduating seniors. On-campus recruiting is available to students the fall and spring semesters directly prior to receiving their diploma at May graduation.

## **CULTURAL LIFE**

Grove City College hosts many cultural activities on campus, which include renowned experts in the fields of music, literature, journalism, drama, science, education, national, and international affairs. These are made possible so that each student is able to see and hear an event that will become a memorable part of the college experience.

The popular Guest Artists programs feature artists of national and international reputation in music, drama, and dance. Contemporary musical groups also are brought to the campus. In addition, each year there are several student dramatic productions; concerts by the Chapel Choir, the Touring Choir, the College Community Symphony Orchestra, the College Symphonic Band, and the Jazz Ensemble; and recitals by Orchestis, a student dance ensemble. There are also several student and professional art exhibits on campus each year.

The annual J. Howard Pew Arts and Letters and Albert A. Hopeman, Jr. Science and Engineering Memorial Lectures, the J. Paul Sticht Lecture in Business and Ethics, and the Scholar Lecture Series bring to campus outstanding speakers in many different fields.

## INTERCOLLEGIATE ATHLETICS

Only full-time students may represent the College on its athletic teams. The College is a member of the Presidents' Athletic Conference (PAC), the East Coast Athletic Conference (ECAC) and the National Collegiate Athletic Association (NCAA). College Intercollegiate Teams compete in the NCAA Division III. The College adheres to the rules and bylaws of these organizations. Students who incur absences while representing a recognized College athletic team are excused, without prejudice to the student, through the Provost's Office.

## PUBLICATIONS

The College owns, funds, and publishes several publications that offer students the opportunity to develop their journalistic skills, including *The Collegian*, the weekly campus newspaper, and *The Bridge*, the annual yearbook. In addition, *The Echo*, *The Quad*, *The Grove City College Journal of Law and Public Policy*, and other College publications also provide students with opportunities for creative writing or practical experience.

## STUDENT GOVERNMENT

The Student Government Association is composed of approximately thirty members selected by the student body at a general election each spring. The Association represents students and confers with the governing bodies of the College on matters pertaining to campus life and policies. The Student Government Association is involved in the general supervision of student activities and is responsible for assisting in all projects for the betterment of the College.

## STUDENT ORGANIZATIONS

More than one hundred and forty student organizations and activities are available on campus, serving a wide variety of student interests.

- There are more than twenty ministry groups that afford opportunities for Christian study, fellowship, and service.
- The College owns a professional-level radio station, WSAJ-FM, operating on 91.1 MHz. The station carries classical music during the day, student programming in the evenings and weekends, and jazz overnights. This medium provides opportunities for students to develop and broadcast original programming, participate in the engineering and presentation of high school and collegiate sports, and produce news and community-affairs feature programming.

- A variety of musical experiences is provided for both instrumentalists and vocalists through the marching and concert bands, the symphony orchestra, the Chapel Choir, and the Touring Choir, which takes an extensive tour each year during Easter Break.
- There are eight local sororities and nine local fraternities on campus. Nine independent social housing groups also serve the interests of students not affiliated with a sorority or fraternity.
- A broad program of intramural, recreational, and intercollegiate athletics involves nearly all of the student body in numerous sports. Other organizations provide recreational opportunities including camping, chess and skiing.

In addition to sixteen honor societies, there are sixteen departmental and professional clubs that serve particular academic and career interests. Among the latter are:

*American Chemical Society Affiliate.* An organization of chemistry students affiliated with the American Chemical Society.

*American Marketing Association.* A collegiate chapter of students interested in the field of marketing.

*American Society of Mechanical Engineers.* A club open to all mechanical engineering students.

*The Institute of Electrical and Electronics Engineers.* A student branch of the I.E.E.E. open to students carrying at least thirty percent of a normal full-time load in electrical engineering and allied courses.

*National Society of Professional Engineers.* A national chapter open to all engineering students.

*Operation Top Management.* A unique business honorary society that promotes leadership development and acquaints its members with real-world business applications.

*Society of Automotive Engineers.* A national chapter open to all engineering students.

