

# FAQ

## GROVE CITY COLLEGE OFFICE OF STUDENT ACCOUNTS FAQS

### **When is my payment due for fall and spring semesters?**

Your payment for fall semester is due in full by August 1, 2018. Spring semester payment is due in full by January 4, 2019. A detailed list of payment deadlines was included in the tuition letter, will be provided again at Summer Preview, and is available in the Office of Student Accounts throughout the year. Notification will also be made to your GCC email account as soon as semester bills are available on myGCC.

### **Does Grove City College have payment plans?**

Grove City College does not offer payment plans. We do have several options for student loans and will accept payments in advance. We have a few families who have created their own "payment plan" by making a monthly payment to their student's account and having the tuition paid in full by the payment deadline by using this method. There is additional information on student loans on [www.gcc.edu](http://www.gcc.edu) or you can contact the Office of Financial Aid at [FinancialAid@gcc.edu](mailto:FinancialAid@gcc.edu) or 724-458-3300 to discuss loan options.

### **Does Grove City College accept tuition savings/529 plan funds?**

Yes, the College accepts all tuition savings/529 plans. Please contact your plan directly at least 2-3 weeks ahead of a payment deadline to request that the funds be issued by check to the College. Checks should be payable to *Grove City College* with a notation in the memo line of your student ID# and mailed to Grove City College, Student Accounts, 100 Campus Dr., Grove City, PA 16127. Once requested, please notify our office at [StudentAccounts@gcc.edu](mailto:StudentAccounts@gcc.edu) or call us at 724-458-2209 with the following information: the student's name, ID number, amount requested, and name of the tuition savings plan. Any amount due over and above the disbursement amount must be paid by the payment deadline in order to avoid a late payment fee.

### **What is Crimson Cash?**

Crimson Cash is a declining balance account attached to your student ID card that can be used around campus for purchases at the College Bookstore, Student Union, or cafeterias. Discounts are offered for purchases at the College Bookstore and Student Union using your Crimson Cash account. Funds can be added via the myGCC student portal with either your student login or a parent portal login (information below). Cash, checks, or money orders are accepted in the Office of Student Accounts, 2<sup>nd</sup> floor of Crawford Hall during business hours. Checks or money orders payable to *Grove City College* can be mailed to Grove City College 100 Campus Dr. Grove City, PA 16127 with a notation in the memo of your student ID# and "Crimson Cash."

### **Why do I need to provide my health insurance information?**

As a matter of College policy, all full-time students (12 credits or more) must annually demonstrate health insurance coverage in order to attend Grove City College. For those students not covered under an alternative insurance plan (via a parent, guardian, etc.), the College has partnered with United Healthcare to offer a Student Injury and Sickness Policy at an annual cost of \$1,624 for the 2018-19 plan year. Coverage under this plan runs from August 15<sup>th</sup>, 2018, to August 14<sup>th</sup>, 2019. Payment to purchase the College Student Injury and Sickness Policy is due in full by August 1, 2018, with the fall tuition payment.

All full-time students are required to submit their health insurance selection to either purchase the College plan or provide their private insurance information via the myGCC student portal starting May 1<sup>st</sup>. Students not submitting their health insurance selection online by June 15<sup>th</sup> each year will be automatically charged the full cost of the College plan on their student account. This charge will be refunded within 2 business days if the student submits their private health insurance information prior to September 1<sup>st</sup>. After this date, the student will be officially enrolled in the College plan, and the fee will be non-refundable.

## Will my parents be notified when my tuition is due?

No, the College communicates directly with only you, the student. It is your responsibility to forward information to your parents as necessary. Notifications are made to your GCC email account when charges have been added to your student account. We do not mail paper statements. All communications include instructions on how to generate a Course and Fee Statement, how to pay, and a reminder to **forward the email notification to anyone that is assisting you financially**. Please be on the lookout for our emails, and pay close attention to the payment deadlines. Our office is always willing to assist parents and students with questions via email at [StudentAccounts@gcc.edu](mailto:StudentAccounts@gcc.edu) or by phone at 724-458-2209.

## Can my parents still see my account statement and make payments?

You will need to request a parent portal login for them by following these directions:

- Login to your myGCC account (<https://my.gcc.edu/ICS/>) using your student login
- Go to the Student menu
- On the left-hand side under Student, select Parent Account. Select Request Parent Account and complete the information as prompted. The account holder will receive an email notification with their login information once the account is created (usually within 2 weeks). You will need to give them permission for all four sections for them to have full access. The permission they need for full access are: Academic Data, Financial Aid Data, Student Accounts Data, and Student Housing Data.

## How do I or my parents view my student account statements and make convenient online payments?

**To view a statement and make either an e-check or credit card payment using your student login:**

- Login to your myGCC account at <https://my.gcc.edu/ics>.
- Click on Financial Info.
- Go to My Account.
- To view a statement, select Course and Fee Statement.
- To make a payment, select Go to CASHNet and “Click here to make a payment” and continue the checkout process as directed.

**To view a statement and make either an e-check or credit card payment using a parent portal login:**

- Login to <https://my.gcc.edu/ics> using parent ID # (not email address) and password.
- Select Parent, and under View my Students, click on your student’s name.
- Scroll down and select Student Account Information.
- To view a statement, select Course and Fee Statement.
- To make a payment, select My Account Balances then Go to CASHNet. Continue the checkout process as directed.

**Electronic Check (e-check) Payments:** There is no fee to make an e-check payment. The payment is simply withdrawn from your checking account the following business day. After selecting the electronic check payment option when following the steps listed below, you will enter your bank’s 9–digit routing number and your bank account number (not your debit card number) which are found on the bottom of your paper checks.

**Credit Card Payments:** For a fee of 2.75% of the transaction, you may pay your student account with a credit card. The entire amount of the fee goes directly to CASHNet, a third-party payment processing company, and does not benefit the College. Visa, MasterCard, Discover, Diners Club, and American Express are accepted.

**To pay by cash, check, or money order:** These payments are accepted at the Student Account’s window on the 2<sup>nd</sup> floor of Crawford Hall during the regular business hours of 8 a.m. – 5 p.m. during the academic year and 8:30 a.m. – 4 p.m. during the summer. Checks or money orders payable to *Grove City College* can be mailed to Grove City College, Student Accounts, 100 Campus Dr. Grove City, PA 16127 with a notation in the memo line of your Student ID#. If you plan to mail your check or money order, please allow ample time for mailing as the payment **must process through the campus mailroom and be received in our office by the payment deadline.**