*Society of Women Engineers.* A national organization open to women in engineering and other related sciences.

## HONOR SOCIETIES

*Alpha Kappa Delta.* The Alpha Rho Pennsylvania Chapter of The International Sociology Honor Society.

*Alpha Mu Gamma.* The Epsilon Pi chapter of a national honor society that recognizes excellence in the study of foreign languages.

*Beta Beta Beta.* A national honorary fraternity for biology and molecular biology majors.

*BYTE.* A national computer honorary.

*Crown and Sceptre.* A sophomore women's honor society that recognizes scholarship, leadership and service.

*Delta Mu Delta.* The Beta Beta chapter of a national honorary business administration society.

*Kappa Delta Pi.* An international honor society in secondary education.

*Kappa Mu Epsilon.* The Pennsylvania Eta Chapter of the national honorary mathematics society.

*Kemikos.* A local honorary chemistry society.

*Lambda Epsilon Delta.* The Gamma chapter of the national honorary for elementary education majors.

*Lambda Iota Tau.* The Beta Iota chapter of an honor society that recognizes excellence in the study of literature.

*Lambda Pi Eta.* The undergraduate honor society for communication students.

*Mortar Board.* The Alpha Theta Mu Chapter of the national honor society that recognizes senior students who have excelled in scholarship, leadership and service.

*Omicron Delta Epsilon.* The International Economics Honor Society.

*Omicron Delta Kappa.* The Beta Mu Circle of the national honor society that recognizes junior and senior students for scholarship, leadership, and participation in activities.

*Phi Alpha Theta.* An international history honorary.

*Phi Sigma Tau.* A national honorary society for philosophy.

*Pi Gamma Mu.* The Pennsylvania Alpha chapter of the national honorary social science society.

*Psi Chi.* A national psychology honorary.

*The Round Table.* A sophomore men's honorary which recognizes scholarship, leadership and service to the College.

*Scroll and Key.* Scroll and Key is the highest scholastic honorary award given by the College to senior students.

*Sigma Pi Sigma.* A national physics honorary.

*Sigma Xi.* A scientific honorary society.

*Tau Alpha Pi.* A local honorary dramatic society.

*Theta Alpha Kappa.* A national honorary society for religious studies and theology.

## PRIZE AWARDS

*Francis J. Alford Sportsmanship Award*, in memory of Frances J. Alford by the Sigma Theta Chi Sorority, the Women's Athletic Association, and the Class of 1977.

*The Crombie Allen Peace Prize*, a gift of Crombie Allen, Class of 1895, provides awards for members of the Pi Gamma Mu who have served the organization well.

*The Bechtell Science Award* recognizes a senior student from the biological and physical sciences who is outstanding for his or her creativity and skills in independent research, communication skills in instruction, and participation in curricular and extra-curricular activities within the respective discipline.

*The Freshman Biology Achievement Award* recognizes a student who has completed the freshman year and has demonstrated outstanding achievement in the field of biology.

*The Senior Biology Award* recognizes a senior biology or molecular biology major who shows outstanding ability in the field of biology.

*The Douglas Bockes Memorial Award* recognizes a deserving senior English major who will attend graduate school in the year following graduation.

*The Philip N. Carpenter Senior Mathematics Award* is given to the outstanding mathematics major in the graduating class.

*The Elinor M. Caruthers Prize*, given by Dr. Caruthers, Professor of French, is an award for excellence in French.

*The Pittsburgh Chapter of Certified Public Accountants Award* is given for excellence in accounting.

*The John M. Courtney Prize* is a gift of Curtis C. Mechling, M.D., 1897, in memory of John A. Courtney, Professor of Latin from 1882 to 1902.

*The Roger Clark Dawes Professional Engineering Award* recognizes the most outstanding engineering graduate.

*The Freshman Math Award* is presented by Kappa Mu Epsilon to the students who, at the conclusion of the freshman year, achieve the highest scores on a competitive examination.

*The J.P. Hassler Prize*, an alumnus gift in honor of J.P. Hassler, College Bursar for more than forty years, is given for the best essay on the topic of Freedom.

*The Creig S. Hoyt Award*, honoring *Creig S. Hoyt*, for many years Chairman of the Chemistry Department and Dean of the College, is given to a promising freshman chemistry student.

*The Institute of Management Accountants Award* is given to an outstanding accounting student who has demonstrated superior achievement over his/her college career.

*The International Scholarship Award* is given to the most outstanding nominee from Grove City College for a Rhodes, Fulbright or Marshall Scholarship.

*The Kappa Delta Pi Award* is presented to the outstanding senior who is a member of Kappa Delta Pi, the secondary education honorary.

*The Kemikos Prize* is an award for excellence in chemistry.

*The Franklin C. Ketter Mathematics Prize*, established from the estate of Dr. Franklin C. Ketter, Jr. is awarded to the graduating senior who has completed at least twenty-eight credit hours in mathematics and has earned the highest GPA in these courses.

*The Lambda Epsilon Delta Award* is presented to the outstanding senior who is a member of Lambda Epsilon Delta, the elementary education honorary.

*The Syd McCormick Memorial Award*, presented by friends and sisters of Gamma Chi sorority, recognizes the outstanding senior educator who has shown dedication, excellence, and enthusiasm in the student teaching experience.

*The Morledge, Hodge, Michaelian Christian Servant Award* was established through generous gifts received from friends of Dr. Richard A. Morledge '54, Dean of the Chapel since 1984, in recognition and appreciation of his work in Christian ministry. The student(s) selected must show obvious evidence of being a servant of Jesus Christ.

*The Music Educators National Conference Award*, Grove City Collegiate Chapter, for excellence in academics in the music or music education area.

*Edward W. and Sara K. Naegele Scholarship Award*, honoring two former chemistry faculty members, is given to an outstanding science student prior to the senior year.

*The Pan Hellenic Sorority Senior Woman Scholastic Award* is presented to the senior sorority member with the highest academic standing.

*Phi Alpha Theta History Award*, given to a senior for outstanding scholarship and research in history.

*The Pi Gamma Mu Medal* is given for achievement in subjects required for membership in Pi Gamma Mu.

*The Grove City College and Pine Instrument Business Plan Competition Awards* are presented to 1st through 3rd place individuals or teams with the best original business plan for a start-up organization that provides value and service to its shareholders, members and community.

*The Senior Man of the Year and Senior Woman of the Year Awards* are presented jointly by Mortar Board and Omicron Delta Kappa to the senior man and senior woman who have displayed outstanding scholarship, leadership, and service. It is one of the highest honors that the College can bestow.

*The Robert H. Sisler Award is presented by Alpha Mu Gamma, the national foreign language honorary, to an outstanding modern language senior in memory of Dr. Sisler, former professor and GCC graduate.*

*The Swezey/Janicki Scientific Research Award is given annually to a student majoring in Biology, Chemistry and/or Physics who is determined by the natural science departments to have conducted the most superior research project.*

*The James D. Thorne Education Award recognizes two juniors who exhibit achievement in academics and in Christian service and will be student teaching during the upcoming year. The award is sponsored by the Fellowship of Christian Educators and Dr. Thorne. Additional gifts are encouraged.*

*The Wall Street Journal Medal is an award given for excellence in business administration.*

## CONFIDENTIAL INFORMATION POLICY

Grove City College maintains a number of records containing information about students and employees. The College respects and recognizes the need for privacy for its students and employees for much of this information, while at the same time respects and recognizes the need and desire for information by the parents of its students, and the need for College employees to have reasonable access to confidential information in order to do their jobs in an efficient and effective manner. In order to address these concerns, the College has established a Confidential Information Policy.

In summary, the policy provides that:

- Data related to students and employees will be made available to any College employee who has a need for that information in order to accomplish his/her job responsibilities.
- At the discretion of the College, all data regarding a specific student will be made available, upon request, to that student and to the student's parents or guardians upon verification that the person is who he/she claims to be.
- College employees have the right to provide selected student or employee information to external parties under certain conditions.
- A student's medical and counseling records shall only be released at the written request of the student, except as provided by our health provider's professional ethics and state and federal laws.
- If, in the professional judgment of the Counseling Center staff, a student is believed to be a danger to self or others, the Counseling Center staff reserves the right to contact appropriate college employees (e.g., Vice President of Student Life, Dean of Students, Director of Residence Life, Associate Director of Residence Life, Residence Directors, Director of Health and Wellness) and parents to ensure students' safety while in the process of making appropriate treatment interventions.
- Students with a valid reason may request that information be withheld from disclosure to individuals other than College employees. Such request must be in writing, include the rationale for the request and be provided to the College office that maintains the identified information. If the request is considered appropriate, College employees will make every reasonable effort to comply with the student's request.
- The College will provide any and all information required by law.

The College does not participate in Federal Financial Aid Programs and is therefore not subject to the Family Educational Rights and Privacy Act (FERPA). This policy is not intended to comply with FERPA.

## **INTELLECTUAL PROPERTY POLICY FOR STUDENTS**

Grove City College functions to serve its students and society both by generating and disseminating knowledge. The College has built and equipped facilities for those purposes, which are designed to service the needs of students, faculty and staff. Often in the use of those facilities, intellectual property is created. Intellectual property includes such things as patentable inventions, copyrightable subject matter, trade secrets and valuable know-how and processes (including, but not limited to, computer software), which has potential commercial, resale or other value.

Those students who matriculate at and attend the College and who use College facilities or equipment in the development or marketing, in whole or in part, of intellectual property are expected to share the rights to and proceeds of such property with the College, as further described below. The College intends this intellectual property policy to apply to every student and to any and all intellectual property created, enhanced or promoted using College facilities or equipment, whether as part of ordinary coursework or otherwise in connection with an activity funded or sponsored by the College in whole or in part. The College maintains this policy in fairness to all who have contributed to its welfare in the past and as a way to preserve and improve its facilities for those who will come in the future.

Therefore, if a student of the College uses College facilities or equipment to create, enhance or promote, in whole or in part, any intellectual property, the following rules shall apply:

- 1.) Subject to paragraph 6 below, the student shall and hereby does assign all his/her rights in the intellectual property to the College and shall execute all documents reasonably requested by the College to effect such assignment. However, if the intellectual property is patentable and the College has not begun to apply for a patent within six months after the disclosure of the patentable invention to the College and the execution of the applicable assignment documents, the College will permit the author(s)/creator(s) to seek such protection.
- 2.) If a person or entity other than the College promotes and/or markets the intellectual property in any form, any direct or indirect compensation therefrom, e.g., as a lump sum payment or continuing royalty, shall, subject to paragraph 4 below, be divided as follows: 25% to the College 75% to the author(s)/creator(s).
- 3.) If the College promotes and/or markets the intellectual property or manages the promotion and/or marketing of the intellectual property, any direct or indirect compensation wherefrom shall be divided as follows: 60% to the College 40% to the author(s)/creator(s).
- 4.) Before any compensation is paid to the author(s)/creator(s), the College (or other applicable party) shall be reimbursed for all expenses incurred in developing or protecting the applicable intellectual property, including (without limitation) attorney fees and costs for filing and prosecuting a patent application.
- 5.) Notwithstanding the foregoing obligation to compensate the College, if the author(s)/creator(s) of the intellectual property (a) legally dedicates the intellectual property to the public before any commercial exploitation occurs, (b) notifies the College promptly and in writing of the dedication, and (c) provides appropriate documentation of the dedication, he/she shall have no compensation obligation to the College.
- 6.) If the intellectual property was created, enhanced, or promoted outside the student's coursework or otherwise not in connection with an activity funded or sponsored by the College in whole or in part, such student shall grant the College a perpetual, nonexclusive, nontransferable, royalty-free license and right to use the intellectual property for its own purposes.

The foregoing policy shall be disseminated as part of the literature of the College and shall be deemed part of the rights and obligations to which a student is subject.

If a student intends to use College facilities or equipment outside of the scope of his/her coursework or on a project not funded or sponsored by the College (and such use is of more than an incidental nature), he/she shall request permission from the College before such use.

